

GOVERNMENT OF INDIA  
MINISTRY OF HEALTH AND FAMILY WELFARE

Public Notice on draft Recruitment Rules for the post of **Steward** in Safdarjung Hospital,  
New Delhi.

In compliance with DoPT's OM. No. AB-14017/61/2008-Estt.(RR) dated 13.10.15,  
the draft Recruitment Rules for post of **Steward** in Safdarjung Hospital, New Delhi is  
annexed.

The stakeholders, interested in making any objections/comments or suggestions  
on the draft Recruitment Rules may do so in writing, within a period of 30 days from the  
date of publication of draft Recruitment Rules to Section Officer (MH-II), Room No.405A,  
Directorate General of Health Services, Nirman Bhawan, Maulana Azad Road, New  
Delhi-110108 or at e-mail address: [medicalhospital61@gmail.com](mailto:medicalhospital61@gmail.com).



(Ganesh Kumar)

Under Secretary to the Govt. of India  
Tele fax No. 23063481

New Delhi  
Dated:

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3, SUB- SECTION (i)]  
Ministry of Health and Family welfare  
Department of Directorate General of Health Services

NOTIFICATION

New Delhi, the \_\_\_\_\_, 2021.

G.S.R.... - In exercise of the powers conferred by proviso to article 309 of the Constitution, and in supersession of "The Safdarjung Hospital (Class III posts) Recruitment Rules , 1973, as far it relates to the post of Steward, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Steward in the Safdarjung Hospital ,New Delhi, Ministry of Health and Family Welfare, namely:

1. Short title and commencement – (1) These rules may be called the Ministry of Health and Family Welfare, Safdarjung Hospital , Steward ( Group C post) , Recruitment Rules , 2021.  
(2) They shall come into force on the date of their publication in the Official Gazette.
2. Application.- These rules shall apply to the posts specified in column (1) of the Schedule annexed to these rules.
3. Number of posts, classification and level in pay matrix. – The number of the said posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule.
4. Method of recruitment, age-limit, qualifications, etc. – The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.
5. Disqualification. – No person, -
  - a. who has entered into or contracted a marriage with a person having a spouse living; or
  - b. who, having a spouse living, has entered into or contracted a marriage with any person,shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax. – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving. - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the ex-servicemen and other special categories of person in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of post	Number of posts	Classification	Level in pay matrix	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)
Steward	*2 ( 2021) *subject to variation dependent on workload.	General Central Service, Group 'C', Non Gazetted, Non Ministerial.	Level-4 in the pay matrix (Rs. 25500-81100).	Not applicable.

Age-limit for direct recruits	Educational and other qualifications required for direct recruits
(6)	(7)
<p>Between 18 to 25 years</p> <p>( Relaxable for departmental candidates up to the age of forty years in case of general candidates and up to forty-five years in case of candidates belonging to the Scheduled Castes and Scheduled Tribes in accordance with the instructions or orders issued by the Central Government from time to time).</p> <p>Note : The crucial date for determining the Age-limit shall be the closing date for receipt of application from candidates and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti Districts and Pangi Sub Division of Chamba District of Himachal Pradesh, Andaman and Nicobar Island or Lakshadweep)</p>	<p><u>Essential :</u></p> <ol style="list-style-type: none"> <li>i. 12<sup>th</sup> Class Pass from a recognised Board.</li> <li>ii. Diploma in Hotel Management from a recognised Institute or University.</li> </ol> <p><u>Desirable Experience:</u></p> <p>One year experience as a Steward in a hostel/canteen/mess of a repute.</p> <p>Note 1: Qualifications are relaxable at the discretion of the competent authority or the Staff Selection Commission for the reasons to be recorded in writing in case of candidates otherwise well qualified.</p> <p>Note 2: Qualifications regarding experience are relaxable at the discretion of the competent authority or the Staff Selection Commission for the reasons to be recorded in writing in the case of candidates belonging to the Scheduled Castes and the Scheduled Tribes if, at any stage of selection the competent authority is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation or absorption and percentage of the vacancies to be filled by various methods
(8)	(9)	(10)
Not applicable	Two years	By deputation failing which by direct recruitment.

In case of recruitment by promotion or deputation or absorption grade from which promotion or deputation or absorption to be made,	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.
(11)	(12)	(13)
<p>Deputation Officers under the Central or State government or Union territories:</p> <p>(a) (i) holding analogous posts on regular basis in the parent cadre or department ; or</p> <p>(ii) Officials in level -3 of the pay matrix with five years of regular service in the parent cadre or department and</p> <p>(b) possessing the educational and other qualifications prescribed for direct recruits under column (7).</p> <p>Note 1: The Period of Deputation including in another ex-cadre post held immediately preceding this appointment in the same or some other organization or Department of the Central Government shall not to exceed three years.</p> <p>Note 2: The maximum age-limit for appointment by deputation shall be not exceeding fifty-six years on the closing date of receipt of applications.</p>	<p>Group 'C' Departmental Promotion Committee (for confirmation) considering consisting of :-</p> <p>1. Additional Superintendent, Medical Safdarjang Hospital -Chairman;</p> <p>2. Head of the concerned department, Safdarjang hospital -Member;</p> <p>3. Deputy Director (Medical Hospital ), Directorate General Health Services -Member.</p>	Not applicable

[A.11018/20/2021-MHII]

(Ganesh Kumar)  
Under Secretary to the Government of India.