

## **Terms of References Consultant - Public Health Administration**

National Health Systems Resource Centre (NHSRC) has been set up under the National Health Mission (NHM) as an autonomous registered society, to channel technical assistance and capacity building support to the states for strengthening the public health system. The NHSRC is also mandated to contribute towards National strategic health planning and programme design.

If you have a commitment to health equity and excellence, here is a unique chance to work with a team committed to shaping the public health landscape in India. The positions offer you an opportunity to actually participate in the process of strengthening health systems, improving health service delivery and enabling positive health outcomes, through hands-on implementation assistance at national, state and district levels. Working with a trans-disciplinary team, you can discover, adapt, co-create and disseminate solutions to multiple challenges related to service delivery systems, universal primary health care, human resources for health, community processes, health financing, quality of care, public health planning and health promotion. This is an opportunity to support health systems strengthening at scale, learn from district and sub-district implementation, undertake knowledge translation, and enable the realization of the vision of universal health coverage.

As a Consultant, you should have the capacity to accomplish the assignments within time. You should have the zeal for accomplishments and showcase the achievements which are measurable.

NHSRC intends to engage Consultant – Public Health Administration to work under Advisor, PHA purely on a contractual basis.

### **Roles and Responsibilities:**

- Provide technical and handholding support to states for specific programs like Model Health Districts (MHD), District Hospital Strengthening including emergency and critical care services, Green and Climate resilient infrastructure, Referral transport and MMUs, Grievance Redressal System & Health Helpline, Aspirational District Programme, Indian Public Health Standards 2022, Public Health Management Cadre, newer initiatives in health systems such as FC-XV and PM-ABHIM, Supportive Supervision (SS) etc.
- Undertake periodic monitoring visits to review implementation progress in states prepare reports and follow up on the implementation of recommendations by the states.
- Coordinate drafting of program documents and guidelines and other capacity-building materials for various cadres and staff working in health.
- Analyze and utilize data for evidence generation through various data sources such as Health Management and Information System, Quarterly Progress Reports etc., to address bottlenecks in implementation.
- Support the Division in the organization of national, regional and state-level workshops and consultations for orienting States on specific technical areas.
- Appraise PIP proposals from states to facilitate decision-making by the Ministry of Health and Family Welfare.
- Liaise with implementing partners/development partners at the Centre or State level.
- Coordinating and collaborating with other divisions of NHSRC.
- Undertake any other assignments of the PHA division as and when entrusted by Advisor.

## **Qualifications & Experience:**

### **i) Essential:**

- Bachelor's degree –MBBS/BDS
- Post-graduation or higher qualification in public health, community health, preventive & social medicine (MPH, MD Community Medicine), healthcare/hospital management.
- At least 2 years of post-PG work experience especially in National Health Mission/ National Health Programmes/ health planning/ Health policy and advocacy/ Public Health System Strengthening or Health Care Management.
- Demonstrated experience in operationalizing health programs at the field level; working in the strengthening of the state, district, and block-level health systems.
- Competency and experience in working on NHM programs at the policy level, monitoring and evaluation, data analysis, public health administration, and governance.
- Prior experience and proficiency in participatory planning, PIP appraisals, developing training Module & guidelines, High priority Districts/Aspirational Districts, Referral Transport etc. in States and Aspirational districts.
- Undertaken or contributed to innovative activities leading to a positive outcome in health
- Computer proficiency with a high level of familiarity with commonly used packages like MS Word, Excel, SPSS and PowerPoint.
- Vibrant, dynamic, and highly driven with a feeling of initiative, ownership, and strong communication skills, and willing to take on any responsibility assigned as a part of the team.
- Excellent oral and written communication and presentation skills, and analytical and interpersonal abilities.
- Ability to produce high-quality written work, with great attention to detail, within tight deadlines.
- Passionate about working on health systems issues, particularly for the poor and vulnerable population, and keen on working on policy at the national level, with a problem-solving approach.
- Demonstrated ability to work in a multi-disciplinary team environment.

### **ii) Desirable:**

- Candidates working for similar programs or activities either at the central (or) state level shall be preferred.
- Working experience at District or below in Secondary/Primary health care level services.
- Research experience/ Published work in the areas of health systems or public health will be an added advantage.
- Candidates with prior experience in health systems strengthening at the central level, state level or with technical support bodies shall be preferred.

**Age Limit:** 40 years & below. (as on the last date of application)

**Location:** New Delhi with Willingness to travel on a need basis

**Remuneration Range:** Between Rs. 60,000/- to Rs. 1,20,000/- per month.

**Other Benefits:** In addition to the remuneration mentioned above, Consultants of NHSRC are entitled to Free Accidental insurance, Subsidized Medical insurance, Mobile bills reimbursement, Laptop reimbursement (As per NHSRC Policy), 30 days Consolidated leave, fully paid Maternity leave (For Female Consultants) as per Government of India policy, performance linked increments, TA/ DA and per diem for on-duty visits.

**Duration of Contract:** Contract till 31<sup>st</sup> March 2025 with further extensions of similar duration (subject to satisfactory performance)

Candidates selected in this interview could be considered for other vacant positions at NHSRC requiring similar skill sets and at the appropriate level.

**How to apply:** Candidates are requested to fill out the online application correctly which is available on the NHSRC website (<http://nhsrcindia.org>). Applications will be accepted in the prescribed online application format only. The last date for receiving applications is **26<sup>th</sup> December 2022**.