

GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE

Public Notice on draft Recruitment Rules for the post of "Stenographer Grade-I" in Dr. Ram Manohar Lohia Hospital, New Delhi.

In compliance with DoPT's OM. No. AB-14017/61/2008-Estt.(RR) dated 13.10.15, the draft Recruitment Rules for post of "Stenographer Grade-I" in Dr. Ram Manohar Lohia Hospital, New Delhi is annexed.

The stakeholders, interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of publication of draft Recruitment Rules to Section Officer (MH-II), Room No.405A, Directorate General of Health Services, Nirman Bhawan, Maulana Azad Road, New Delhi-110108 or at e-mail address: medicalhospital61@gmail.com.



(Ganesh Kumar)
Under Secretary to the Govt. of India
Tele fax No. 23063481

New Delhi
Dated:

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GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE

NOTIFICATION

New Delhi, the.....,2022.

G.S.R...- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Dr. Ram Manohar Lohia Hospital, New Delhi, Stenographer(Grade I) recruitment Rules, 1984 and the Dr. Ram Manohar Lohia Hospital, New Delhi, (Stenographer Grade II and Stenographer) Group 'C' posts, Recruitment Rules, 2007, in so far as it relates to the post of Stenographer Grade II, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Stenographer Grade I in the Ministry of Health and Family Welfare, Dr. Ram Manohar Lohia Hospital, New Delhi, namely:-

1. Short title and commencement. - (1) These rules may be called the Ministry of Health and Family Welfare, Dr. Ram Manohar Lohia Hospital, New Delhi, Stenographer Grade I (Group 'B' Post), Recruitment Rules, 2022.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and level in the pay matrix. - The number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit, qualifications, etc. - The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification. - No person, -

- a. who has entered into or contracted a marriage with a person having a spouse living; or
- b. who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax. - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, and for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving. - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of person in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of post.	Number of post.	Classification.	Level in pay matrix.	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
Stenographer Grade I	7*(2022) *subject to variation dependent on workload.	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial.	Level- 6 (Rs.35400-112000/-)in the pay-matrix.	Selection

Age-limit for direct recruits	Educational and other qualifications required for direct recruits
(6)	(7)
Not exceeding thirty years. (Relaxable for government servants upto five years in accordance with instructions or orders issued by the Central government). Note : The crucial date for determining the age-limit shall be advertised by the Staff Selection Commission.	Essential : (i) Class 12th pass from a recognized Board ; and (ii) Skill test norms : Dictation: 10 minutes @ 100 words per minute. Transcription : 40 minutes in English 55 minutes in Hindi (on computer)

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Age : No Educational qualifications:	Two years.	70% by Deputation failing which by direct recruitment and 30% by promotion.

In case of recruitment by promotion or deputation or absorption grade from which promotion or deputation or absorption to be made,	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.
(11)	(12)	(13)
<p>Promotion: Stenographers Grade-II in level-4 in the pay matrix (25500-81100/-) with 10 yrs regular service and having successfully completed training of 2 -4 weeks to be conducted by the Institute of Secretariat Training and Management (ISTM) or to be prescribed by the Ministry or Department.</p> <p>Note 1 :Where juniors, who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service, or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher grade alongwith their juniors who have already completed such qualifying or eligibility service.</p> <p>Deputation: Officers holding the post of Stenographer under the Central Government (a) (i) holding analogous post on regular basis in the parent cadre or department; or (ii) with 10 years regular service in the Level-4 in the pay matrix(Rs. 25500-81100 /-).</p> <p>Note 1 :The departmental officers in the feeder category who are in the</p>	<p>Group 'B' Departmental Promotion Committee (for considering (promotion) consisting of :</p> <ol style="list-style-type: none"> 1. Additional Medical Superintendent, Dr. Ram Manohar Lohia Hospital, New Delhi -Chairman; 2. Deputy Director looking after the administrative work of Dr. Ram Manohar Lohia Hospital, New Delhi in the Directorate General Of Health Services -Member; 3. Deputy Director (Administration), Dr. Ram Manohar Lohia Hospital, New Delhi -Member. <p>Group 'B' Departmental Confirmation Committee (for considering confirmation) consisting of :</p> <ol style="list-style-type: none"> 1. Additional Medical Superintendent, Dr. Ram Manohar Lohia Hospital, New Delhi -Chairman; 2. Deputy Director looking after the administrative work of Dr. Ram Manohar Lohia Hospital, New Delhi in the Directorate General Of Health Services -Member; 3. Deputy Director (Administration), Dr. Ram Manohar Lohia Hospital, New Delhi -Member 	<p>Consultation with Union Public Service Commission is not necessary.</p>

direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of Deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organisation or department of the Central Government shall ordinarily not to exceed three years.

Note 3: The maximum age-limit for appointment by deputation shall be not exceeding 56 years on the closing date of receipt of applications.

[A.11018/24/2022-MH-II]

(Ganesh Kumar)
Under Secretary to the Government of India.