

GOVT. OF INDIA
DTE. GENERAL OF HEALTH SERVICES,
RURAL HEALTH TRAINING CENTRE,
Najafgarh, New Delhi-110043.

Applications are invited from all eligible candidates for filling up the post of Administrative Officer (On deputation), Group-B (Gazetted), in the pay scale of Rs. 9300-34800/- + Grade Pay of Rs. 4600/- at Rural Health Training Centre, Najafgarh, New Delhi.

1. Services of a suitable officer are urgently required for the post of Administrative Officer Group "B" (Gazetted) in the Pay Band-II Rs.9300-34800/- with grade Pay Rs. 4600/-, at the Rural Health Training Centre, Najafgarh, New Delhi under the Ministry of Health & Family Welfare, officer who volunteer themselves for the post will not be permitted to withdraw their names latter on. Only such recommendations which are accompanied by the requisite personal data as shown in Annexure-II will only be considered.
2. Pay of the Officer selected will be regulated in accordance with the Ministry of finance O.M. No 10(24)E.III(B)/60 dated 4th May, 1961 and DoPT O.M. No.6/30/86-Estt.(Pay.III), dated 4th June, 1987 as amended from time to time.
3. It is requested that the names of suitable officer, who are eligible and can be spared for 3 years may be recommended within 30 days from the date of this circular positively. The eligibility conditions for recommending the officers may kindly be seen in Annexure-I.
4. The up to date APAR Dossiers till 2013-2014 of the recommended officers may kindly be sent to the undersigned along with applications & vigilance clearance. Applications received after the due date or without ACR/APAR dossiers will not be entertained.
5. Application should be addressed to the Director, RHTC, Najafgarh, New Delhi-110043 within one month from the date of uploading/publishing of this advertisement.
6. Since this is a deputation post, fresher need not to apply. Only Government departmental candidates having requisite qualification and experience conditions may apply.


(Dr. R.N. Rai)
DIRECTOR

Annexure-I.

- Post : Administrative Officer (On Deputation)
- Min./Department : Rural Health Training Centre Centre,
Najafgarh, New Delhi-43.
Min. of Health & Family Welfare
(Department of Health & Family Welfare)
- Pay Band : PB-II (9300-34800/-) GP.Rs.4600/-
- Eligibility : By Promotion/Transfer on Deputation.
1. Officers under the central Government
a) Holding analogous posts or
b) With 3 years regular service in the post in the
pay scale of Rs.5500-175-9000/-(Pre-revised)
or equivalent or
c) With 5 years regular service in the posts in
the pay scale of Rs.5000-150-8000/- (Pre-
revised) or equivalent and
d) Possessing – experience - in administration,
Establishment & accounts matters.
e) The departmental Head Clerk with 8 years
regular service in the grade will also be
considered and, in case he is selected for
appointment to the post the same shall be
deemed to have been filled by promotion.
- Period of Deputation : Shall not ordinarily exceed 3 years.

Prof. Miranda

Annexure-II.

1. Name :
2. Date of Birth :
3. Educational & other Special Qualifications :
4. a) Present post Held :
- b) Complete address of cadre authority :
5. a) Present Post Held, :
- b) Date since when held on regular basis :
- c) Present Pay :
- d) Scale of pay :
- e) Post held on regular basis, Its pay scale & date of regular Appointment :
6. Experience :
7. Training Experience :
8. Whether SC/ST :
9. Date of reversion from last Deputation :
10. Complete Official address With telephone No. :

(Signature of Candidate)

Reg. Ar. Ar. Ar. Ar. Ar.