

Terms of Reference
Senior Consultant (Legal)

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

Work responsibilities: including support to NHM Division but not limited to the following: -

1. Legal matters related to NHM Division.
2. To examine and analyze law/ statute related cases and render advice.
3. To prepare documents for filing in various forums connected with legal matters.
4. To render advice and inputs connected with legal vetting of documents.
5. To carry out any other and all tasks as may be assigned by NHM Division.
6. To work in coordination with other consultants and/ or units of NHM Division.
7. To be able to quote and furnish the Case Law.
8. Coordinating with Government Counsels and other Authorities.
9. Assisting the NHM Divisions by regularly monitoring the progress of court cases pending before the Supreme Court, High Courts of the country
10. Coordinate with ASG/ legal representatives of Union of India.
11. Draft the parawise/ point to point reply to the petitions and various applications of the court cases pending in Supreme Court and High Court.
12. Coordinate and correspond with all concerned parties within the Ministry of Health and Family Welfare as well as outside the Ministry of Health and Family Welfare.
13. Drafting counter affidavits, affidavits and replies on behalf of the Union of India i.e., Ministry of Health and Family Welfare.
14. Attending the hearing of important court matters and briefing the matters to the Central Government Counsels and Ld. ASG.

Qualification: A bachelor's degree in law from a recognized institution/ University.

Experience: 10-15 years in legal matters out of which 2-4 years' experience must be with central govt. and having exposure to the following areas: -

1. Handling of Court cases/ arbitration cases including those related to recruitment/ establishment/ contractual cases at High Court and Supreme Court level.
2. Experience of examination and analysis of Law/ Statute.
3. Sound knowledge of Government administrative regulations/ experience in Legal procedures/ labour laws/ arbitration matters; and
4. Fluency in written and oral English/ Legal drafting skills.
5. Familiarity with Public Health Systems and Govt. Schemes such as NHM.

Age: Persons should be upto age of 55 years on the last date of submitting application and having sound health to undertake field visits.

Contract Period: The candidates selected after a short list process which may include personal interview of shortlisted candidates, would be considered for engagement purely on contract basis initially for a period of one year, extendable subject to functional requirements and suitability.

Remuneration: Remuneration shall be between Rs. 90,000 to 1,50,000 lakh per month.

How to apply: Candidates are requested to fill the online application correctly which is available on the NHSRC website (<http://nhsrccindia.org>). Applications will be accepted in the prescribed online application format only. The last date for receiving applications is 10-Jan-2023