

Advisor - Health Care Financing

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute towards National strategic health planning and programme design. Work at NHSRC is organised around multiple divisions, namely – Community Processes, Quality Improvement, Public Health Planning, Public Health Administration, Healthcare Financing & Healthcare Technology, HMIS and Human Resources for Health.

NHSRC intends recruiting Advisor (HCF) purely on contractual basis.

Location: New Delhi with requirement of extensive travel to states & districts. Travel could be upto 50% of time in a month.

Terms of Reference

1. Be able to collect and analyse data regarding budgetary allocations for health in states and the centre and the patterns of expenditure.
2. Able to work on cost effectiveness of different programmes and technologies.
3. Undertake studies to understand financing of different programmes and fund flows, and improve allocative efficiency and use of financing as tools for programme management and improvement.
4. Undertake programme evaluation especially of public private partnerships and insurance programmes.
5. Developing and assessing different forms of contractual arrangements and skills to draw up appropriate contracts for service providers.
6. Provide technical input as Public Health and financing expert to different stakeholders.
7. Any other activity as allotted by ED NHSRC and/or the Executive Committee.

Qualification & Experience for the post:

1. Posses a Medical/ Dental/ Ayush/ degree from a reputed Institute with any qualification in health management or health financing / MBA (Finance) Or Doctorate or M.Phil in economics with work in health financing- could be even masters in economics if there are published papers.
2. Minimum 10 years of post-qualification work experience.
3. Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point; any one computerized accounting package is highly desirable.
4. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi also desirable.
5. Demonstrated ability to work in a multi-disciplinary team environment.
6. Experience of working with senior government officials at central and or state level.
7. Formal educational qualification and experience could be relaxed when there is published work of high quality or whenever there is work experience of specific relevance.

Age Limit: 60 years & below. Age can be relaxed for a suitable candidate.

It is mandatory to mention Age, Year of Passing the Degrees, Current and Past Employment dates on your resume, without which applications will not be accepted.

Applications must reach by 4 p.m on 19th June 2014 by email to advisor.hcf.2014@gmail.com or by post / by hand to HR Manager, NHSRC, NIHFV Campus, Baba Gang Nath Marg, Munirka, New Delhi -110 067. Please ensure to mention post applied for, on the envelope (in post) and subject-line (in e-mail), without which applications will not be accepted.

Advisor – Health Management Information System (HMIS)

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute towards National strategic health planning and programme design. Work at NHSRC is organised around multiple divisions, namely – Community Processes, Quality Improvement, Public Health Planning, Public Health Administration, Healthcare Financing & Healthcare Technology, HMIS and Human Resources for Health.

NHSRC intends recruiting Advisor (HMIS) purely on contractual basis.

Location: New Delhi with requirement of extensive travel to states & districts. Travel could be upto 50% of time in a month.

Terms Of Reference

1. Building up systems for providing ready access to relevant data - Help Central and State governments for developing information systems relevant to the requirements of various users e.g. HMIS, Hospital Information System, Tracking Systems, HR Information System, GIS, Mobile etc.
2. Undertake requirement analysis & feasibility studies as required to develop information systems.
3. Build and maintain data from states required for planning process and monitoring of NHM implementation activities.
4. Analyze data from various sources as required for the NHM activities- help develop tools to analyze various other data-bases such as HR, Finance, infrastructure etc.
5. Assist in development of program monitoring protocols for various programs. Develop monitoring tools for district planning.
6. Support processes of training and capacity building at the national and state levels on data analysis and on development & maintenance of HMIS systems.
7. Help develop standards of inter-operability for the integration of various vertical information systems in health care.
8. Contribute to the HMIS development & strengthening through assessment & evaluation studies.
9. Undertake such other assignments, which may be assigned from time to time by the Executive Director, NHSRC and/or the Executive Committee, NHSRC.

Qualifications & Experience

1. Post-graduate qualification in Public Health Management or Health Informatics or degree in medical, nursing or paramedical courses.
2. Minimum 10 years post qualification work experience in field of Health Data Management and Analysis. Having familiarity with RCH or Public Health Programmes.
3. Specific Experience in designing large scale information systems & knowledge on policy requirements for the same would be desirable.
4. Experience in use of information & data analysis with respect to public health & health systems is desirable.
5. Demonstrated ability to work in a multi-disciplinary team environment.
6. Ability to work with central and state level officials.
7. Formal education qualification and experience could be relaxed when there is published work experience of high quality and relevance.

