

No.A-60012/12/2012-RTI Cell
Government of India
Ministry of Health & Family Welfare
Department of Health & Family Welfare

Nirman Bhawan, New Delhi
the 25th April, 2012

OFFICE MEMORANDUM

Subject: Designating an officer for uploading/updating the information on the Ministry's Website for implementation of provisions of Section 4 of RTI Act, 2005.

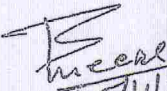
Section 4(1) (b) of the RTI Act, 2005 mandates every public authority that it shall publish 17 types of information / manuals within one hundred and twenty days from the enactment of the Act and it shall be a constant endeavour of every public authority to take steps in accordance with the requirements of clause (b) of sub-section (1) to provide as much information suo motu to the public at regular intervals through various means of communications, including internet, so that the public have minimum resort to the use of this Act to obtain information.

2. Department of Personnel & Training, the Nodal Department for implementation of RTI Act has time and again emphasized that "it is not sufficient to publish the said information once. The public authority is obliged to update such information every year. It is advisable that, as far as possible, the information should be updated as and when any development takes place. Particularly, in case of publication on the internet, the information should be kept updated all the time".

3. With a view to comply with the above said provisions, it has decided with the approval of Secretary(HFW) to designate Director/Deputy Secretary (Admn) as Nodal Officer for getting information as mandated under Section 4 of the RTI Act, 2005 uploaded/updated on the website of the Ministry.

4. Shri Ashok Parmar, who is presently holding the post of Director (Admn), will function as Nodal Officer for the above said purposes and his contact details are as follow:

Shri Ashok Parmar,
Director(Admn),
M/o Health & Family Welfare,
Room No.106-D, Nirman Bhawan,
Maulan Azad Road, New Delhi – 110011.
Tel/Fax No.011-23061033(O)
E-mail ID: ashokparmar64@yahoo.co.in


25/4/2012
(B L Meena)

Under Secretary(Co-ord)

Shri Ashok Parmar, Director(Admn),
M/o Health & Family Welfare,
Nirman Bawan.

Copy to:-

1. All the CPIOs/Officers/Sections in Department of Health & Family Welfare
2. All the Appellate Authorities (Directors/DS or equivalent Officers), D/o H&FW.

Copy also forwarded to:

1. N. ling this OM on the Website/portal of M/o H&FW.