

No. A-12025/1/2008-Estt.-1  
Government of India  
Ministry of Health & Family Welfare  
(Establishment-I Section)

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Nirman Bhawan, New Delhi.  
Dated the 5.7.2010.

**CIRCULAR**

Applications are invited in the prescribed proforma for one post of Assistant Director General (Nursing) in the Ministry of Health & Family Welfare in the pay scale of Rs.12,000-16,500/-(pre-revised)/ P.B.-3, G.P. Rs.7600/-(Revised) to be filled on Deputation (including short-term contract) from the following:-

Officers under the Central/State Governments/Union Territories/ Autonomous Organizations:-

- (a) (i) Holding analogous post on regular basis in the parent cadre/department; or  
(ii) With 5 years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.10000-15200/- (pre-revised)/P.B.-3, G.P. Rs.6600/-(Revised) or equivalent in the parent cadre/department; or  
(iii) With 10 years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs.8000-13500/-(pre-revised)/ P.B.-3, G.P. Rs.5400/-(revised) or equivalent in the parent cadre/department; and
- (b) Possessing the following educational qualifications & experience:-
- (i) Master's Degree in Nursing from a recognized University/Institution or equivalent; and  
(ii) Must be a Registered Nurse and Registered Midwife or equivalent with any State Nursing Council;  
(iii) 10 year's experience in Nursing/Teaching including Community Health Services.

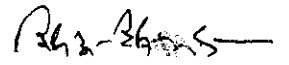
[Period of deputation/contract including period of deputation/ contract in another ex-cadre post held immediately preceding this appointment in the same or some other organization/ department of the Central Government shall ordinarily not exceed 4 years. The maximum age limit for appointment by deputation (including short term contract) shall be not exceeding 56 years as on the closing date of receipt of applications].

2. The officers selected for appointment on deputation basis shall be entitled to draw pay/deputation (duty) allowance in accordance with the existing instructions on the subject issued by the Government of India from time to time.

3. The eligible and interested officers may send their applications in the attached proforma (Annexure-I) through proper channel so as to reach the undersigned within 60 days from the date of publication of this circular in the Employment News. While forwarding the application, it may please be ensured that the particulars of the candidates

are verified and that he/she fulfills the eligibility conditions. The application should be forwarded along with upto date ACR dossier (or photocopies duly attested by Class-I officer), Vigilance clearance & Integrity Certificate and statement that no minor/major penalty has been imposed upon the applicant during the last ten years. Applications received without any of these documents or not in prescribed format shall not be considered.

4. The duties of Assistant Director General (Nursing) in the Ministry of Health & Family Welfare are as per Annexure-II.



(Anil Uniyal)

Under Secretary to Govt. of India

Tel:23061521

To,

1. All Ministries/Department of Govt. of India (including Autonomous Organizations).
2. All State Governments/ Union Territories.
3. Director Admn(HQ), Dte. G.H.S. (It is requested to circulate the vacancy among all subordinate offices under their control).
4. The Secretary, Union Public Service Commission, Dholpur House. Shahjahan Road, New Delhi.
5. Nursing Adviser, Department of Health & FW.
6. The Director, Dte. of Advertising & Visual Publicity (DAVP), Suchana Bhawan,CGO Complex, Lodhi Road, New Delhi. It is requested that the circular may be published in the Employment News and the estimates in this regard may be sent to this Ministry for the payment of L.O.A. and a copy of the Employment News wherein the advertisement will be published may be sent to this Ministry for record.
7. ✓ Director,NIC, M/o Health & FW, Nirman Bhawan for posting on the website of the Ministry.

CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)					
2. Date of Birth (in Christian era)					
3. Date of retirement under Central/State Government Rules					
4. Educational Qualifications					
5. Whether Educational and other qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)					
		<b>Essential:</b>			
		(1)			
		(2)			
		(3)			
		<b>Desired:</b>			
		(1)			
		(2)			
6. Please State clearly whether in the light of entries made by you above, you meet the requirement of the post					
7. Details of Employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.					
<b>Office/Institution</b>	<b>Post held</b>	<b>From</b>	<b>To</b>	<b>Scale of Pay and Basic Pay</b>	<b>Nature of duties (in detail)</b>
8. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent					
9. In case the present employment is held on deputation/contract basis, please state:-					
i.                                      The date of initial appointment					
ii.                                        Period of					

ii. appointment on deputation/contract Name of the parent office/organization to which you belong	
10. Additional details about present employment  Please state whether working under (indicate the name of your employer against the relevant column)  a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others	
11. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade	
12. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	
13. Total emoluments per month now drawn	
14. Additional information, if any, which you would like to mentioned in support of your suitability for the post.  (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/Advertisement) (Note: Enclose a separate sheet, if the space is insufficient).	
15. Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment basis. (Officers under Central/State Governments are only eligible for "Absorption". Candidates of Non-Government Organizations are eligible only of Short Term Contract)	
16. Whether belongs to SC/ST	

<p>17. Remarks (The candidates may indicate information with regard to (i) Research publications and reports and special projects (ii) awards/Scholarship/Official Appreciation (iii) Affiliation with the professional bodies/institutions/societies and (iv) any other information. (Note: Enclose a separate sheet if the space is insufficient)</p>	
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I have carefully gone through the vacancy circular/advertisement and I am well aware that the Curriculum Vitae duly supported by documents submitted by me will also be assessed by the Selection Committee at the time of selection for the post.

Date \_\_\_\_\_

**Signature of the candidate**  
**Address** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

**Countersigned**

\_\_\_\_\_  
\_\_\_\_\_

**(Employer with Seal)**

ANNEXURE-II

DUTIES ATTACHED TO THE POST OF ASSISTANT DIRECTOR GENERAL  
(NURSING)

1. All issues concerning to Nursing Services of Central Government institutions i.e. RMLH, SJH, LHMC (SK & KS), CLTRI, JIPMER (Pondicherry), CIP (Ranchi), AIIMS & PGI (Chandigarh).
2. Recruitment Rules of all nursing personnel in all Central Government institutions.
3. Filling up and creation of Nursing Services position in Central Government institutions (Chief Nursing Officer and Nursing Superintendent and Deputy Nursing Superintendent).
4. Nursing Management Information System including Central Government institutions.
5. Delhi Nurses Colony.
6. Training needs assessment of nursing service personnel.
7. Continuing education programme for the nursing service personnel (training of nurses in speciality area).
8. Follow-up of High Power Committee recommendations with State Government and Government of India.
9. International Assistance.
10. World Health Organization Project.
11. Collaboration with Indian Nursing Council.
12. Any other activity assigned by the competent authority.
13. Nursing practice and Nursing standard.