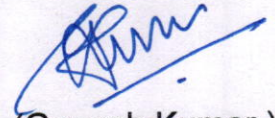


GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE

Public Notice on draft Recruitment Rules for the post of "Stenographer Grade-II" in Dr. Ram Manohar Lohia Hospital, New Delhi.

In compliance with DoPT's OM. No. AB-14017/61/2008-Estt.(RR) dated 13.10.15, the draft Recruitment Rules for post of "Stenographer Grade-II" in Dr. Ram Manohar Lohia Hospital, New Delhi is annexed.

The stakeholders, interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of publication of draft Recruitment Rules to Section Officer (MH-II), Room No.405A, Directorate General of Health Services, Nirman Bhawan, Maulana Azad Road, New Delhi-110108 or at e-mail address: medicalhospital61@gmail.com.



(Ganesh Kumar)
Under Secretary to the Govt. of India
Tele fax No. 23063481

New Delhi
Dated:

(गणेश कुमार)
(GANESH KUMAR)
अवर सचिव / Under Secretary
स्वास्थ्य एवं परिवार कल्याण मंत्रालय
Ministry of Health & Family Welfare
भारत सरकार / Govt. of India
नई दिल्ली / New Delhi

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GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE

Notification

New Delhi, the.....2022.

G.S.R.... In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Dr. Ram Manohar Lohia Hospital, New Delhi, (Stenographer Grade II and Stenographer) Group 'C' posts, Recruitment Rules, 2007, in so far as they relate to the post of Stenographer, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Stenographer Grade-II, in the Dr. Ram Manohar Lohia Hospital, New Delhi, of the Ministry of Health & Family Welfare namely:-

1. Short title and commencement. – (1) These rules may be called the Ministry of Health & Family Welfare, Dr. Ram Manohar Lohia Hospital, New Delhi, Stenographer Grade-II(Group 'C' Post), Recruitment Rules, 2022.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classifications, level in the pay matrix. – The number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit, qualifications, etc. – The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification. – No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax. – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving.- Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, Ex-servicemen and other special categories of person in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of post.	Number of posts.	Classification.	Level in pay matrix.	Whether selection post or non-selection.
(1)	(2)	(3)	(4)	(5)
Stenographer Grade II	4*(2022) *Subject to variation dependent on workload.	General Central Service Group 'C', Non-Gazetted, Ministerial.	Level-4(25500-81100/-) in the pay-matrix.	Not applicable

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.
(6)	(7)
<p>Between 18 to 27 years of age</p> <p>(Relaxable for departmental candidates upto the age of forty years in case of general candidates and upto the age of forty – five years in case of candidates belonging to the Scheduled Castes and Scheduled Tribes in accordance with the instructions or orders issued by the Central Government from time to time).</p> <p>Note 1: The crucial date for determining the age- limit shall be as advertised by the Staff Selection Commission.</p>	<p>(Essential :</p> <p>(i) Class 12th Pass from a recognised Board.</p> <p>(ii) Skill test norms Dictation : 10 minutes @ 80 words per minute.</p> <p>Transcription: 65 minutes (english) 75 minutes (Hindi) on Manual Typewriter) or 50 minutes (English) , 65 minutes (Hindi) (On computer)</p>

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.
(8)	(9)	(10)
Not applicable	Two years for direct recruits	By Direct recruitment through Staff Selection Commission. Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for a duration of one year or more may be filled on deputation basis from officials of Central Government holding analogous posts on regular basis and possessing the qualifications prescribed for direct recruits under Col. 7.

In case of recruitment by promotion or deputation/absorption grade from which promotion or deputation/absorption to be made.	If a Departmental Confirmation Committee exists, what is its composition?	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.
(11)	(12)	(13)
Not applicable	<p>Group 'C' Departmental Confirmation Committee (for considering confirmation) consisting of :</p> <p>1. Additional Medical Superintendent, Dr. Ram Manohar Lohia Hospital, New Delhi -Chairman;</p> <p>2. Deputy Director looking after the administrative work of Dr. Ram Manohar Lohia Hospital, New Delhi in the Directorate General Of Health Services -Member;</p> <p>3. Deputy Director (Administration), Dr. Ram Manohar Lohia Hospital, New Delhi -Member.</p>	Not applicable

A. 11018/13/2015-MH II]

(Ganesh Kumar)
Under Secretary to the Government of India.