

No. Z-18022/04/2020/NML/E.III
Government of India
Ministry of Health and Family Welfare
(Department of Health and Family Welfare)
Establishment III Section

Nirman Bhawan, New Delhi-110011

Dated: 04th July, 2022

NOTIFICATION

This Ministry is examining a proposal for amendment to the Recruitment Rules for the existing 09 posts of **Library Clerk in National Medical Library, Directorate General of Health Services, New Delhi**. In this regard, draft Recruitment Rules have been prepared and approved by the Competent Authority.

2. Before taking up the proposal for amendment to the Recruitment Rules with the Nodal Agencies for finalizing the same, comments, if any are invited from all stakeholders in the matter within a period of **thirty (30)** days from the date of notification in the website of the Ministry of Health and Family Welfare. The objections/suggestions received from the stakeholders within the specified period shall be considered by the Ministry as per rules/requirement.

3. The comments may be furnished to the undersigned in Room No. 330-C, Nirman Bhawan, Moulana Azad Road, New Delhi-110011 or at jaiswal.r72@nic.in

(Rajesh Jaiswal)

Under Secretary to the Govt. of India

Ministry of Health & F. W.
New Delhi

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Part-II-Sec-3, Sub-Section-(i)
Government of India
MINISTRY OF HEALTH AND FAMILY WELFARE
(Department of Health and Family Welfare)

New Delhi, the 04.07.2022

Notification

G.S.R.....-In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Directorate General of Health Services (Library Clerk), Recruitment Rules, 2012, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Library Clerk in the Directorate General of Health Services, namely:-

1. Short title and commencement.- (1) These rules may be called the Directorate General of Health Services(Library Clerk) Recruitment Rules, 2022.

(2) They shall come into force from the date of their publication in the Official Gazette.

2. Number of posts, classification, pay band and grade pay or pay scale.- The number of the said post, its classification, the pay band, grade pay and pay scale attached thereto shall be as specified in columns (2) to (4) of the said Schedule annexed to the rules.

3. Method of recruitment, age limit, qualifications, etc. - the method of recruitment, age limit, qualifications and other matters relating thereto the said post shall be as specified in columns (5) to (13) of the aforesaid Schedule.

4. Disqualification. - No person,

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person; shall be eligible for appointment to the said post:

Provided that Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving- Nothing in these rules shall affect reservation, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post	Number of Posts	Classification.	Pay band and grade pay or pay scale.	Whether selection post or non-selection post.	Age limit for direct recruits.	Educational and other qualifications required for direct recruits
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Library Clerk	*09(nine)(2022) * Subject to variation dependent on workload.	General Central Service, Group 'C' Non-Gazetted, Non-Ministerial.	Pay Matrix Level - 2 (Rs. 19900-63200/-)	Not applicable	Not exceeding twenty five years Note 1: Relaxable for Government servants up to age of forty years in the case of general candidates, up to forty-five years in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes and up to forty-three years for Other Backward Classes candidates in accordance with the instruction or other issues by the Central Government from time to time. Note 2: The crucial date for determining the age-limit shall be the closing date for receipt of applications from c	Essential qualifications: (i) 12 th pass or equivalent from a recognised Board by Institution. (ii) Certificate in Library Science from a recognised Institution. Note 1: Qualifications are relaxable at the discretion of Staff Selection Commission or the competent authority in the case of candidates otherwise well qualified. Note 2: The qualification regarding experience is relaxable at the discretion of the Staff Selection Commission or the compete

				<p>andidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangni Sub-Division of Himachal Pradesh, Andaman and Nicobar Islands or Lakshadweep).</p> <p>Note 3: In the case of recruitment made through the Employment Exchange, the crucial date for determining the age limit shall be the last date upto which the Employment Exchange is asked to submit the names.</p>	<p>nt authority in the case of candidates belonging to Scheduled Castes or Scheduled Tribes if at any stage of selection the Staff Selection Commission or the competent authority, as the case may be, is of the opinion that sufficient number of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancy reserved for them.</p>
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Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment: Whether by direct recruitment or promotion or deputation or absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission to be consulted in making recruitment.
(8)	(9)	(10)	(11)	(12)	(13)
Not applicable	Two Years	<p>Direct recruitment</p> <p>Note: Vacancies caused by the incumbent being away on deputation or long illness or study leave or under other circumstances for duration of one year or more may be filled on deputation basis from officer of the Central Government.</p> <p>a. Holding analogous posts on regular basis; and</p> <p>b. Possessing the qualifications and experience prescribed for direct recruits under column 7.</p>	Not applicable	<p>Group 'C' Departmental Promotion Committee</p> <p>for confirmation only :-</p> <p>(1) Director (Administration), Directorate General of Health Services –Chairman</p> <p>(2) Senior Library & Information Officer or Library & Information Officer, National Medical Library - Member</p> <p>(3) Deputy Director(Administration), Directorate General of Health Services – Member</p> <p>(4) Deputy Director(Administration) (to act as a representative of Scheduled Caste or/Scheduled Tribe), Directorate General of Health Services – Member</p>	Not applicable