

Ministry of Health & Family Welfare
Department of AIDS Control
(National AIDS Control Organization)

Applications are invited for appointment of Programme Officer (CS) on contractual basis.

Duties and responsibilities:

1. Preparation of Annual Plan for setting up of Community Care Centres as per PIP of GFATM RCC IV.
2. Supervision of Monitoring and Evaluation of Community Care Centres (CCC) under RCC IV.
3. Identification of site for establishment of CCC, their selection and monitoring, functioning of CCC.
4. Arranging meetings of TRG on CCC and follow up on the recommendation of TRG.
5. Coordination with PFI and KHPT regarding implementation, monitoring and evaluation of CCC in allotted states.
6. Coordination with SACS, Development Partners, training institutions, other PRs & SRs, NGOs and private sector on issues related to CCC.
7. Plan, Coordinate, report and disseminations of Assessment of CCC undertaken by NACO from time to time.
8. Website upgradation regarding CCC.
9. To conduct/coordinate training and human resource related to CCC.
10. Responsible for budget allocation/utilization of CCC.
11. Undertake any work relating to care and support of PLHIV.
12. Undertake any other work as assigned by the Controlling Officer.

Educational Qualification and Experience

MD in Medicine or any other clinical discipline/MBBS + Diploma in any clinical discipline with three years of experience/MBBS + Fellowship in HIV Medicine or Diploma in Public Health with three years of experience

Remuneration Range: Rs.51,750-75,000/- per month. A variation of upto 25% higher than minimum of the range can be allowed, depending on qualification and experience and approval of the competent authority.

Duration: Initially the **contract** shall be for a period of one year.

Age: Not more than 60 years.

Eligible candidates may send applications by email with subject line 'Application for PO(CS)' with details as mentioned above in the Bio-data at the following address:

jobs.naco@gmail.com

The last date of receipt of applications is 13 June, 2011