

GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE

Public Notice on draft Recruitment Rules for the post of
"Stenographer Grade I" in Safdarjung Hospital, New Delhi.

In compliance with DoPT's OM. No. AB-14017/61/2008-Estt.(RR) dated 13.10.15, the draft Recruitment Rules for post of **"Stenographer Grade I"** in Safdarjung Hospital, New Delhi is annexed.

The stakeholders, interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of publication of draft Recruitment Rules to Section Officer (MH-II), Room No.405A, Directorate General of Health Services, Nirman Bhawan, Maulana Azad Road, New Delhi-110108 or at e-mail address: medicalhospital61@gmail.com.

(Ganesh Kumar)
Under Secretary to the Govt. of India
Tele fax No. 23063481

New Delhi
Dated:

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GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
Notification

New Delhi, the....., 2023.

G.S.R... – In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Safdarjung Hospital(Stenographer Grade I) Group 'B' Post, Recruitment Rules,2004, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Stenographer Grade I in the Safdarjang Hospital, New Delhi, under the Ministry of Health and Family Welfare, New Delhi,namely:-

1. Short title and commencement. – (1) These rules may be called the Ministry of Health and Family Welfare Safdarjang Hospital, New Delhi, Stenographer Grade I (Group 'B' Post) Recruitment Rules, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification and level in pay matrix. – The number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit, qualifications, etc. – The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification. – No person, -

- a. who has entered into or contracted a marriage with a person having a spouse living; or
 - b. who, having a spouse living, has entered into or contracted a marriage with any person,
- shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax. – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and in consultation with the Union Public Service Commission and relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving. – Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of person in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post.	Number of post	Classification	Level in pay matrix.	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
Stenographer Grade I	06* (2023) *Subject to variation dependent on workload.	General Central Service, Group 'B', Non-Gazetted, Non-Ministerial.	Level-6 in the pay matrix (Rs. 35400-112400).	Selection Post.

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.
(6)	(7)
Not applicable	Not applicable

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods.
(8)	(9)	(10)
Not applicable.	Two years for promotees.	By Promotion failing which by Deputation

In case of recruitment by Promotion or deputation/absorption, grade from which promotion/deputation/absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.
(11)	(12)	(13)
<p>Promotion:</p> <p>Stenographers Grade-II in level-4 in the pay matrix (25500-81100/-) with 10 yrs regular service and having successfully completed training of 2 - 4 weeks to be conducted by the Institute of Secretariat Training and Management (ISTM) or to be prescribed by the Ministry or Department.</p> <p>Note:Where juniors who have completed their qualifying/eligibility service are being considered for promotion, their senior would also be considered provided they are not short of the requisite qualifying /eligibility service by more than half of such qualifying /eligibility service or 2 years , whichever is less and have successfully completed their probation period for probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying/eligibility service.</p> <p>Deputation:</p> <p>Officers holding the post of Stenographer under the Central Government:</p> <p>a(i)holding analogous post on regular basis in the Parent cadre or department ;</p> <p>or</p> <p>(ii)with 10 years regular service in the Level-4 in the pay matrix(</p>	<p>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of :</p> <ol style="list-style-type: none"> 1.Additional Medical Superintendent, Safdarjang Hospital, New Delhi -Chairman; 2.Head of the concerned Department, Safdarjang Hospital, New Delhi 3.Deputy Director looking after the administrative work of Safdarjang Hospital, New Delhi in the Directorate General Of Health Services -Member; 4. Deputy Director (Administration), Safdarjang Hospital, New Delhi -Member. <p>Group 'B' Departmental Confirmation Committee (for considering confirmation) consisting of :</p> <ol style="list-style-type: none"> 1.Additional Medical Superintendent, Safdarjang Hospital, New Delhi -Chairman; 2.Head of the concerned 	<p>Consultation with Union Public Service Commission is not necessary.</p>

Rs. 25500- 81100 /-)

Note :The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization/department of the Central Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be Not exceeding 56 years as on the last date of receipt of applications.

Department, Safdarjang Hospital, New Delhi

3. Deputy Director looking after the administrative work of Safdarjang Hospital, New Delhi in the Directorate General Of Health Services

-Member;

4. Deputy Director (Administration), Safdarjang Hospital, New Delhi

-Member.

[A.11018/38/2021-MH-II]

(Ganesh Kumar)
Under Secretary to the Government of India.