

Progressive use of Hindi in Official Work

19.1 PROGRESSIVE USE OF HINDI

The Ministry of Health & Family Welfare is committed to promote Hindi in official work during 2017-18 in line with the Annual Programme issued by the Department of Official Language, Ministry of Home Affairs and Official Languages policy of the Union. The matter pertaining to use of Hindi in the Ministry is supervised by a Joint Secretary. The Official Language Division of the Ministry headed by a Joint Director.

A number of measures have been taken for encouraging use of Hindi in the official work. They are summarized below.

19.2 IMPLEMENTATION OF OFFICIAL LANGUAGE POLICY

In pursuance of the official language policy of the Government of India, all documents covered under section 3(3) of the Official Language Act, 1963 are being issued both in English and Hindi. Action plan based on the check points identified in the Ministry has been prepared to ensure compliance of the Official Language Policy. Annual Programme and other orders/instructions issued by the Department of Official language were forwarded to all the sections of the Ministry and its subordinate/attached offices/autonomous organizations for information and directives were issued for their compliance.

19.3 OFFICIAL LANGUAGE IMPLEMENTATION COMMITTEE (OLIC)

An Official Language Implementation Committee (OLIC) has been constituted in the Ministry under the chairmanship of a Joint Secretary in-charge of the official language and its meetings are held regularly in each quarter. This Committee chalks out strategies to implement the constitutional provisions of Official Language Policy of the Union in the Ministry and its subordinate/attached offices/autonomous organizations with a view to achieve the

targets prescribed in the Annual Programme issued by the Department of Official Language, Ministry of Home Affairs. The Committee periodically reviews the progress made in the use of Official Language (Hindi) and suggests and recommends measures to be taken for the effective implementation of the Official Language Policy. The subordinate/attached offices/autonomous organizations of the Ministry have also been instructed for convening their OLIC meetings regularly.

19.4 HINDI FORTNIGHT

In order to encourage the use of Hindi in official work amongst officers/employees of the Ministry, the Hindi fortnight was organized in the Ministry during 1-15 September, 2017. Various competitions such as Hindi essay writing, general knowledge on Rajbhasha policy and Hindi noting/drafting were organized for gazetted as well as non-gazetted employees separately. A dictation competition was also organized for MTS only. Besides, Hindi poetry recitation competition was also organised in which large number of employees participated with great zeal and excitement. The winners of these competitions are being awarded 37 cash prizes and certificates.



Shri Sanjeeva Kumar, Additional Secretary (Health) distributing the prizes to the participants of Hindi Fortnight 2017.

19.5 OFFICIAL LANGUAGE CONFERENCE/ SEMINAR

The Department has taken a new initiative of organizing Official Language Conference every year in the offices under its administrative control, for the dissemination of Official Language Policy and creating conducive atmosphere for use of the Official Language Policy of the Union of India.

Under this initiative, Ministry of Health & Family Welfare has, so far, organized 5 National Official Language Conferences at Bengaluru, Kannur, Delhi, Thiruvananthapuram and Mumbai. The participants were awarded Commendation letter and Certificates. All conferences were highly successful and praised by all.

19.6 HINDI WEBSITE OF THE MINISTRY

Ministry of Health & Family Welfare's website was revised and upgraded in May, 2017. As per the directions of Secretary (MoHFW), all the material is being uploaded inevitably in bilingual form viz. English and Hindi. The website is also being updated regularly.

19.7 PRATI DIN EK SHABD

The Scheme named 'Prati Din Ek Shabd', is being run in the Ministry, continued this year also. Under this scheme, one word/phrase in Hindi and its English equivalent was being displayed on the Electronic Board installed on the first and third floor 'A' Wing, Nirman Bhawan. These words/phrases are generally of administrative and technical in nature, which are used in day-to-day official work.

19.8 QUARTERLY ORIGINAL HINDI NOTING/DRAFTING CASH AWARD SCHEME

A special quarterly original Hindi noting/drafting Cash Award Scheme is being organized in the Ministry. Under this scheme 44 prizes are being awarded which includes two first prize of Rs.5000/-, two second prize of Rs.4000/-, two third prize of Rs.3000/- and 38 consolation prizes. This scheme is being conducted

in two quarters i.e. January to March and July to September in a year. During the quarter from January to March, 2017, after assessing the Hindi work of officers/employees 18 prizes were given. The entries received for July to September, 2017 quarter have been received and are being evaluated.



Smt. Niharika Singh, Joint Director (OL) distributing the prizes to the participants of Quarterly Original Hindi Noting /Drafting Cash Award Scheme

19.9 ORGANISING OF HINDI WORKSHOP

Two separate Hindi workshops were conducted on 24th April, 2017 in the Ministry, in which officers/employees were informed about:

- i) Official Language Policy of the Union Government,
- ii) Difficulties in translation and subsequent solution.

19.10 INSPECTIONS REGARDING PROGRESSIVE USE OF HINDI

In order to achieve the targets laid down in the Annual Programme issued by the Department of Official Language, officers of this Ministry inspected 19 subordinate offices under their administrative control situated in Delhi, Noida, Jaipur, Jodhpur, Ahmedabad, Chandigarh, Kasauli, Shimla, Mumbai, Pune and Kolkata. Thus, in 'A', 'B' and 'C' Region, nine, seven and three offices were inspected respectively.