

GOVERNMENT OF INDIA  
MINISTRY OF HEALTH AND FAMILY WELFARE

**Public Notice on draft Recruitment Rules for the post of Ward Attendant (Male and Female ) in Central Institute of Psychiatry, Ranchi.**

In compliance of DoPT's OM No. AB.14017/61/2008-Estt.(RR) dated 13.10.2015, the draft Recruitment Rules for the post of **Ward Attendant (Male and Female)** in **Central Institute of Psychiatry, Ranchi** is annexed.

The stakeholders interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of publication of draft Recruitment Rules to Ms. Rajni Bala ,Under Secretary, Ministry of Health and Family Welfare, Room No.306, D-Wing, Nirman Bhawan, Maulana Azad Road, New Delhi - 110108 or e-mail address: [mentalhealth-mohfw@gov.in](mailto:mentalhealth-mohfw@gov.in)

(Rajni Bala)

Under Secretary to the Govt. of India  
Tele: 011-23062068

New Delhi

Dated: 30<sup>th</sup> May, 2024

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Government of India  
Ministry of Health and Family Welfare

Notification

New Delhi, the ..., 2024.

G.S.R.....(E)- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Hospital for Mental Diseases Ranchi (Recruitment to class III and class IV posts) Rules, 1959, in so far as it relates to the post of Ward Attendant (Male and Female), except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Ward Attendant (Male and Female) in the Ministry of Health and Family Welfare, Central Institute of Psychiatry, Ranchi, namely:-

1. Short title and commencement.- (1) These rules may be called the Ministry of Health and Family Welfare, Central Institute of Psychiatry, Kanke, Ranchi, Ward Attendant (Male and Female) (Group 'C' Post) Recruitment Rules, 2024.  
  
(2) They shall come into force on the date of their publication in the Official Gazette.
2. Number of post, classification and level in pay matrix.- The number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. Method of recruitment, age-limit, qualifications, etc.- The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.
4. Disqualification. – No person,-
  - (a) who has entered into or contracted a marriage with a person having a spouse living; or
  - (b) who, having a spouse living, has entered into or contracted a marriage with any person,shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order and for reasons to be recorded in writing and relax any of the provisions of these rules with respect to any class or category of persons.
6. Saving.- Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of post.	Number of post.	Classification.	Level in pay matrix.	Whether selection post or non-selection post.	Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Ward Attendants (Male and Female).	178* (2024)  *Subject to variation dependent on work load.	General Central Service, Group 'C', Non-Gazetted, Non-Ministerial.	Level - 1 in the pay matrix (Rs.18000 – 56900).	Not applicable.	Between 18 and 25 years of age.  Note: The crucial date for determining the age-limit shall be the closing date of receipt of applications from the candidates and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh division of Jammu and Kashmir State, Lahaul and Spiti District and Pangi Sub-division of Himachal Pradesh and the Union territory of Andaman and Nicobar Islands or Union Territory of Lakshadweep.	Essential: (i) 10th Standard pass or its equivalent from a recognised Board;  (ii) First Aid Certificate from an Institution recognized by the Central Government or a State Government;  Experience:  One year experience in hospital in a fifty bedded hospital preferably in a Mental Hospital.  Note 1: Qualifications are relaxable at the discretion of the competent Authority in case candidate is otherwise qualified.  Note 2 : Qualifications regarding experience are relaxable at the discretion of the Competent Authority for the reasons to be recorded in writing in the caes of candidates belonging to the Scheduled Castes or the Scheduled Tribes, if at any stage of selection the Staff Selection Commission is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or by deputation/absorption, grades from which promotion or deputation/absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(8)	(9)	(10)	(11)	(12)	(13)
Not applicable.	Two years.	By direct recruitment.	Not applicable.	Group 'C' Departmental Confirmation Committee (for considering confirmation) consisting of:- <ol style="list-style-type: none"> <li>1. Director, Central Institute of Psychiatry, Ranchi – Chairman;</li> <li>2. Medical Officer, Central Institute of Psychiatry, Ranchi – Member;</li> <li>3. Chief Administrative Officer, Central Institute of Psychiatry, Ranchi or Professor, Indian Institute of Legal Metrology, Ranchi- Member.</li> </ol>	Not applicable.