



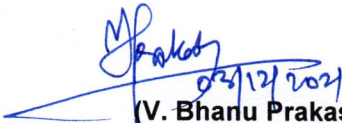
GOVERNMENT OF INDIA  
PRINCIPAL ACCOUNTS OFFICE  
MINISTRY OF HEALTH AND FAMILY WELFARE  
313-D, NIRMAN BHAWAN NEW DELHI  
(Tel/Fax-011-2306-1432/1835)

Applications are invited in duplicate from eligible candidates for the following position **PURELY ON CONTRACT BASIS - PFMS Experts/ Consultant** for implementation of PFMS / TSA / IT related activities under the O/o CCA, Ministry of Health & Family Welfare as per following details:

Advt. Post	Qualification & Experience	Consolidated remuneration per month
<b>PFMS Experts / Consultants (02 Nos)</b>  <b>Location : Nirman Bhawan, New Delhi</b>	<b>Qualification:</b> <ul style="list-style-type: none"><li>MCA BE/ B.Tech (Computer Science/Engineering or equivalent) from a recognized university with good academic record.</li></ul> <b>Experience:</b> <ul style="list-style-type: none"><li>3 years of experience in PFMS/Technology/ Payment and Banking issues</li></ul>	Rs. 60,000/- month

Details of the advertisement are available on the website [www.mohfw.gov.in](http://www.mohfw.gov.in)

Applications in the prescribed proforma (please see the web link) complete in all respects along with the copies of certificates/ experience etc. have to be sent at above address and can also be e-mailed (pdf format only) at [praoadm-mohfw@gov.in](mailto:praoadm-mohfw@gov.in) and should reach this office within 30 days from the date of publication of this advertisement in the Employment News/ Rozgar Samachar.

  
(V. Bhanu Prakash)  
Sr. Accounts Officer (Admn)

वी. भानु प्रकाश/V. BHANU PRAKASH  
वरिष्ठ लेखा अधिकारी/Sr. Accounts Officer  
प्रधान लेखा अधिकारी/Principal Accounts Officer  
स्वा. एवं. प. क. म., निर्माण भवन, नई दिल्ली-11  
M/OHFW, Nirman Bhawan, New Delhi-11

## **A. Roles and responsibilities of PFMS Expert/ Consultants**

### **i) PFMS related on – boarding activities:-**

- Training & Handholding of Stakeholders for PFMS (EAT/Bharatkosh/TSA) implementation.
- Coordination across stakeholders through regular interactions / meetings on PFMS/ TSA / Bharatkosh rollout.
- Preparation and circulation of user manuals/documentation & other stakeholder communication etc.
- Continuous support to all stakeholders post on-boarding on PFMS.
- Provide Helpdesk support to the Program Implementation Agencies/ ABs on PFMS/TSA related issues.

### **ii) Service Support and Delivery to O/o CCA wrt Banking/ Fin-tech matters**

- Resolution of issues regarding Fin-tech, Inter-operability faced by the stakeholders
- Resolution of PFMS related banking issues.
- Preparation of work flow/Process flows for new Business Process Re-engineering proposals, providing timely consultations to O/o CCA with regard to various Business process re-engineering proposals in M/o Health & Family Welfare its impact on payment/ PAO setup process in the ministry.
- Integration of stand alone payment systems in M/o Health & Family Welfare with PFMS.

