

No. A-11033/4/2022-Trg.
Government of India
Ministry of Health and Family Welfare
(Department of Health and Family Welfare)
Training Division

Nirman Bhawan, New Delhi-110011

Dated: 21 September, 2022

NOTIFICATION

This Ministry is examining a proposal for amendment to the Recruitment Rules for the existing post of Stenographer Grade – II in National Institute of Public Health Training & Research (NIPHTR), Mumbai. In this regard, draft Recruitment Rules have been prepared and approved by the Competent Authority.

2. Before taking up the proposal for amendment to the Recruitment Rules with the DoP&T, UPSC and other agencies for finalizing the Recruitment Rules, comments, if any, are invited from all stakeholders in the matter within a period of thirty days from the date of notification in the website of the Ministry of Health and Family Welfare. The objections/suggestions received from the stakeholders within the specified period shall be considered by the Ministry as per rules/requirement.

3. The comments may be furnished to the undersigned in Room No. 410-D, D Wing, Nirman Bhawan, New Delhi-110011 and the soft copy may be sent to mishrark.77@gov.in.

(R K Mishra)

Under Secretary to the Govt. of India

Tel: 011-23063749

TO BE PUBLISHED IN THE GAZETTE OF INDIA PART II, SECTION 3, SUB-SECTION (I)

**Government of India,
Ministry of Health and Family Welfare
NOTIFICATION**

New Delhi, Dated, 2022

G.S.R.....In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in the supersession of the General Central Service (Class III) and IV posts in the Family Planning Training and Research Centre, Bombay Recruitment Rules, 1959 in so far as they relate to the post of Stenographer, the President here by makes the following rules regulating the method of recruitment to the post of Stenographer Grade II in National Institute of Public Health Training & Research, Mumbai, under the Ministry of Health and Family Welfare, namely:-

1. Short title and Commencement:- (1) These rules may be called Stenographer Grade II, National Institute of Public Health Training & Research, Mumbai, Recruitment Rules, 2022.
(2) They shall come into force on the date of their publication in the Official gazette.
2. Number of post, classification, level in the pay matrix. – The number of said post, its classification and level in the pay matrix attached shall be as specified in column (2) to (4) of the schedule annexed to these rules.
3. Method of recruitment, age limit, and qualifications etc.:- The method of recruitment to the said post, age limit, qualifications and other matters connected therewith shall be as specified in columns (5) to (13) of the Schedule.
4. Disqualification: - No person
 - a) Who has entered into or contracted the marriage with the person having a spouse living or
 - b) Who, having a spouse living, has entered into or contracted marriage with any person,
Shall be eligible for appointment, to the said post.

Provided that the central government may, if satisfied that such marriage is permissible. under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rules.

5. Power to relax: - Where the Central Government is of opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.
6. Saving: - Nothing in these rules shall affect reservation, relaxation of age limit and other concession required to be provided for the Scheduled Caste, the Scheduled Tribes, Ex-servicemen, the other backward classes and other special categories in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of Post	No. of Post	Classification	Level in the pay matrix	Whether Selection Post or non-Selection Post
(1)	(2)	(3)	(4)	(5)
Stenographer Grade - II	1	General Service, Group 'C', Non-Gazetted Ministerial Central	Level - 4 (Rs.25500-Rs.81,100/-)	Not applicable

Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various methods
(6)	(7)	(8)	(9)	(10)
18 - 27 years (Relaxable for Govt. Servants)	1.12 th Class Pass or equivalent from recognized Board or University	Not Applicable	Two years	Direct Recruitment through Staff Selection Commission Note; Vacancies caused by the incumbent being

<p>upto 40 years in accordance with the instructions or orders issued by the Central Government)</p> <p>Note: The crucial date for determining the age limit shall be as advertised by the Staff Selection Commission.</p>	<p>2.Skill test norms</p> <p>i) Dictation 10 mts @80 w.p.m.</p> <p>ii) Transcription : 65 mts.(Eng.) 75 mts. (Hindi) (On Manual Typewriter)</p> <p>Or</p> <p>50 mts (Eng)/ 65 mts (Hindi) (On computer)</p>			<p>away on deputation or long illness or study leave or under other circumstances for a duration of one year or more will be filled on deputation from the officials of the central government holding analogues posts or regular basis and the possessing qualification prescribed for direct recruits at column 7</p>
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<p>In case of recruitment by promotion/ deputation/ absorption grades from which promotion / deputation absorption to be</p>	<p>If a Department Promotion Committee exists what is its composition</p>	<p>Circumstances in which Union Public Service Commission to be consulted in making recruitment</p>
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made		
(11)	(12)	(13)
Not Applicable	<p>Departmental Promotion Committee (for considering confirmation) consisting of -</p> <ol style="list-style-type: none"> 1. Director, National Institute of Public Health Training & Research, Mumbai - Chairman 2. Group 'A' Gazetted Officer nominated by Director, National Institute of Public Health Training & Research, Mumbai - Member 3. Group 'A' Gazetted Officer nominated by Additional Director, Central Government Health Services, Mumbai or Director, All India Institute of Physical Medicine and Rehabilitation, Mumbai - Member 4. Representative of SC/ST - Group 'A' Gazetted Officer, National Institute of Public Health Training & Research, Mumbai - Member 	Not applicable