

GOVERNMENT OF INDIA  
MINISTRY OF HEALTH AND FAMILY WELFARE

Public Notice on draft Recruitment Rules for the posts of Upper Division Clerk in Central  
Institute of Psychiatry, Ranchi.

In compliance of DoPT's OM No. AB.14017/61/2008-Estt.(RR) dated 13.10.2015, the  
draft Recruitment Rules for the posts of Accountant in Central Institute of Psychiatry, Ranchi is  
annexed.

The stakeholders interested in making any objections/comments or suggestions on the  
draft Recruitment Rules may do so in writing, within a period of 30 days from the date of  
publication of draft Recruitment Rules to Sh. Ajaya Kumar KP, Under Secretary, Ministry of  
Health and Family Welfare, Room No. 521-A, Nirman Bhawan, Maulana Azad Road, New Delhi –  
110108 or e-mail address: [ajaya59@gmail.com](mailto:ajaya59@gmail.com).

(Ajaya Kumar KP)

Under Secretary to the Govt. of India

Tele: 011-23061342

New Delhi

Dated:

## Annexure

S.No.	As per Schedule	Provision in existing RRs	Revised Provisions in proposed draft RRs	Reason for changes.
1.	Name of post	Accountant	Accountant	
2.	No. of posts	2	2* (Subject to variation dependent on work load)	
3.	Classification	Class III Ministerial.	General Central Service Group 'C', Non-Gazetted, Non-Ministerial	As per MoHFW's Notification No. A.12011/4/90-NMC/PMS (PH) dated 05.08.1991, the existing entry shall be substituted for General Central Service Class-III post  Non-Gazetted  Ministerial as General Central Service Group 'C', Non-Gazetted, Non-Ministerial. Copy of the above letter is place at P-15/Corr.
4.	Scale of Pay (Now Pay in the Pay Matrix)	Rs. 130-5-160-3-200-EB-8-256-EB-8-280-10-300 (II CPC)  Rs. 330-10-380-EB-12-500-EB-15-560 (III CPC)  Rs. 1200-30-1560-EB-40-2040 (IV CPC)  Rs. 4000-100-6000 (V CPC)	Level 4 of the Pay Matrix (Rs. 25500)	

S.No.	As per Schedule	Provision in existing RRs	Revised Provisions in proposed draft RRs	Reason for changes.
		Rs. 5200-20200 GP Rs.2400 (VI CPC)		
5.	Whether selection post or non-selection post		Non-Selection	
6.	Age limit for direct recruits	25 years and below.	Not Applicable	
7.	Educational and other qualification required for direct recruits.	Not Applicable	Not Applicable	
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable	Not Applicable	
9.	Period of probation, if any.	2 years	No Probation	
10.	Method of recruitment: Whether by direct recruitment or by promotion or by deputation or by absorption and the percentage of the vacancies to be filled by various methods	Direct – Nil  By Selection-100% by promotion,  Seniority Cum Fitness- Nil,  Transfer-Nil.	100% By Promotion	
11.	In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made	Lower Division Clerk or Store Keeper or Cashier, with a minimum of 8 years service in the grade.	Amongst the Lower Division Clerk with a minimum of 8 years service in the grade.	There are 16 posts of LDCs in CIP, Ranchi. The posts of Cashier and Store Keeper now in GP Rs. 2400.
12	If a Departmental Promotion Committee exists What is its composition.		Group 'C' Departmental Promotion	DPC is essential for the post to be filled up by promotion.

S.No.	As per Schedule	Provision in existing RRs	Revised Provisions in proposed draft RRs	Reason for changes.
			Committee Consisting of: Director of the Institute- Chairman Medical Officer – Member Administrative Officer –Member	
13.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.		Not Applicable	