

F.No. S-12012/602011-EPW
Government of India
Ministry of Health & Family Welfare
(Department of Health & Family Welfare)

Nirman Bhawan, New Delhi.
Dated the 17th May, 2012

CIRCULAR

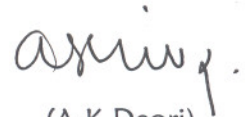
Subject: Recruitment to the post of Chief Executive Officer, Central Medical Services Society, Department of Health and Family Welfare in the Pay Band-4 (Rs.37400-67000 plus Grade Pay Rs.10000) on Deputation -Reg.

It is proposed to fill up the post of Chief Executive Officer, Central Medical Services Society (CMSS) under the Department of Health & Family Welfare (Ministry of Health and Family Welfare) in the Pay Band 4 (Rs.37400-67000 + Grade Pay Rs.10000), by deputation from officers belonging to the Indian Administrative Service (IAS) eligible to be appointed as Joint Secretary to the Government of India, preferably with experience in procurement of health sector goods or health administration serving under the Central Government/State Governments/ Union Territory Administrations. The post will be filled through a Search-cum-Selection Committee notified for this purpose.

2. A copy of the Recruitment Rules for the post is attached.
3. The Central Medical Services Society shall be responsible for procurement of medicines and other medical supplies under various National health programmes run by the Government of India. The Society would adopt an IT-enabled unified supply chain management system for effective monitoring of inventory and movement of health sector goods.
4. The officer selected shall be the Chief Executive Officer and Director General of the Central Medical Services Society and also act as Member-Secretary of the Governing Board of Directors of the Society, and in this capacity, shall be responsible for –
 - (i) the day to day administration/overall management of the Central Medical Services Society;
 - (ii) drawing up of proposal for the Society's work programmes;
 - (iii) implementing the work programmes and the decisions approved by the Governing Board of Directors of CMSS;
 - (iv) ensuring that the CMSS carries out its tasks in accordance with the requirement of its users, in particular with regard to the adequacy of the services provided and time taken;
 - (v) preparation of the statement of revenue and expenditure and the execution of the budget of the CMSS; and
 - (vi) developing and maintaining contact with the Central Government and State/UT Governments to facilitate efficient procurement and proper distribution of quality medicines, medical equipment etc. to the end users and elimination of shortages and wastages.
 - (vii) implementing all tasks assigned by the Department of Health & Family Welfare, Government of India and the Governing Board of CMSS in accordance with the Memorandum of Association and Rules and Regulations of the Society.
5. The period of deputation of the selected officer shall be initially for a period of three years, which may be extended by a further period of two years. The maximum age limit for appointment on deputation shall be preferably below 52 (fifty two) years as on the closing date of receipt of applications.

6. The officer selected on deputation will have the option to draw his parent cadre pay plus deputation (duty) allowance or the pay scale/grade pay of the deputation post in accordance with the Department of Personnel & Trg's O.M. No. 6/8/2009-Estt. (Pay.II) dated 17.06.2010 as amended from time to time. Other terms and conditions of deputation shall be governed by the consolidated guidelines issued by the Department of Personnel and Training vide letter F.No.14017/33/2005-AIS(II)(Pt.I) dated the 28th November, 2007 for All India Service officers, as amended from time to time.

7. The eligible and interested persons may apply through proper channel in the proforma given below (in duplicate). The applications should reach the undersigned on or before 30.6.2012. While forwarding the applications it may be ensured that no Vigilance case/disciplinary proceedings are pending /contemplated against the officer concerned. The up to date ACR dossiers for the past five years from 2006-07 to 2010-11, Vigilance clearance and Statement of major/minor penalty imposed, if any, during the last ten years must also be enclosed along with the application.



(A K Deori)

Under Secretary to the Govt. of India
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1. All Ministries/Departments of the Government of India
2. Chief Secretaries of all State Governments and Union Territory Administrations.
3. The Department of Personnel & Training for uploading on their website.
4. NIC, MoH&FW for uploading on the Ministry's website.