## **B. Terms & Conditions of the employment will be as follows:-**

- The candidates should have 3 years of experience in PFMS/Technology/Payment and Banking issues as per provisions of GFR 178 (hiring external professional or consultants).
- The initial appointment will be for a period of two years (24 months) on purely contractual basis, which may be extended for further one year or as may be decided by the Department depending on the functional requirement, performance appraisal, fitness of individual, etc. duly reviewed by the competent authority. The expert will be paid at a consolidated monthly remuneration of Rs. 60,000/- per month. No other allowances are applicable. Competent authority, upon the performance appraisal, may decide a raise of, not more than, 5 % in the monthly remuneration after completion of one year of continuous service.
- Appointment as PFMS expert will not confer any right for regular appointment in the Department including any allowance such as DA, transport facility, residential/ accommodation, etc.
- The engagement of the contractual position may be terminated by either side at any time by giving one month's advance notice or on payment/recovery of one month's salary in advance or on the discretion the o/o CCA.
- **Place of Posting** : Work location shall be Nirman Bhawan New Delhi, However, PFMS expert may have to visit M/o H&FW offices to carry out mandated work. In case of official outstation visits, special dispensation will be required from the competent authority to cover travel cost.
- The PFMS expert shall be required to observe the normal office timings and may also be called upon to attend office on Saturday/Sunday or any other holiday in case of exigencies of work. Expert will be entitled for 8 Casual Leave on annual basis.

**C. Roles and responsibilities of PFMS Expert**

**i) PFMS related on – boarding Activities:-**

- Training & Handholding of Stakeholders for PFMS (EAT/Bharatkosh/TSA) implementation.
- Coordination across stakeholders through regular interactions / meetings on PFMS/ TSA / Bharatkosh rollout.
- Preparation and circulation of user manuals/documentation & other stakeholder communication etc.
- Continuous support to all stakeholders post on-boarding on PFMS.
- Provide Helpdesk support to the Program Implementation Agencies/ ABs on PFMS/TSA related issues.

**ii) Service Support and Delivery to O/o CCA wrt Banking/ Fin-tech matters**

- a. Resolution of issues regarding Fin-tech, Inter-operability faced by the stakeholders
- b. Resolution of PFMS related banking issues.
- c. Preparation of work flow/Process flows for new Business Process Re-engineering proposals, providing timely consultations to O/o CCA with regard to various Business process re-engineering proposals in M/o Health & its impact on payment/ PAO setup process in the ministry.
- d. Integration of stand alone payment systems in M/o Health with PFMS.

**D. Short listing of candidates:** The candidates shall be shortlisted & called for personal discussion/interview at Short notice.

- **Travelling Allowance-** No TA/DA shall be admissible to candidates shortlisted and called for interview.
- Candidates are allowed to answer the questions in HINDI also in the Interview Board..
- **Duration of Contract-** The hiring of PFMS Experts / Consultant is on purely temporary basis. The duration of contract shall be INITALLY FOR period of two years from the date of joining which may be extended for further one year depending on the functional requirement, performance appraisal, fitness of individual, etc, duly reviewed by the competent authority.
- **Termination/Extension of the Contract-** O/o Chief Controller of Accounts reserves the right to terminate the contract without any notice or reason therefore being assigned and also extend the contract at the sole discretion of Chief Controller of Accounts Ministry of Health & Family Welfare.

**Application for the post of "PFMS EXPERT" / CONSULTANTS on contract basis in the O/o Chief Controller of Accounts, M/o Health & Family Welfare, Nirman Bhawan, New Delhi.**

- Advertisement No. :
1. Name in full ( in Block letters) :
  2. Father's/Husband's name :
  3. Gender :
  4. Date of Birth :
  5. Age as on date of advertisement :
  6. (a) Present/Correspondence Address :
  - (b) Telephone/Mobile :
  - (c)Email :
  7. Permanent address :
  8. **Education Qualification** :

Exam Passed	Name of the University	Year of Passing	Subjects	Division	Percentage of marks obtained	All essential certificates enclosed (Yes/No)

**9. Experience details of all pervious and present employment:**

Name of the employer	Name of the post	Salary drawn	Period		Nature of the duties performed	Experience certificate from employer attached (yes/No)
			From	To		

10. Office last attended :
11. Any other relevant information :

**DECLARATION:**

I solemnly declare that all the statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false OR incorrect/incomplete OR ineligibility being detected at any time before OR after selection/interview, my candidature is liable to be rejected and I shall be bound by the decision of the O/o Chief Controller of Accounts, Ministry of Health & Family Welfare, New Delhi

Signature

(Full name of the applicant)

Place:

Date: