

Terms of Reference (ToR)
Consultant / Sr. Consultant - Monitoring and Evaluation (M&E)

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channelize technical assistance and capacity building support to the states for strengthening the public health system. NHSRC on behalf of Ministry of Health & Family Welfare intends recruiting the following position purely on contractual basis.

Name of position	Sr. Consultant / Consultant - Monitoring and Evaluation (M & E)		
Number of positions	2		
Duration	One Year		
Location	New Delhi		
Type of position	On Contract		
Position	Minimum Educational Qualification	Minimum Experience	Remuneration Range
Consultant	Masters in Statistics / Health Statistics / Public Health Informatics / Operations Research / Demography / Population Studies / Economics / Social Sciences / Anthropology / Development studies / Public Health from recognized institutions of UGC / AICTE.	3 years or more	Rs. 60,000/- to Rs. 90,000/- per month
Sr. Consultant		7 years or more	Rs. 90,000/- to Rs. 1,20,000/- per month
Age limit	Upper limit 45 years as on 24/01/2017.		
Desired skills	<ul style="list-style-type: none"> • High level of computer proficiency, specifically - familiarity with commonly used Windows, MS Office software and software packages. • Experience in designing tools and strategies for data collection, analysis and production of reports. • Proficiency in data analysis using software tool like SAS, data triangulation, performance, knowledge of public health, State demographics, population etc. • Demonstrated ability to work in a multi-disciplinary team environment. • Willingness to travel to States / UTs and districts to provide technical assistance and ability to work on different assignments simultaneously to meet the timelines for assignments. • Preference would be given to the candidate having experience of working with Centre / State / UT health department. 		
Roles and responsibilities	<ul style="list-style-type: none"> • Understand the functional and technical requirements from the departments (Centre, State / UT and other involved stakeholders) for implementation of programme and preparation of quality and standard concept document, design documents, process flow document, implementation frame-work, guidelines, protocol and user manuals towards the requirements. • Liaison with senior officers of the Government / Ministry to operationalize and integrate the analytical framework with existing MCTS / RCH systems. 		

	<ul style="list-style-type: none"> • Undertake periodic field visits to States / UTs and districts to review MCTS / RCH data quality, identify challenges and gaps and follow-up with the States for rectifying the errors in data. • To provide training to State and District level officers on various aspects of MCTS / RCH portal including data reporting formats, reports and utilization of data. • To develop indicators / templates of reports /dash boards /score-cards as per requirement. • Assist in implementing MCTS / RCH systems to monitor quality assessment, community monitoring and data triangulation and management processes. • Identify gaps and analysis of data from MCTS / RCH portal and other standard sources for impact and implementation assessment of various RMNCH+A programmes at field level and identification of grey areas for monitoring and evaluation. • Undertake other assignments, which may be assigned from time to time by the reporting authority. • Provide training, review and implementation support for the ANMOL, Kilkari, Mobile Academy, RCH citizen portal and other applications for strengthening of the MCTS / RCH application.
Other terms and conditions	<ul style="list-style-type: none"> • In case of resignation, one month of notice is to be served by the candidate. • Should be ready to travel anywhere in India for the project.

To Apply: Candidates are requested to email the duly filled application form to mcts.recruitment@nhsrcindia.org by **4 p.m.** on **24-Jan-2017**. The application form is available on the TOR which is uploaded on the NHSRC website. Application submitted in other format will not be accepted.

Note:

- It is mandatory to mention age, year of passing the degrees, current and past employment dates (in dd-mm-yyyy format) on application form, without which it will not be accepted.
- Please make sure to mention exact position applied for on the subject-line (in e-mail), without which application form will not be accepted.
- Only post qualification experience will be considered.