

A.11018/04/2019-MH.II/NCD-I

Government of India
Ministry of Health and Family Welfare
NCD-I

Nirman Bhawan, New Delhi
Dated the _____, 2023

Public Notice

In compliance with DoPT's OM No. AB-14017/61/2008-Estt (RR) dated 13.10.2015, draft Recruitment Rules for the post of **Lower Division Clerk** in All Indian Institute of Physical Medicine and Rehabilitation (AIIPMR), Mumbai is annexed herewith.

2. The stakeholders, interested in making any objection/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the publication of draft Recruitment Rules to Under Secretary (NCD-I), Room No. 753, A-Wing, Ministry of Health and Family Welfare, Nirman Bhawan, Maulana Azad Road, New Delhi-110108 or at email address: Baidyanath.prasad@nic.in

(Baidyanath Prasad)
Under Secretary to the Govt. of India
Tel. No. 23061510

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GOVERNMENT OF INDIA
MINISTRY OF HEALTH AND FAMILY WELFARE
Notification

New Delhi, the2023.

G.S.R..... – In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in suppression of the All India Institute of Physical Medicine and Rehabilitation, Bombay (Class III and Class IV Posts Recruitment Rules, 1968, as far as it relates to the post of Lower Division Clerk /Stores Clerk/Telephone Operator/Steno Typists , except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Lower Division Clerk in the All India Institute of Physical Medicine and Rehabilitation, Mumbai, Ministry of Health and Family Welfare, namely:-

1. Short title and commencement. – (1) These rules may be called the Ministry of Health and Family Welfare, the All India Institute of Physical Medicine and Rehabilitation, Mumbai, Lower Division Clerk (Group 'C' Post) Recruitment Rules, 2023.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Application. – These rules shall apply to the posts as specified in column (1) of the Schedule annexed to these rules.

3. Number of posts, classification and level in pay matrix. – The number of the said posts, their classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the said Schedule.

4. Method of recruitment, age-limit, qualifications, etc. – The method of recruitment, age-limit, qualifications and other matters relating to the said posts shall be as specified in columns (5) to (13) of the said Schedule.

5. Disqualification. – No person, -

- a. who has entered into or contracted a marriage with a person having a spouse living; or
- b. who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said posts:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. Power to relax. – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing and relax any of the provisions of these rules with respect to any class or category of persons.

7. Saving.- Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of person in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of posts.	Number of posts.	Classification.	Level in pay matrix.	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
Lower Division Clerk.	9*(2023) *Subject variation dependent workload.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level-2 in the pay matrix. (Rs. 19900-63200).	Not Applicable

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.
(6)	(7)
Between 18 and 27 years of age. (The upper age-limit is relaxable for the departmental candidates upto the age of forty years in accordance with the instructions or orders issued by the Central Government).	(i) 12th class or equivalent (ii) A typing speed of 30 w.p.m in English or 25 w.p.m. in Hindi on manual typewriter or A type speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer (35 w.p.m.and 30 w.p.m. corresponds to 10500 KDPH/9000 KDPH on an average 5 key depression for each word) (Thirty-five words per minute and thirty words per minute correspond to 10500 KDPH or 9000 KDPH on an average of five key depressions for each word).

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation /absorption and percentage of the vacancies to be filled by various methods.
(8)	(9)	(10)
Yes, to the extent indicated in column No. (11).	Two years	<p>(i) eighty-five per cent. by direct recruitment through the Staff Selection Commission;</p> <p>(ii) 10% of the vacancies shall be filled from the amongst Group 'C' staff in level 1 in pay matrix and who passed 12th class of equivalent qualification and have rendered 3 years regular service in the grade on the basis of departmental qualifying examination. The maximum age limit for eligible for examination is 45 years (50 years of age for the SC/ST). (iii) five per cent. by promotion on the basis of seniority –cum–fitness.</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have 3 years regular service in posts with level 1 in pay matrix.</p>

In case of recruitment by promotion or deputation /absorption grade from which promotion or deputation/absorption to be made,	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.
(11)	(12)	(13)

As stated in column.10	<p>Group 'C' Departmental Promotion Committee (for considering promotion) consisting of :-</p> <p>Departmental Confirmation/promotion Committee for confirmation/Promotion (Both)</p> <p>1.Addl. Director - Chairman</p> <p>2.Dy. Director (Rehab) - Member</p> <p>3.Professor (PMR) - Member</p> <p>4.Concerned Head of Department - Member.</p>	Not applicable.
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(Baidyanath Prasad)
Under Secretary to the Government of India.