

Government of India
Ministry of Health & Family Welfare
Nirman Bhavan, New Delhi -110011

Website: www.mohfw.nic.in

Fax : 011 – 23061867

Advertisement Financial Advisor new AIIMS Rishikesh No.1 /2014/ dated 2nd January 2014

ADVERTISEMENT FOR THE POST OF FINANCIAL ADVISOR IN THE ALL INDIA INSTITUTE OF MEDICAL SCIENCES (AIIMS) AT RISHIKESH (One post) UNDER PRADHAN MANTRI SWASTHYA SURAKSHA YOJANA

I. The Ministry of Health & Family Welfare, Government of India is setting up New AIIMS at Rishikesh as Autonomous Institutions of National Importance.

II. The last date for receipt of application is 10th February 2014.

III. The detailed advertisement and the application format will be hosted in the MoHFW website at www.mohfw.nic.in and application format can be downloaded from here. The duly filled in application along with attested copy of all relevant certificates to be sent to Shri. Sundeep Kumar Nayak, Joint Secretary (PMSSY), Room No.144-A Wing, Nirman Bhavan, New Delhi, 110011 super scribing on the envelope “Application for the Financial Advisor Post in new AIIMS Rishikesh”.

IV. Those who are working in Central/State Govt/Autonomous body should send “No Objection Certificate” from their respective organization along with their application. While forwarding the application the following documents may also please be sent along with the application.

- Complete ACR dossier's/attested copies of ACRs of the applicant (last five years).
- A certificate about the Integrity of the Officer recommended for appointment on Deputation.
- Vigilance Clearance in respect of applicant duly signed by an officer of the appropriate Status.
- Certificate, Major/Minor penalty imposed if any, on the officer during the last 10 years/service period whichever is less.

V. Applicants willing to join the Institutions on deputation only to apply. The period of deputation shall ordinarily be three years. The pay will be protected as per Government of India Rules.

VI. Upper age limit for candidates willing to come on deputation should not exceed 56 years as on 28th February 2014.

VII. The eligibility criteria prescribed is minimum requirement and the same does not automatically make candidates eligible for interview. Based on bio-data, the Selection Committee will short-list candidates for interview. Candidates called for interview will have to produce all relevant original documents in proof of details furnished in their application at the time of interview.

VIII. Interview will be held at New Delhi No TA/DA will be paid for appearing in the interview by the Ministry of Health & Family Welfare.

IX. The post carries usual allowances as admissible to Central Government Employees of similar status and other allowances sanctioned in AIIMS New Delhi.

X. Essential Eligibility Criteria:-

(i) The officers in the Group 'A' of organized Accounts Services who are empanelled for appointment as Director in the Central Government Ministries or (ii) the Officers in other Group 'A' Central Services who are empanelled for appointment as Director in the Central Government Ministries and having any of the following educational qualifications, viz. CA/IC&WA/CS/M.Com.

Failing (i) and (ii) above, Group 'A' Officers of Central Services holding the post of Deputy Secretary or equivalent on regular basis, in the pay band of Rs.15600-39100 + GP of Rs.7600/- and having any of the following educational qualifications, viz. CA/IC&WA/CS/M.Com may also be considered for the post. However, they will be allowed pay in their present grade with deputation (duty) allowance admissible or get their pay fixed under the provisions of FR-35, till they become eligible for empanelment as Director. Officers serving in the "State Government's Finance Service" drawing a Grade Pay of Rs. 7,600/- and above are also eligible to apply.

XI. Pay Band-4: Rs.37400-67000 with Grade Pay of Rs.8700. Pay will be protected in accordance with the provisions contained in the Department of Personal & Training's O.M. No.6/8/2009-Estt(Pay-II) dated 17/6/2010 as amended from time to time.

(Sundeep Kumar Nayak)
Joint Secretary

BIO-DATA - Performa

1. Post applied for :

2. Name and Address (In Block Letters)

3. Email ID, Mobile Number and Fax Number

4. Date of Birth (In Christian era)

5. Date of Retirement

6. Educational Qualifications

7. Whether educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same)

Eligibility Service, Qualifications/ experience required for the post	Eligibility Service, Qualifications/ experience possessed by the officer

8. Please state clearly whether in the light of entries made by you above, you meet the requirements of the post.

9. Details of Employment, in the chronological order. Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient.

Office/ Institution	Post held	From	To	Scale of Pay	Nature of duties (in detail)

10. Nature of present employment i.e., ad-hoc or temporary or Quasi-permanent or permanent.
11. In case the present employment is held / on Deputation contract basis, please state.
 - a) The date of initial appointment
 - b) Period of appointment on deputation/contract
 - c) Name of the parent office/organization to which you belong
12. Additional details about present employment. Please state whether working under (indicate the name of your employer against the relevant column)
 - (a) Central Government
 - (b) State Government
 - (c) Autonomous Organizations
 - (d) Government Undertaking
 - (e) Universities
 - (f) Others
13. Are you in the Revised Scale of pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale.
14. Details of emoluments per month, now drawn (Basic Pay, Grade Pay and Other details to be stated separately).
15. Additional information, if any, which you would like to mention in support of your suitability for the post.

(This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience
(Note: Enclose a separate sheet, if the space is insufficient).
16. Whether belongs to SC/ST/OBC.
17. Position regarding award of penalty during last 10 years, if any

I have carefully gone through the vacancy circular / advertisement and I am well aware that the bio-data, duly supported by documents submitted by me will also be assessed by the selection committee at the time of selection for the post. I hereby declare that the information given by me in this application is true and correct to the best of my knowledge and belief.

Place:

Date:

(Signature of the Applicant)