Age Limit: 60 years & below. Age can be relaxed for a suitable candidate.

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Advisor - Public Health Planning

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NHSRC intends recruiting Advisor (PHP) purely on contractual basis.

Location: New Delhi with requirement of extensive travel to states & districts. Travel could be upto 50% of time in a month.

Terms of Reference

1. Situational Analysis on various aspects of the Health Sector.
2. Facilitate development and implementation of the proposals/strategies derived from the situational analysis.
3. Assisting the States in building capacities for technical assistance and decentralised programme management in public health.
4. Facilitate implementation of National Health Mission including preparation and appraisal of District and State health plans.
5. Assisting states in the development of policy and in choice of strategy as relates to public health.
6. Develop studies protocols and undertake and guide studies when needed to understand issues of health human resource planning.
7. Coordinating and designing evaluation studies related to the health sector and its goals.
8. Provide such technical assistance for implementation of the NHM and its goals in center and in States MoUs as may be agreed upon from time to time.
9. Mobilising technical assistance inputs for the states and district administration, including preparation of Terms of Reference, inviting proposals/applications and facilitating recruitment/selection etc.
10. Assist in Anticipating, planning strategies and engineering sector reforms in all their diversity and complexity.
11. Undertake such other assignments, which may be assigned by from time to time by the Executive Director, NHSRC and/or Executive Committee of the NHSRC.

Qualification & Experience:

1. Doctorate or Masters in Public health or Community health/ Preventive & Social Medicine.
2. Published work in the area of health systems or public health.
3. At least 10 years post qualification work experience in Health Systems Research or in Planning and implementation of service delivery.
4. Demonstrated experience in planning and strategy development with policy and / or demonstrated experience in operationalising health programme at field level / working in strengthening district level health systems.

5. Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point; any one computerized accounting package is highly desirable.
6. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi also desirable.
7. Demonstrated ability to work in a multi-disciplinary team environment.
8. Experience of working with senior government officials at central and or state level.
9. Formal educational qualification and experience could be relaxed when there is published work of high quality or whenever there is work experience of specific relevance.

Age Limit: 60 years & below. Age can be relaxed for a suitable candidate.

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Consultant - Quality Improvement

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NHSRC intends recruiting Consultant - Quality Improvement purely on contractual basis.

Location: New Delhi with requirement of extensive travel to states & districts. Travel could be upto 50% of time in a month.

Summary of the Position

After recent launch of '*Operational Guidelines for Quality Assurance in Public Health Facilities*', there is a need for immediate roll-out of the programme in all states and union territories of the country. It entails taking various actions at various levels – Advocacy, customisation of the check-lists for meeting needs of states in adapting the Quality Standards & its measurement system, conduct of workshops & seminars, assisting the health facilities with gap-closure action, and facilitating the certification process at identified health facilities in states.

The envisaged task for the incumbent is intellectually challenging and stimulating, as none of two situations are same. S/he should be self-starter and motivated, have capacity to work un-supervised.

The incumbent would be expected to work with NHSRC Quality team and Quality Assurance units at State & District level. Thus, the incumbent is expected work at many levels, of which, few are given below –

1. Function as a resource in QA trainings
2. Drafting & Report writing
3. Development & review of check-lists for quality assessment of various types of health facilities – The check-lists would be in alignment with the guidelines of National Health Programmes and National Health Mission
4. Technical Assistance to states & districts in Operationalisation of States and Districts Quality Assurance Units, including conduct of the trainings
5. Development of training modules and training material, for the participants
6. Facilitate empanelment of External Assessors by the States and NHSRC
7. Facilitate conduct of the Internal and External Auditors
8. Any other function, as allotted by Advisor – Quality Improvement

For achieving above-mentioned deliverables the applicant is expected to possess following qualifications & experience –

Essential –

1. Medical / Dental/ Ayush degree from a recognised institute
2. At least two years post qualification experience of working on Quality Assurance Projects, which had resulted into certification / accreditation of hospitals to a recognised quality system such as ISO 9001/ NABH/ JCI/ NABL

3. Excellent Communication skills – Writing & Verbal
4. Proficiency in MS Office package
5. Age – 40 years & below.

Desirable -

- 1 Advance Qualification in Hospital/ Health Management from a recognised institute
- 2 Recognised Qualification in a Quality System
- 3 Experience of working in a hospital's administration department
- 4 Ability/willingness to join the organisation within a month of selection.

