

A -11011/53/2008 – NACO (A)
Government of India
Ministry of Health & Family Welfare
Department of AIDS Control
(National AIDS Control Organisation)

Applications are invited for the appointment of **Regional Coordinator (Care Support & Treatment)** on contractual basis

TOR, Qualification and Remuneration

Name of the post	Region	No. of vacancies	Based at
Regional Coordinator (Care Support and Treatment)	Bihar, Uttar Pradesh and Uttarakhand	1	Patna/Lucknow

TOR

- To ensure implementation of ART Services as per prescribed Operational Guidelines.
- To take measures to ensure high (>95%) ARV drug adherence levels.
- To ensure adherence to the highest standards of quality and excellence in patient care and follow good clinical practices and that PLHIV are not discriminated in the hospital and are not denied admission/ care.
- To undertake the assessment and take measures to strengthen of the linkages of ART centers with the ICTC, PPTCT and TB programme as well as with the Community Care Centers. This shall be done in places with existing ART centers as well as for those planned later on.
- To coordinate with Principals/Deans of Medical Colleges and Medical Superintendents/Director of District Hospitals /Other Hospitals for coordination of ART services with active participation of NGOs and PLHA networks.
- To support SACS in developing clear targets, with time lines, determine resource requirements and assist in establishing the program management and information systems for scaling up ART as part of the comprehensive HIV/AIDS Care and treatment programme.
- To undertake regular assessment of facilities providing ART and HIV/AIDS care, laboratories for CD4 capability and general tests including supply of CD4 kits. human and financial resources and Infrastructure at Centers
- To ensure that adequate quantities of ARV drug are available at ART centers and assist NACO/SACS in monitoring drug supply logistics within your area of work, ensuring that they are no stock outs and expires.
- To coordinate all the training activities for the ART centers in the region and ensure good practices for ARV prescriptions
- To assist NACO and SACS in training, supervision and establishment of follow-up systems for patients on care and ART in the public and private sector.
- To communicate up-to-date information on programme implementation and feedback on policy implementation to NACO and ensure that all centers send monthly ART report to NACO by 2nd of every month.
- To provide a regular update to NACO on the ART program in the region and assist the SACS and NACO in analysis of data and publications.
- To send weekly reports on work done to NACO and shall be required to attend a periodic review meeting at NACO.
- The candidate should be willing to travel extensively in region allocated.

Qualification

- MBBS with Post Graduate Degree /Diploma in the field of medicine/TB Chest/ Paediatrics / Gynae / Microbiology/ Skin & VD/ Public Health/Health Management / Fellowship in HIV Medicine with at least 3 years of experience, preferably in public health programmes.

Preference will be given to persons having experience in the field of HIV /AIDS. The incumbent should have working knowledge of computers including MS office package.

Remuneration & Duration

Remuneration will be in the range of Rs. 57,500 – 75,000 per month (The salary shall start at the minimum of the range. However, a variation of up to 25% higher than minimum of the range can be allowed depending upon qualification and experience of the candidate with the approval of DG, NACO)

Other conditions

Age: Not more than 60 years

Application may be sent by email at the following email address jobs.naco@gmail.com with subject line "**Application for the post of Regional coordinator (CST)**" with details as mentioned above.

The last date for submission of application will be **1 June 2012**

A -11011/53/2008 –NACO
Government of India
Ministry of Health & Family Welfare
(National AIDS Control Organisation)

Applications are invited for appointment of Program Officer (Care Support & Treatment) on contractual basis

TOR, QUALIFICATION AND REMUNERATION

TOR

- Preparation of annual plan of action for Care support and treatment
- Supervision & monitoring care support & treatment services
- Preparation of periodic reports as required by NACO/ CCM/ LFA/ GF .
- Facilitate submission of Disbursement requests.
- Facilitate implementation of Rd 4 at accelerated pace to achieve all targets by March 10.
- Coordination with SACS, Development Partners, training institutions, NGOs and Private Sector.
- Planning, organizing and monitoring of training of Medical Officers of ART, LAC & CCC.
- Coordinate Revision of Curriculum and modules of doctors training.
- Roll out of Training of pharmacists.
- Coordination with other divisions for training of ART ,CCC and LAC staff.
- Establishment & Functioning of Link ART Centres
- Facilitate development & monitor functioning of CoEs
- Field visit to monitor program activities

Minimum Qualification

- Medical Graduate with at least 5 years of experience in Health care management preferably HIV /AIDS

Preference will also be given to candidates having experience of working in the projects run by bilateral / multilateral agencies in India viz. World Bank, WHO, UNAIDS, USAID, GFATM. The incumbent should have working knowledge of computers including MS office package.

