

Terms of Reference for Research Assistant - Data Analysis

The National Health Systems Resource Centre (NHSRC) is created under the National Rural Health Mission (NRHM), Ministry of Health & Family Welfare, Government of India, to act as the nodal agency for Technical Assistance (TA) to central and state governments for effectively implementing NRHM, with specific focus on systems strengthening and capacity development.

Job responsibilities of Research Assistant (RA):

1. Assist with HMIS evaluation research
2. Analyze HMIS data (quarterly and annually) & identify data quality issues & issues of Public Health Importance
3. Disseminate data analysis reports & respond to request for specific information data base.
4. Assist in HMIS System evaluation & development of Health Information.
5. Conducting Capacity Building events such as training / orientation / workshops in the states.
6. Research work of RA will be supervised by Sr. Consultant-HMIS.
7. All administrative rules issued by NHSRC will be applicable - including leave, travel & logistic entitlements, reimbursements etc.
8. Undertake any other assignments, which may be assigned from time to time by the Senior Consultant HMIS or Executive Director, NHSRC and/or PAO of the NHSRC.

Educational Qualification for Research Assistant

Candidates with the following educational qualifications from recognized universities are eligible to apply for Research Assistant.

- Any graduate with Master Degree in Public Health / MBA in any Health discipline.
- At least 1-2 years of post qualification work experience.
- The candidate should be willing to travel extensively and can be posted in any state.

Skills Required :

- Excellent communication skills (including written and presentation skills) in English.
- Computer proficiency including MS Office (Word/ PowerPoint and advance excel skills).
- Ability to complete multiple tasks under pressure and work in a multi cultural team environment.

Age: 35 years & below (maximum age will be counted from the last date for receiving the applications).

The eligible candidates should send their applications by email to recruitment.hmis@gmail.com or by post to HR Manager, NHSRC, NIHFW Campus, Baba Gang Nath Marg, Munirka, New Delhi - 110 067. Make sure to mention post applied for, on the envelope (in post) and subject-line (in e-mail), without which applications will not be accepted.

Last date for receiving applications is 21st July 2011.