

Government of India
Ministry of Health & Family welfare
General-I Section

NirmanBhawn, New Delhi
Dated 25/05/2022

To

Dy. General manager (HR)
Broadcast Engineering Consultancy India Ltd.,
BECIL Bhawan, C-56/A17
Sector-62, NOIDA - 201307.

Subject :Proposal for providing manpower on contract basis for Housekeeping Service in the Ministry of Health & Family Welfare.

Sir,

I am directed to say that this Ministry proposes to hire manpower through outsourcing on nomination basis for Housekeeping Services for a period of six months or till a vendor through competitive bidding is identified, whichever is earlier.

2. It is to inform that apart from NirmanBhawan, the office of Ministry of Health and Family Welfare is located in 3 other locations also. The requirement of manpower at all these locations is given below:-

| S. No. | Office Premises | Number of manpower required |
|--------|---|--|
| 1 | NirmanBhawan | Supervisor - 03, Housekeeping Staff - 51 |
| 2 | 3rd & 4th Floor, Indian Red Cross Building | Supervisor - 01, Housekeeping Staff - 10 |
| 3 | 6th & 9th Floor, Chanderlok Building, Janpath | Supervisor - 01, Housekeeping Staff - 09 |
| 4 | Ground Floor, MMU Building, Kotla Road | Supervisor - 01, Housekeeping Staff - 07 |

3. If you are interested to be considered, you are requested to send your acceptance and send a proposal [alongwith the terms and conditions] for

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providing required manpower [6 Supervisors + 77 Housekeepers] for housekeeping services in the office premises of this Ministry.

4. Terms and conditions and the scope of work in respect of the present vendor is enclosed for reference.

Yours faithfully,

Digitally Signed by K
Venkatesan

Date: 25-05-2022 14:49:45

(K. Venkatesan)
Reason: Approved

Under Secretary to the Govt. of India

Tel: 011- 23063514

Received

By hand
25/05/2022