

No. A-35014/05/2023-CHS-V [FTS 8256731]
Government of India
Ministry of Health & Family Welfare
(Central Health Service Division)

Nirman Bhawan, New Delhi 110 011
Dated, 08-07-2024

OFFICE MEMORANDUM

Subject: Tenure of deputation in Central Health Service (CHS) - regarding.

In accordance with Rule 7 of the CHS Rules, 2014, a maximum of 100 posts across all four sub-cadres of CHS up to Level 13 of the Pay Matrix can be filled through the deputation of suitable officers holding analogous positions within the Central Government, including the Ministries of Railways and Defence, or within State Governments, Union Territories, Statutory Bodies, Autonomous Bodies, Semi-Government Organizations, Universities, or Recognized Research Institutions, in consultation with UPSC. Officers are primarily appointed on deputation in CHS for two conditions: (i) against vacancy circulars and (ii) on spouse grounds.

2. The duration and conditions of deputation in CHS are governed by the instructions issued by the Department of Personnel & Training's OM No. 2/6/2018-Estt (Pay-II) dated 18.05.2018, amending the provisions of DoPT's OM No. 6/8/2009-Estt (Pay-II) dated 17.06.2010. Presently, the maximum permissible term for deputation in one stretch is seven (07) years.

3. Requests for extensions beyond the seven-year limit are often received, which after carefully reviewed, taking into consideration comments from the Directorate and with the approval of the Hon'ble HFM, are forwarded to the DoPT, invoking the provisions of Para 10 of DoPT OM No. 6/18/2009-Estt (Pay-II) dated 17.06.2010, to extend the deputation term of officers of the Central Health Services posted in CHS beyond the seventh year. One such proposal led to the Department of Personnel & Training advising the Ministry, through their ID Note No. 2/3/2023-Estt(Pay.II)Pt. dated 22.08.2023, to develop a policy regarding the tenure of officers serving in CHS on deputation beyond the seventh year.

4. Accordingly, a Committee was constituted under the Chairpersonship of Additional Secretary (Health) to deliberate and recommend policies concerning the allowable tenure of deputation into the Central Health Service beyond the seven year.

5. After considerable deliberation and consultations it has been decided with the approval of competent authority to issue consolidated instructions on the above subject as detailed below:-

i) Upon the recommendation of the Screening Committee constituted vide OM No. A-35014/05/2021-CHS V(C.No. 8125148) dated 25.10.2023, the initial offer of appointment will be for three years from the candidate's joining date.

ii) Candidates selected for deputation in CHS must join the post within 30 days of the issuance of the offer of appointment. The offer is valid for three months, after which it will expire automatically, if the candidate does not join.

iii) Extensions of the deputation term beyond three years, will be as under subject to receipt of the NOC of the parent department and recommendations of the the Unit/Division/Directorate, where the officer is posted.

a) 4th & 5th year with the approval of the DGHS

b) 6 & 7th year, with the approval of the Secretary &

c) Beyond 7th year and upto 10th year with the approval of the Hon'ble HFM.

iv) The maximum term of deputation in CHS is ten years in one stretch on receipt of the NOC of the parent department.

v) The extension may be granted for the 11th year based on the merit, in special circumstances, with the approval of the Hon'ble HFM.

vi) Applicants on spouse grounds will be posted to the city where their spouse is stationed, but cannot choose a specific CGHS Zone/Hospital/Dispensary unless administrative exigencies warrant a change.

vii) The term of deputation will be regulated in accordance with DoPT OM No. 6/8/2009-Estt. (Pay.II) dated 17.06.2010, as amended from time to time.

Signed by

Vinay Kumar

Date: 08-07-2024 14:03:26

(Vinay Kumar)

Under Secretary to the Govt. of India

Tel: 2306 2855

To,

1. The Director, Dte. CGHS, Sector-13, R. K. Puram, New Delhi
2. The Director (A&V), Dte. GHS, Nirman Bhawan, New Delhi

Copy for information to:-

The Under Secretary, [pers. policy-pay (Deputation/Re.employment; Section)], Department of Personnel & Training, North Block, New Delhi w.r.t ID Note referred in Para-3 above.

No. A-35014/05/2021-CHS-V [FTS No. 8125148]

Government of India
Ministry of Health & Family Welfare
(Central Health Service Division)

Nirman Bhawan, New Delhi 110 011
Dated, the 25th October, 2023

OFFICE MEMORANDUM

Subject: Procedure to be observed for processing of proposals for appointment on deputation basis in various sub-cadres of CHS - Consolidated instructions regarding.