Please note that above-mentioned eligibility criteria (Essential & Desirable) may be relaxed for deserving candidates.

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Consultant – Healthcare Technologies (Medical Devices)

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute towards National strategic health planning and programme design. Work at NHSRC is organised around multiple divisions, namely – Community Processes, Quality Improvement, Public Health Planning, Public Health Administration, Healthcare Financing & Healthcare Technology, HMIS and Human Resources for Health.

NHSRC intends recruiting Consultant - Healthcare Technologies purely on contractual basis.

Location: New Delhi with requirement of extensive travel to states & districts. Travel could be upto 50% of time in a month.

Terms of Reference:

1. Formulating technical specifications for devices used in various health programs and public health facilities.
2. Technical assistance towards identification of cost-effective medical devices
3. Assessment of safety data for devices.
4. Analysis of data/market research on device costs and pricing.
5. Undertaking secondary data research study on device efficacy, safety and costs.
6. Providing technical assistance on device benefits, life time costs to patients and therapy groups with clear understanding of methods of identify risk groups.
7. Undertaking health technology assessments.
8. Providing support to Sector Innovation Council for Health towards identification and uptake of innovations, formulating roadmaps for establishment of medical devices testing laboratories, undertaking studies on adverse events due to medical devices as part of safety profiling, undertaking research and arranging for technical consultations on medical devices.
9. Undertake other assignments, which may be assigned from time to time in the division or required by Executive Director, NHSRC.

Qualification & Work Experience:

1. Graduation in Bio-medical /clinical /electronics/instrumentation engineering, a post-graduation in above is desirable.
2. Published work in the area of devices/clinical research/systematic reviews or meta-analysis of published studies/trials on devices.
3. At least 2 years of post-qualification work experience in analytical roles specializing in device validation/evaluations desirable.
4. Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point & Web surfing to search relevant data & documents.
5. Familiarity with any one computerized analytical systems such as Triage is highly desirable.
6. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English.
7. Demonstrated ability to work in a multi-disciplinary team environment.
8. Knowledge in Health systems development desirable.

9. Willingness to travel to states & districts to collect technical information and ability to subsequently synthesize information into research evidence.

Age Limit: 40 years & below.

It is mandatory to mention Age, Year of Passing the Degrees, Current and Past Employment dates on your resume, without which applications will not be accepted.

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Principal Administrative Officer

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute towards National strategic health planning and programme design. Work at NHSRC is organised around multiple divisions, namely – Community Processes, Quality Improvement, Public Health Planning, Public Health Administration, Healthcare Financing & Healthcare Technology, HMIS and Human Resources for Health.

NHSRC intends recruiting Principal Administrative Officer purely on contractual basis.

Location: New Delhi

Role and Responsibilities

- Manage all administrative functions at the NHSRC headquarters including budget management and oversight for all financial activities of the NHSRC headquarters and its branches and projects.
- Assist the NHSRC in drawing up MOUs and contracting arrangements
- Develop policies for and manage HR issues of the NHSRC staff.
- Mobilising technical assistance inputs for the states and district administration, including preparation of Terms of Reference, inviting proposals/applications and facilitating recruitment/selection etc.
- Manage procurement/purchase functions in accordance with GFR.
- Plan & supervise logistic arrangements for event, maintenance & development of establishment & infrastructure of the offices & other administration work as needed.
- Liaison with government, other officials & organisation as regards to administrative matters to achieve NHSRC objectives.
- Support & documentation of decision making process of the institution in close collaboration with other division heads.
- Develop Standard Operating Procedures related to above areas of responsibility to improve efficiency of NHSRC.
- Undertake such other assignments, which may be assigned by from time to time by the Executive Director, NHSRC and/or executive committee of the NHSRC.

Qualification Criteria

- Any post graduate or any medical qualification with minimum 10 years post qualification relevant administration work experience.
- Experience required in financial management, personnel management, procurement of goods & services, maintenance of office procedures, documentation & liaison. Experience of working in or with government/ Para -govt institution necessary. Ability to work as an integral part of the Team, the work program.
- Excellent organizational skills with demonstrated ability to work independently, handle a variety of concurrent activities, rank priorities, organize work efficiently, and deliver assignments in a timely manner often under time constraints;
- Strong interpersonal and practical problem-solving skills; team building & leadership skills including ability to communicate effectively, in writing and orally, in English;
- Highly proficient in computer application (e.g. Microsoft Excel, PowerPoint, Word).

- Experience or qualification in Public Health administration desirable.
- Good understanding of Government rules and procedures.

Age Limit: 60 years & below. Age can be relaxed for a suitable candidate.

It is mandatory to mention Age, Year of Passing the Degrees, Current and Past Employment dates on your resume, without which applications will not be accepted.

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Research Assistant – Healthcare Technologies (Health Technology Assessment)

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NHSRC intends recruiting Research Assistant - Healthcare Technologies purely on contractual basis.

Location: New Delhi with requirement of extensive travel to states & districts. Travel could be upto 50% of time in a month.

Terms of Reference:

1. Undertaking literature review of healthcare technologies.
2. Collecting information on efficacy of technologies based on published data from trials, published studies and product package inserts.
3. Analysis of data/market research on technology costs and pricing.
4. Review of safety aspects of technologies based on secondary literature
5. Review of legal, ethical and social impacts of healthcare technologies
6. Writing of Health Technology Assessment Reports
7. Undertake other assignments, which may be assigned from time to time in the division or required by Executive Director, NHSRC.

Qualification & Work Experience:

1. Graduation in Bio-medical engineering/clinical engineering/biological sciences/clinical research. A post-graduation in relevant discipline is desirable.
2. Published work in the area of health technology assessments or meta-analysis of published studies/trials on devices.
3. 1 year work experience is desirable preferably in compilation of health technology assessment reports
4. Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point & Web surfing to search relevant data & documents.
5. Good communication and presentation skills, excellent oral and written communication skills in English.
6. Knowledge in Health systems development desirable.
7. Willingness to travel to states & districts to collect technical information and ability to subsequently synthesize information into research evidence.

Age Limit: 30 years & below.

It is mandatory to mention age, Year of passing the degrees, current and past employment dates on your resume, without which applications will not be accepted.

Applications must reach by 4 p.m on 19th June 2014 by email to ra.hct.2014@gmail.com or by post / by hand to HR Manager, NHSRC, NIHFW Campus, Baba Gang Nath Marg, Munirka, New Delhi -110 067. Please ensure to mention post applied for, on the envelope (in post) and subject-line (in e-mail), without which applications will not be accepted.

Senior Consultant – Community Processes

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute towards National strategic health planning and programme design. Work at NHSRC is organised around multiple divisions, namely – Community Processes, Quality Improvement, Public Health Planning, Public Health Administration, Healthcare Financing & Healthcare Technology, HMIS and Human Resources for Health.

NHSRC intends recruiting Sr. Consultant - Community Processes purely on contractual basis.

Location: New Delhi with requirement of extensive travel to states & districts. Travel could be upto 50% of time in a month.

Terms Of Reference

1. Provide Policy and Programme support for CP as required at National and State Level
2. Lead State Level Technical support for ASHAs, mentor and guide State Counterparts in training and programme implementation.
3. Design and undertake research related to ASHA and other CP interventions
4. Direct support to selected states as allocated, for implementation of Community processes programme: ASHA Certification, performance monitoring, support structure and management, including current information on state level policies for ASHA , VHSNC, VHND, training of ASHA, support structures, payments/incentives, VHSNC training, expenditures, ASHA and training database.
5. Conduct dissemination meetings.
6. Liaison with Senior Central and State officials.
7. High degree of analytical and writing capability, articulate and ability to represent work of the division at high level fore.
8. Strong Interpersonal Skills and ability to mentor junior Team Members.

Education & Work Experience:

1. Possess an MSW / PG Diploma in Health Management / Relevant Social Science or MBBS / BDS / AYUSH with interest / experience in Community health.
2. Have at least 5 years experience of the implementation of a health programme at the NGO / Community / PRIs level, and familiarity with the direct implementation of RCH programmes through field based NGOs, Mother NGOs or Regional Resource Centres.
3. Experience in training and implementing large scale Community Health Worker programmes will be an added advantage
4. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi also desirable.
5. Demonstrated ability to work in a multi-disciplinary team.
6. Experience of working with senior government officials at central and or state level.
7. Good capacity building skills in health sector
8. Strategic thinking and leadership skills.
9. Formal educational qualification and experience could be relaxed when there is published work of high quality or whenever there is work experience of specific relevance.

