



अखिल भारतीय आयुर्विज्ञान संस्थान नागपुर

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Address: Plot no.2, Sector -20, MIHAN, Nagpur - 441108

Website: www.aiimsnagpur.edu.in

No. AIIMS-NGP/Admin./RECT/Deputation/2024/03

Date: 08/10/2024

AIIMS Nagpur is an apex healthcare Institute, established by the Ministry of Health and Family Welfare, Government of India under the Pradhan Mantri Swasthya Suraksha Yojana (PMSSY) with the aim of correcting regional imbalances in quality tertiary level healthcare in the country and attaining self-sufficiency in graduate and postgraduate medical education and training.

The Executive Director, AIIMS Nagpur invites applications in the prescribed pro-forma **(ANNEXURE-A)** from the Indian nationals **for the post of Senior Accounts Officer on Deputation Basis** at AIIMS Nagpur with the following prescribed criteria:

No. of Post	01 (On Deputation Basis)
Educational and qualification experience	Eligibility Criteria: Officers under the Central/State/U.T. Governments/Universities/Statutory/Autonomous Bodies or Research and Development Organizations. Holding analogous posts on regular basis. OR With 5 years regular service in the relevant field in the grade pay of Rs. 5400/-
Pay Scale	Level-11 as per 7 th CPC (Rs. 67,700 - 2,08,700)
Maximum age limit	56 years

I. GENERAL CONDITIONS INFORMATION FOR THE CANDIDATES:

1. The number of posts is tentative and is liable to change based on the Institute's requirements.
2. Maximum age limit for applying for the aforesaid posts on deputation is 56 years as on last date of receipt of application.
3. The period of deputation for the post of Senior Accounts Officer is for the period of 3 years. **No further extension beyond the period of 3 years shall be granted.**
4. **Application from Non-government employee will not be entertained.**
5. The posts carry usual allowance as admissible to central Government Employees of similar status stationed at Nagpur (Maharashtra).
6. The Officers, who fulfill the prescribed qualifications / Eligibility given above may submit their application in the attached format **(ANNEXURE-A)**

along with the following documents through proper channel (cadre controlling authority) to **The Deputy Director (Admin), All India Institute of Medical Sciences, Plot No. 02, Sector 20, MIHAN, Nagpur - 441108. (Maharashtra) by speed post/Registered A.D.**

- (a) Application form completed in all aspect.
 - (b) Self-attested copies of educational qualification.
 - (c) Self-attested copies of experience certificates.
 - (d) APARs of last five years.
 - (e) Vigilance clearance and Integrity certificate.
 - (f) Statement showing major or minor penalties, if any, imposed during the last ten years.
 - (g) No Objection Certificate from cadre controlling authority.
7. The envelope containing the application(s) should be superscripted **“Application for the Post of on Deputation basis at AIIMS, Nagpur.”**
8. While forwarding their applications, cadre controlling authorities are requested to ensure that the following documents are enclosed along with the application form: -
- (a) Duly attested photocopies of their up to date Confidentially Reports (CRs/APARs) of the last 05 years of the officer concerned (applicant).
 - (b) Vigilance Clearance Certificate clearly stating that no vigilance/disciplinary proceedings are pending or contemplated against the candidates concerned.
 - (c) Statement showing major or minor penalties, if any, imposed during the last ten years
 - (d) No Objection Certificate.
9. The last date of receipt of completed application on the prescribed proforma along with required documents through proper channel is 30 days after publication of this advertisement in the Employment News.
10. The deputation will be governed by the standard terms and conditions of deputation provided under Department of Personnel and Training's O.M. No.6/8/2009-Estt. (Pay II) dated 17.06.2010, as amended from time to time.
11. All India Institute of Medical Sciences, Nagpur is an autonomous body established under an Act of Parliament. Service under the Institute is governed by the Act and the Rules & Regulations framed thereunder.
12. Selected Candidates are expected to conform to the rules of conduct and discipline as applicable to the employees of AIIMS Nagpur.
13. The decision of the competent authority regarding the selection of candidates will be final and no representation/communication will be entertained in this regard.

