

By Hand.

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भारतीय आयुर्विज्ञान अनुसंधान परिषद
INDIAN COUNCIL OF MEDICAL RESEARCH

श्री. रामलिंगस्वामी भवन, अन्मारी नगर, पोस्ट बॉक्स 4911, नई दिल्ली - 110 029
V. RAMALINGASWAMI BHAWAN, ANNARI NAGAR, POST BOX 4911, NEW DELHI - 110 029

NO:6-2(8)/2012-Admn.1

Dated: 15.10.2012

To

The Secretary
Department of Health Research
M/o Health & Family Welfare
Nirman Bhawan
New Delhi.

Kind Attention: Sh. R. K. Ahluwalia, Under Secretary to the Govt. of Indian

Subject : Filling up of the post of Sr. Dy. Director General (Admn.) in ICMR- reg.

Sir,

Reference to this office letter of even number dated 12/13.09.2012 on the subject mentioned above.

I am directed to inform you that the Council has extended the period for receipt of application for the post of Senior Deputy Director General (Administration)- (one post) in the pay band - 4 Rs. 37400-67000 + Grade Pay Rs. 10,000/-up to 30.10.2012.

It is requested that enclosed vacancy circular for the above post may kindly be displayed on the website of DHR.

Yours faithfully,

J. Pal
16/10/12

(Joginder Pal)

Assistant Director General (Admn.)

Telephone :- 011-26589365

Copy for information and necessary action to :-

1. Secretary, Ministry of Health & Family Welfare, Nirman Bhawan, New Delhi -- (NIC - with a request to display on the website of MOHFW under vacancies circulars)- This is in continuation of the letter referred to above.
2. Secretary, Department of Personnel & Training, North Block, New Delhi -- (NIC with a request to display on the website of DOPT under vacancies circulars)- This is in continuation of the letter referred to above.
3. All the Ministries/Departments of Government of India (as per list attached).

31/10/12
Mrs B
SECRET
16/x
622/US(HP)
16-10-12

INDIAN COUNCIL OF MEDICAL RESEARCH

V.Ramalingaswamy Bhawan, New Delhi – 110029.

Ref.No. No: 6-2(8)/2012-Admn.I dated 15.10.2012

VACANCY CIRCULAR

Reference vacancy circular No: 6-2(8)/2012-Admn.I dated 12.09.2012 displayed on ICMR website for inviting applications for the post of Senior Deputy Director General (Administration) – (One post) in the Pay Band – 4 Rs. 37400 – 67000 + Grade Pay Rs. 10,000/- on deputation basis in the Hqrs. Office of the Council.

The last date for receipt of application for the post of Senior Deputy Director General (Administration) has been extended up to 30.10.2012.

The qualification & other details is Annexed. Willing & eligible officers may submit their application along with detailed CV (giving the past assignments and the work handled by the officer) through proper channel only.

JAB
16/10/12

1. Name of the post, Pay Band + Grade Pay & Eligibility conditions:-

- (i) **Senior Deputy Director General (Administration) (One post) in the pay band -4 Rs. 37400 – 67000 + Grade Pay Rs. 10,000/-**
- (ii) **Eligibility Conditions:** All India Service Officers holding the post at the level of Joint Secretary or suitable for such appointment.
- (iii) **Desirable:** Experience in Health Sector and / or in Research Organizations.

2. Willing & eligible officers may submit their application along with detailed CV (giving the past assignments and the work handled by the officer) through proper channel only (i.e through cadre controlling authority) so as to reach the **Assistant Director General (Administration), Indian Council of Medical Research - 110029, V. Ramalingaswamy Bhawan, Ansari Nagar, Post Box – 4911, New Delhi-110029 on or before 30.10.2012.** Advance copy may be sent but only those applications will be considered for whom approval of cadre controlling is received.

3. While forwarding the application, the Cadre Controlling Authority should also send the following documents.

- a) Vigilance Clearance Certificate
- b) Copy of ACRs of last 5 years i.e. 2011-2010, 2010-2009, 2009-2008, 2008 - 2007, 2007 – 2006.

4. The competent authority reserves the right to relax the conditions in the interest of administrative exigencies for any class or category of persons applied for any of the aforesaid post.

5. The application received after the last date or receipt of incomplete or not received through proper channel will not be considered.

6. Candidate applying for the above mentioned post must be below 56 years of age on the last date of receipt of application.

7. The selected candidate will be appointed on deputation basis for a period of two years, which may be curtailed or extended further in the interest of administrative exigencies with the approval of competent authority. The pay and other terms & conditions of deputation will be governed as per the Instructions of the Department of Personnel & Training (DOP &T).

JRP
16/10/12