Age Limit: 50 years & below.

It is mandatory to mention Age, Year of Passing the Degrees, Current and Past Employment dates on your resume, without which applications will not be accepted.

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Senior Consultant - Healthcare Financing

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NHSRC intends recruiting Sr. Consultant (HCF) purely on contractual basis.

Location: New Delhi with requirement of extensive travel to states & districts. Travel could be upto 50% of time in a month.

Terms of Reference

1. Be able to collect and analyse data regarding budgetary allocations for health in states and the centre and the patterns of expenditure.
2. Able to work on cost effectiveness of different programmes and technologies.
3. Undertake studies to understand financing of different programmes and fund flows, and improve allocative efficiency and use of financing as tools for programme management and improvement.
4. Undertake programme evaluation especially of public private partnerships and insurance programmes.
5. Developing and assessing different forms of contractual arrangements and skills to draw up appropriate contracts for service providers.
6. Provide technical input as Public Health and financing expert to different stakeholders.
7. Any other activity as allotted by Advisor – Health Care Financing and/or Executive Director, NHSRC.

Qualification & Work Experience:

1. Posses a Medical/ Dental/ Ayush/ degree from a reputed Institute with any qualification in health management or health financing / MBA (Finance) Or Doctorate or M.Phil in economics with work in health financing- could be even a masters in economics if there are published papers.
2. Minimum 5 years of post-qualification work experience.
3. Computer proficiency with high level of familiarity with commonly used packages like MS Word, Excel, Power Point; any one computerized accounting package is highly desirable.
4. Excellent communication and presentation skills, analytical and interpersonal abilities, excellent oral and written communication skills in English. Working knowledge of Hindi also desirable.
5. Demonstrated ability to work in a multi-disciplinary team environment.
6. Experience of working with senior government officials at central and or state level.
7. Good capacity building skills in health sector.
8. Strategic thinking and leadership skills.
9. Formal educational qualification and experience could be relaxed when there is published work of high quality or whenever there is work experience of specific relevance.

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Senior Consultant – Health Management Information System (HMIS)

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Location: New Delhi with requirement of extensive travel to states & districts. Travel could be upto 50% of time in a month.

Terms Of Reference

1. Building up systems for providing ready access to relevant data- Help Central and State governments for developing information systems relevant to the requirements of various users e.g. HMIS, Hospital Information System, Tracking Systems, HR Information System, GIS, Mobile etc.
2. Undertake requirement analysis & feasibility studies as required to develop information systems.
3. Build and maintain data from states required for planning process and monitoring of NHM implementation activities.
4. Analyze data from various sources as required for the NHM activities - help develop tools to analyze various other data-bases such as HR, Finance, infrastructure etc.
5. Assist in development of program monitoring protocols for various programs. Develop monitoring tools for district planning.
6. Support processes of training and capacity building at the national and state levels on data analysis and on development & maintenance of HMIS systems.
7. Help develop standards of inter-operability for the integration of various vertical information systems in health care.
8. Contribute to the HMIS development & strengthening through assessment & evaluation studies.
9. Undertake such other assignments, which may be assigned from time to time by the Advisor HMIS and/or Executive Director NHSRC.

Qualifications & Experience

1. Post-graduate qualification in Public Health Management or Health Informatics or degree in medical, nursing or paramedical courses.
2. Minimum 5 years post qualification work experience in field of Health Data Management and Analysis. Having familiarity with RCH or Public Health Programmes.
3. Specific Experience in designing large scale information systems & knowledge on policy requirements for the same would be desirable.
4. Experience in use of information & data analysis with respect to public health & health systems is desirable.

5. Experience of working with senior government officials at central and or state level.
6. Demonstrated ability to lead and motivate a team in health sector.
7. Good capacity building skills in health sector.
8. Strategic thinking and leadership skills.
9. Formal education qualification and experience could be relaxed when there is published work experience of high quality and relevance to NHSRC specific context.

Age Limit: 50 years & below. Age can be relaxed for a suitable candidate.

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