14. The Executive Director, AIIMS Nagpur reserves the right of any amendment, cancellation and changes to this advertisement as a whole or in part without assigning any reason.
15. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the Institute reserves the right to modify/withdrawn any communication made to the candidate.
16. While every effort will be made to provide residential accommodation to the officers appointed at the Institute subject to availability but in view of the paucity of the residential accommodation in the campus it may not be possible to provide accommodation in every case. In the even that no accommodation is provided, necessary H.R.A as admissible to Central Government Servants of similar status stationed at Nagpur, Maharashtra will be provided.
17. No TA/DA will be paid for appearing in the interview/recruitment process which will be held at AIIMS Nagpur or any other place as decided by the Executive Director, AIIMS Nagpur.
18. All the communication to candidates regarding recruitment process will be made through email ID Provided by them in their application form.
19. In case of need of any assistance or clarifications please contact by mail to nonfac.recruitment@aiimsnagpur.edu.in - please mention the post applied in the Subject line of your e-mail or contact at 07103-295590
20. For any updates please visit the Institute website i.e. <http://aiimsnagpur.edu.in> regularly.
21. All disputes will be subject to jurisdictions of Court of Law of Nagpur.

Sd/-

Deputy Director (Admin.)
AIIMS, Nagpur



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प्लॉटनंबर - 2, सेक्टर - 20, मिहान, नागपुर - 441108

ALL INDIA INSTITUTE OF MEDICAL SCIENCES, NAGPUR

Plot No - 2, Sector - 20, MIHAN, Nagpur- 441108

Website: <https://aiimsnagpur.edu.in>

Application for the post of

on deputation basis at AIIMS Nagpur.

1.	Name and address in BLOCK letters		Affix here recent passport size photograph	
	2. Father's Name				
	3. Date of Birth (in Christian era)				
	4. Date of retirement under Central/State Government Rules				
5.	Educational Qualification	i)			
		ii)			
		iii)			
		iv)			
6.	Whether educational and other qualifications required for the post are satisfied (if any qualification has been treated as equivalent to the one prescribed in the rules, state the authority for the same).				
		Required	Possessed by the Applicant		
	Essential				

	Desirable				
7.	Please state clearly whether in the light of entries made by you above, you meet the requirements for the post				
8.	Details of employment (in chronological order) enclose a separate sheet, duly authenticated by your signature if space below is insufficient.				
	Office/Inst./ Organization	Post Held		Pay-band and Grade pay (Scale of Pay if in prerevised scale of pay)	Nature of Duties
		From	To		
9.	Nature of present employment (i.e. adhoc or temporary or quasi-permanent or permanent)				
10	In case the present employment is held on deputation/contract basis, Please state : (a) The date of initial appointment (b) Period of appointment on deputation/ contract (c) Name of the parent office/organization to which you belong				
11	Additional details about present employment please state whether working under (a) Central Government (b) State Government (c) Autonomous Organization (d) Government undertaking (e) University				
12	Are you in revised scale of pay? If yes, give the date from which the revision took place and also indicate the prerevised scale.				

13	Total emoluments per month now drawn.	
14	Additional information, if any which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if space is Insufficient.	
15	Whether belongs to SC/ST/OBC (if yes, please specify)	
16	Contact Nos.	
	1) Office	
	2) Residence	
	3) Mobile	
	4) E-mail address	
17	If selected, specify the minimum required joining time	
<i>Signature of the Candidate</i>		Candidate's Address:
Date:		
Countersigned:		

[Employer/ Authorized Officer]		

**CERTIFICATE TO BE RECORDED BY THE HEAD OF OFFICE/OFFICER NOT
BELOW THE RANK OF UNDER SECRETARY IN GOI WHILE FORWARDING THE
APPLICATION**

1. Certified that the particulars furnished by the applicant are true and have been verified from the service records.
2. The applicant, if selected, will be relieved immediately.
3. Attested copies of ACR/APAR for the last five years are enclosed.
4. The record of the service of the officials has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
5. It is certified that no major/minor penalty has been imposed or contemplated on him/her during the last 10 years.

Signature _____

Name _____

Designation _____

Telephone No _____

Date:

Official Seal

Place:

Note: All terms and conditions deputation/Foreign Service will be followed as per DoP&T O.M. No. 6/8/2009-Estt. (Pay II) dated 17.06.2010 and its amendment issued time to time.



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No. Admin/AIIMS/NGP/RECT/Depu./2024/4220

Date: 14.01.2025

NOTICE FOR EXTENSION OF LAST DATE OF RECEIPT OF APPLICATION

With reference to the advertisement no. AIIMS-NGP/Admin/RECT./Deputation/ 2024/03 dated 08.10.2024 for the post of **Senior Account Officer on deputation basis**.

2. The last date of receipt of applications is extended upto **15th February 2025 (Saturday) till 01.00 pm** through post.
3. All other terms and conditions will remain same



Sd/-

Deputy Director (Admin)
AIIMS Nagpur