

The applications are invited for the contractual post of a Consultant to work at the Tobacco Control cell at Chandigarh, as per the TORs attached.

The applications with detailed CV and work experience may be sent to ntcp.mohfw@gmail.com by 15th December, 2011.

Ministry of Health and Family Welfare proposes to appoint legal consultant for effective implementation of the Tobacco Control Act/WHO FCTC in Chandigarh.

Qualifications required:

Essential: Minimum qualification of a degree in Law from a recognized University; Have at least 2 years post qualification experience of working on a legal post or practice at the bar.

Knowledge and skills:

- a. Capability to function collaboratively and productively, in a multidisciplinary environment
- b. Ability to represent the organization in interactions with Central & State Government, and other stakeholders
- c. Track record of implementing innovative ideas and schemes in day to day working.
- d. Ability and willingness to travel extensively.
- e. Interpersonal and management skills with ability to work in a deadline-driven environment.
- f. Possess team working capability
- g. Good command over MS-Office/internet
- h. Good communication skills in English and Hindi, both written and verbal.

Perform expected duties under direct supervision of the Director Health Services, Chandigarh and Focal point for tobacco control.

Job Description :

- a) The Legal Consultant will assist Tobacco Control cell, Chandigarh for handling issues related to law and policy to ensure effective implementation of the Tobacco Control Laws and WHO Framework Convention on Tobacco Control.
- b) To assist in drafting of replies to various judicial cases related to tobacco.
- c) To pro-actively monitor all legal issues and judicial cases in the area of tobacco.
- d) To maintain follow ups of all cases to ensure timely and effective action.
- e) To collate information on violation under the Tobacco Control Act and report the same.
- f) To network with related civil society groups and advocating for strong tobacco control policies.
- a) To undertake any other tasks and responsibilities assigned by the supervisor.

No. of Position: One

Remuneration: Rs. 25,000/- PM

Period of contract: 1 year

Location: Chandigarh