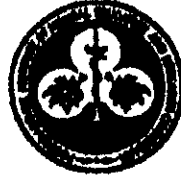


Address: Grams: POSTGRADMED
E-mail: pgimer@chd.nic.in
Website: http://pgimer.nic.in



दूरभाष/Ph.(O): 0172-2755504, 2755510
फैक्स/Fax: 91-172-2744401, 2745078

स्नातकोत्तर चिकित्सा शिक्षा एवं अनुसंधान संस्थान, चण्डीगढ़ - 160 012 (भारत)
POSTGRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH,
स्थापना शाखा - I
(Establishment Branch - I)

संदर्भ/Ref.No.F.11242/IEI(1)-PGI-2007

दिनांक/Dated 27/12/2010

To

1. Vice Chancellors of Indian Universities.
2. Directors of Centre/Institutions of Medical Education and Medical Research.
3. Members of the Institute Body, PGIMER, Chandigarh.
4. Principals of All Medical Colleges in India.

Subject: **Nominations for the post of Director at the Postgraduate Institute of Medical Education and Research, Chandigarh.**

Sir,

The post of Director of the Postgraduate Institute of Medical Education and Research, PGIMER, Chandigarh shall fall vacant w.e.f. 1.5.2011 on the superannuation of the present Director. As per the past practice, names of suitable candidates are invited from the medical faculties of Universities, Directors of Centres of Medical Education and Research and Principals of All Medical Colleges in the country. As desired by the Govt. of India, Ministry of Health & Family Welfare you are being requested to help us to find suitable candidate to fill this post.

As you are aware the PGIMER, Chandigarh is an Institute of national importance established under an Act of Parliament. It has been charged with the responsibility:

- (a) to develop patterns of teaching in under-graduate and postgraduate medical education in all its branches so as to demonstrate a high standard of medical education;
- (b) to bring together, as far as may be in one place educational facilities of the highest order for the training of personnel in all important branches of health activity; and

- (c) to attain self-sufficiency in postgraduate medical education to meet the country's needs for specialists and medical teachers.

The Institute activities include an extensive programme of postgraduate medical education involving the training of specialists in general and super-specialty areas in all disciplines of medical sciences-basic, para-clinical and clinical. For this purpose, it has established a large teaching hospital and teaching and research laboratories on the main campus of the Institute. Research in basic, clinical and field aspects is actively pursued.

The Institute, would require a person who has, in addition to high attainments in the medical profession, administrative ability and qualities of leadership to give direction to such a large and complex Institution dealing with postgraduate medical education, medical research and health care. The statement showing the prescribed qualifications, the scale of pay and term of service with regard to this post is attached as **(Annexure-I)**.

I shall be grateful if you could kindly suggest name(s) of suitable person(s) who may or may not be working under you but who in your opinion is/are suitable for the post. The information may kindly provided in the enclosed format (**viz. Annexures II and III**). It is reiterated that this is not meant to serve as an application form to be filled in by the candidate who you nominate but is intended to provide the Selection Committee with information about the candidate to assist the Selection Committee in making a proper choice. The proforma gives an idea of the qualities and particulars of the candidates which will be considered by the Selection Committee. Any additional information which you can provide along with the proforma will be of considerable help to the Committee. It will be appreciated if your reply and nominations are sent to me confidentially as early as possible, but not later than the 31.1.2011.

Yours faithfully,


(Ritu Dhillon)
Financial Advisor

Encls : as above

**EDUCATIONAL QUALIFICATIONS/EXPERIENCE FOR
APPOINTMENT TO THE POST OF DIRECTOR, PGIMER
CHANDIGARH.**

(Under Rule 7(5) read with Regulation 32)

Name of the post

DIRECTOR

1. QUALIFICATIONS

Essential :

i) A medical qualification included in the first or second schedule or Part-II of the third schedule to the Indian Medical Council Act of 1956 (Persons possessing qualifications included in Part-II of third schedule should also fulfill the conditions specified in sub-section (3) of Section 13 of the Act).

and/or

A recognized Dental qualifications included in Part-I or Part-III of the schedule to the Dentist Act, 1948 (persons possessing qualifications included in Part-I or Part-III of Schedule should also fulfill the conditions specified in sub-section (1) and (2) or (4) of Section 10 of the Dentist Act, 1948).

- ii) A recognised postgraduate qualification under broad head of Medical/Dental sciences including its specialties.
- iii) The candidate must be registered with the State/Central Medical/Dental Council.

Experience

- a) Teaching and/or research experience of not less than fourteen years.
- b) 21 years standing in the profession after post-graduation.
- c) Extensive practical and administrative experience in the field of medical relief, Medical Research, Medical Education or Public Health Organization and experience of running important scientific / educational Institution either as its Head or as Head of the Institution either as its Head or as Head of the department (qualification relaxable at the discretion of the Central Government in case of candidate otherwise well qualified). There will be a probationary period of one year.

Desirable :

Administrative experience of over seven years in a responsible capacity.

Note : Non-medical personnel shall not be appointed to the post of Director.

2. **Scale of Pay** : Rs. 80,000/- (fixed) plus N.P.A.
(Maximum ceiling including NPA to be restricted to Rs. 85000/-)
3. **Upper age limit** : Not exceeding 60 years. Relaxable for Government servants or retired Government servants or serving or retired persons from autonomous institutions or statutory institutions of State or Central Government or exceptionally qualified candidates.
4. **Tenure of service** : Five years, inclusive of one year probation.
5. **Other information** :
- a) Government servants in service can be appointed as on deputation on foreign service upto a period of five years.
 - b) Employees of the Institute are not Government Servants
 - c) Employees of the Institute are entitled to pensionary benefits under the Central Government rules.
 - d) Residential accommodation will be provided on payment of standard rent under F.R.45 or 10% of pay whichever is less.

DECLARATION

I hereby, give my consent to accept the post of Director,
POSTGRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH,
CHANDIGARH, if selected.

Signature _____

Name & Designation _____

PLACE: _____

DATED: _____

POSTGRADUATE INSTITUTE OF MEDICAL EDUCATION & RESEARCH,
CHANDIGARH.



PROFORMA

**NAME AND PARTICULARS OF CANDIDATE FOR THE POST OF
DIRECTOR**

1. Name : _____
2. Date of Birth : _____
and age on 30.4.2011
3. Present Address Office: _____

Res. _____

Phone : _____
Fax : _____
Mobile : _____
Email : _____
4. Whether citizen of India : _____

5. Academic qualifications :

(a)	Graduation	Year of passing	No. of attempts	College/University from which graduated
(b)	Post Graduation	Year of passing	No. of attempts	College/University from which graduated

6. Field(s) of specialization : _____

7. Experience :

i)	Before post graduation	Designation & the Institute where worked	From	To
ii)	After post-graduation			

(a) Teaching : _____

(b) Research : _____

c)	Administration	Designation of post held and Institution where worked	From	To

8. A complete list of publication (Please attach list) : _____

9. Books, if any written : _____

10. Extra-curricular activities such as medico-social work, journalistic or other literary activities in relation to medical subjects, promotion of sports and recreational activities etc. : _____
: _____
: _____

11. Awards, distinctions, prizes etc. : _____

a) At under-graduate level : _____

b) At post-graduate level : _____

12. Fellowship/Membership of National and International Scientific Societies, Academics etc. : _____

13. Present post and designation (from when held) : _____

14. Scale of Pay : _____

15. Salary (as on _____) : _____