Remuneration & Duration

In the range of Rs. 50,000 – 60, 000/- month (depending upon experience). Initially contract shall be for 1 year.

Other conditions

Age: Not more than 60 years

Application may be sent by email at the following email address jobs.naco@gmail.com with subject line “**Application for Program Officer (CST)**” with details as mentioned above in the Biodata.

The last date for submission of application will be **21st August 2009**.

Applications are invited for appointment of Technical Officer (Care Support & Treatment) on contractual basis

TOR, QUALIFICATION AND REMUNERATION

TOR

- Conduct desk research in the area of respective programme division
- Compile and prepare status reports and executive summaries for dissemination/ action/ feedback
- Assist in preparation of guidelines and reports
- Assist in examination of proposals received for grants
- Monitoring of functioning of Community Care Centres
- Coordination with SACS, Development Partners, training institutions, NGOs and Private Sector
- Field visits to monitor activities of Community Care Centres in the country
- Issues related to ART in NGO sector.
- Nodal person for website in CST division
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Qualifications

- Medical Graduate or Post Graduate in Social work/Management
- Preference to candidates having experience of working with health systems, especially in field of HIV

Analytical skills, good writing skills in English and computer knowledge.\

Remuneration & Duration

In the range of Rs. 25,000-35,000/- month(depending upon experience). Initially contract shall be for 1 year.

Other conditions

Age: Not more than 60 years

Application may be sent by email at the following email address jobs.naco@gmail.com with subject line “**Application for Technical Officer (CST)**”

with details as mentioned above in the Biodata.

The last date for submission of application will be **21st August 2009**.

A -11011/53/2008 –NACO
Government of India
Ministry of Health & Family Welfare
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Applications are invited for appointment of Assistant Logistic Coordinator (Supply Chain Management) on contractual basis

Terms of Reference

Duties and responsibilities

The Assistant Logistic Coordinator, should work under the guidance of the NPO (ART) and close coordination with Logistic Officer in ensuring timely availability of ART drugs, relocation of drugs and maintaining their records :

Job description in brief:

- Assist the Logistic coordinator in preparing a check list, follow up with regional coordinators , Art Centres for timely and correct reporting.
- Maintenance of stock position of all Adult and Pediatric drugs ART centre wise.
- Assist Logistic coordinator in relocation of drugs by monitoring and overseeing timely relocation of the drugs by the courier.
- Acting as a link between ART Centres by sending Fax and making calls to the Art Centres.
- Assist in keeping records for the entire Adult and pediatric relocations in the prescribed format

Qualification & Experience required:

- University Degree with 2-3 years experience in development sector.
- Full proficiency in the usage of computer (MS-Word, MS-Excel and Internet explorer). Preferably Diploma in Computers.
- Written & spoken proficiency in English and Hindi.

Remuneration & Duration

Rs. 10,000/- month(depending upon experience). Initially contract shall be for 1 year.

Other conditions

Age: Not more than 60 years

Application may be sent by email at the following email address jobs.naco@gmail.com with subject line "**Application for Assistant Logistic Coordinator**" with details as mentioned above in the Biodata.

The last date for submission of application will be **21st August 2009**.

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Applications are invited for contractual appointment of Appointment of Administrative Officer in the National AIDS Control Organisation, New Delhi. The qualification/experience required for the post is as under:-

- At least a University degree at a Graduate or equivalent level, post graduate degree/ diploma will be preferred;
- At least 8 years experience in the administrative in the administrative work, experience in the project funded by with international donors would be preferred;

Or

- Recently retired officer of the Central Secretariat Services having the vast experience to ethos of Central Secretariat and holding regular post in the scale of Rs. 10000-15200 / Rs. 800-13500/ (pre-revised) or equivalence revised pay band + grade pay, with at least 5 years experience in the administration and management of project funded by with international donors.

Application should have basic knowledge of working in IT friendly environment & working in computers with Window (MS Office) and internet.

Other conditions:

Age: Not more than 62 yrs as on 1.8.2009

Remuneration: Rs. 22,500/- per month. In case of retired Government servants, the remuneration will be paid subject to the condition that the remuneration plus pension drawn by him/her does not exceed the last pay drawn. The appointment will be on contract basis. Canvassing in any form will disqualify the candidate.

Application with CV may be sent by email at the following email address jobs.naco@gmail.com applications may also indicate contact telephone number. The last date for receipt of application will be 21th August, 2009