The undersigned is directed to refer to the subject mentioned above and say that after considerable deliberations, instructions regarding the procedure for processing proposals for appointment on a deputation basis in various sub-cadres of the Central Health Service (CHS) are formulated. These instructions aim to ensure a standardized and transparent process for the appointment of suitable officers on deputation basis in CHS and are as accordingly under:

1. **Background:** In terms of Rule 7 of CHS Rules, 2014, it is mandated for filling of not more than 100 duty posts in all in consultation with the Commission, in the grades of Medical Officer or Senior Medical Officer or Chief Medical Officer or Chief Medical Officer (NFSG) in General Duty Medical Officer Sub-cadre and Specialist Gr. III or Specialist Gr. II or Specialist Gr. I in the Non-Teaching sub-cadre and Public Health Sub-cadre and Assistant Professor or Associate Professor or Professor in the Teaching Sub-cadre by deputation of suitable officers holding analogous posts under the Central Government including Ministries of Railways and Defence or State Governments or Union territories and by short term contract of suitable officers holding analogous posts under the Statutory Bodies, Autonomous Bodies, Semi-Government Organizations, Universities or Recognized Research Institutions.

2. **Criteria for Deputation Appointments:** There are two criterias for filling up posts on deputation and deputation (including short-term contract) in CHS:

i) By circulating a vacancy circular and by publication of indicative advertisement of the vacancy circular in Employment News and leading Newspaper in English/Hindi/Regional languages PAN India through DAVP.

ii) On spouse ground, when both individuals are Government Servants.

3. **Documents for consideration of requests for deputation:** The following set of documents are required for considering the request for appointment on deputation basis in CHS.

- i. Application in the prescribed format
- ii. Certification of the employer including Vigilance Clearance, Integrity Certificate and No Major/Minor Penalty Certificate.
- iii. NOC of the parent department.
- iv. Attested copies of APAR of last five (05) years. In case, the APAR is not initiated/available, a certificate in lieu of the APAR with appropriate reasons and APAR for the preceding year may be provided.
- v. Educational Degree Certificates
- vi. Valid Registration certificate with the Medical Council.

- vii. Details of promotion with a copy of last promotion order.
- viii. Certificates of the Parent Department regarding waiving of cooling off period wherever the applicant has made a request without satisfying the provision of mandatory cooling off period of three years between two different terms/ tenures of deputation.
- ix. Copy of Transfer Order or Charge Assumption Report of the Spouse if applied for deputation on spouse ground.
- x. A proof of holding analogous post to CHS on regular basis.
- xi. Any other document(s) related to the details provided in the application.

4 . **Scrutiny of documents:** On receipt of the application along with all other relevant documents, the same shall be scrutinized and eligibility of candidates will be determined on the basis of the post held in the parent department on regular basis for appointment to the analogous post in CHS on deputation basis.

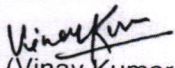
5 . **Exemption for consultation with the Commission:** Rule 7 of the CHS Rule, 2014 stipulates filling up to a maximum of 100 posts up to Level 13 of the Pay Matrix in CHS in consultation with UPSC. However, the Department of Personnel & Training, through Notification No. G.S.R 502(E) dated 13.07.2023 has exempted all Group 'A' and Group 'B' posts up to level 13 A in the Pay Matrix from consultation with the Union Public Service Commission for appointment on deputation basis.

6 . **Constitution of Screening Committee:** In light of the aforesaid DoPT's Notification dated 13.07.2023 and in order to streamline the appointment process to be made on deputation basis in CHS, a Screening Committee has been constituted within the Ministry of Health & Family Welfare. This committee will assess the eligibility of individuals who have applied for deputation within CHS, whether against the vacancy circular or on spouse grounds. The Screening Committee comprises the following members:

- i. The Additional Secretary (Health)
- ii. The Director General of Health Services
- iii. The Joint Secretary (Estt.)

7 . **Recommendation for Deputation Appointment:** Based on the assessment and evaluation of biodata, APARs and other relevant documents along with personal interaction held with officers, the Screening Committee will recommend the name of the candidate for appointment on deputation basis in CHS, initially for a period of three (03) years subject to extension in terms of DoPT OM No. 6/8/2009-Estt. (Pay-II) dated 17.06.2010 as well as DoPT OM No. F. No. 2/6/2016-Estt. (Pay-II) dated 17.02.2016 which provides that the tenure of deputation of officers may be extended, where absolutely necessary in public interest, upto a period not exceeding 7 years at a stretch. The other terms and conditions of contained in aforesaid DoPT's OMs will also continue to be applicable to all the officers applying on deputation basis in CHS.

8. This issues with the approval of the Competent Authority.


(Vinay Kumar)
Under Secretary to the Govt. of India
Tel . No.: 2306 1203

To,

- i. The Additional Secretary (Health), Ministry of Health & Family Welfare
- ii. The Director General of Health Service, Ministry of Health & Family Welfare
- iii. The Joint Secretary (Estt.), Ministry of Health & Family Welfare

Copy to:

- i. PS to Hon'ble HFM, Ministry of Health & Family Welfare
- ii. PSO to Secretary (Health), Ministry of Health & Family Welfare
- iii. PS to Director (CHS)