

No. A.12018/04/2020-St.I
Government of India
Ministry of Health & Family Welfare
Department of Health & Family Welfare
[Procurement-I (EPW) Section]

Nirman Bhawan, New Delhi

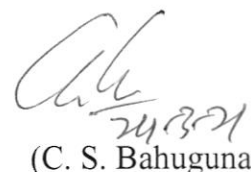
Dated : 24 March, 2021

Subject : Public Notice on Amendment of Recruitment Rules (RRs) for the post of Upper Division Clerk – seeking comments for

In compliance of DoPT's OM No. AB.14017/61/2008-Estt.(RR) dated 24.03.2009, the draft Notification containing Recruitment Rules etc. for the post of Upper Division Clerk in the Government Medical Store Depots under medical Store Organization of Directorate General of Health Services, Ministry of Health & Family Welfare, GoI are annexed.

2. The stakeholders interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of uploading of draft Recruitment Rules on Ministry's Website to Under Secretary, Ministry Health & Family Welfare, Room No. 331-C, Nirman Bhawan, Maulana Azad Road, New Delhi - 110011 or email at cs.bahuguna63@nic.in.

This issues with the approval of competent authority.



(C. S. Bahuguna)

Under Secretary to the Govt. of India

Tele. No. : 23061875

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3, SUB-SECTION (i)]

Government of India
Ministry of Health and Family Welfare

NOTIFICATION

New Delhi, the, 2021

G.S.R..... - In exercise of the powers conferred by the proviso to article 309 of the Constitution and, in supersession of the Government Medical Stores Depots (Group 'C' & Group 'D' Posts) Recruitment Rules, 1983, as amended from time to time, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Upper Division Clerk, Group 'C' posts in the Government Medical Store Depots located at New Delhi, Mumbai, Chennai, Kolkata, Hyderabad, Guwahati and Karnal, namely:

1. **Short title and commencement:-** (1) these rules may be called the Upper Division Clerk (Group 'C' Posts) Recruitment Rules, 2021, Government Medical Store Depots located at New Delhi, Mumbai, Chennai, Kolkata, Hyderabad, Guwahati and Karnal under Medical Stores Organization, a subordinate office under Directorate General of Health Services of Ministry of Health and Family Welfare.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Application:** These rules shall apply to the posts specified in column 1 of the Schedule annexed to these rules.

3. **Number of post, classification, level in pay matrix:** - The number of the said post, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

4. **Method of recruitment, age-limit, qualifications, etc.:** - The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

5. **Disqualification.-** No person,-

(a) who has entered into or contracted a marriage with a person having a spouse living; or

(b) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

6. **Power to relax:** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

7. **Saving:** - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen or any other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

1	Name of the Post	Upper Division Clerk
2	Number of Post	*176 (2021) *Subject to variation dependent on workload
3	Classification	General Central Service Group "C" Non-Gazetted Ministerial
4	Pay Level	Pay Level -4 (Rs. 25,500-81,100)
5	Whether selection post or non selection post	Non Selection
6	Age limit for Direct Recruitment	Not applicable
7	Education and other qualifications required for direct recruits	Not applicable
8	Whether age and educational qualification prescribed for direct recruits would apply in the case of promotes.	Not applicable
9	Period of probation, if any	Not applicable
10	Method of recruitment whether by direct recruitment or by promotion or by deputation transfer and percentage of the vacancies to be filled by various method.	(a) 50% by promotion of Lower Division Clerks with 8 Yrs. Regular service in the grade (b) 50% by holding competitive examination confined to Lower Division Clerks with 5 yrs (Five Years). Regular service in the grade in Medical store Depots on Depot wise basis. (c) Failing either or both of the above method then by Deputation.
11	In case of recruitment by promotion or deputation or absorption, grade from which promotion or deputation or absorption to be made.	Promotion: Lower Division Clerk with 8 years regular service in the grade. Deputation: Officers of the Central Government:- i. Holding analogous post on regular basis; or ii. With eight years regular service in the grade of LDC or equivalent The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputationists shall not be eligible for consideration for appointment by promotion. Period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The Maximum age limit for appointment by deputation shall be

		<p>'Not exceeding 56 years' as on the closing date of receipt of applications.</p> <p>Note: For the purpose of appointment on deputation/absorption basis, the service rendered on a regular basis by an officer prior to 1 st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/Pay scale and where this benefit will extend only for the post or posts for which that Grade Pay or Pay scale is the normal replacement grade without any upgradation.</p>
12	If Departmental Promotion Committee exists what is its composition.	<p>Group 'C' DPC for promotion consisting of :</p> <p>(1) Deputy Asstt. Director General (Medical Store) –Chairman</p> <p>(2) Depot Manager –Member</p> <p>(3) Asstt. Depot Manager/ Account Officer –Member</p> <p>(4) An outside Officer from the Central Government Office located at the Station –Member</p> <p>Note: In the absence of Dy. Asstt. Director General (Medical Store), the D.P.C. will be headed by Depot Manager and in that case the proceedings will be sent to Dte. General of Health Services for approval.</p>
13	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.	Not applicable

[File No. A.12018/04/2020-St.I]

(C. S. Bahuguna)
Under Secretary to the Government of India

Amendment of RRs for the post of Upper Division Clerk in GMSDs

1.	(a) Name of the post:	Upper Division Clerk
	(b) Name of the Ministry/ Deptt:	MoHFW/DGHS
2.	Reference No. in which Commission's advice on Recruitment Rules was conveyed.	Nil
3.	Date of notification of the original rules and subsequent amendments (copy of the original rules & subsequent amendments should be enclosed, duly flagged and reference)	1983

Sl.No.	Column No. of the Schedule	Provisions in the approved/existing Rules	Revised Provisions proposed	Reasons for the revision proposed
1	Name of the Post	Upper Division Clerk	Upper Division Clerk	No Change proposed
2	Number of Post	*219 (Subject to variation depending on work load)	*176 (2021) *Subject to variation dependent on workload	Post reduced due to abolition/ deemed abolition of posts as per Ministry of Finance instructions and also due to ban on recruitment of Group 'C' employees in GMSDs by MOHFW.
3	Classification	General Central Service Group "C" Non-Gazetted Ministerial	General Central Service Group "C" Non-Gazetted Ministerial	No Change proposed
4	Pay Band & Grade Pay/pay scale	Rs. 330-10-380-EB-12-500-EB-560.	Pay Level -4 (Rs. 25,500-81,100)	As per 7 th CPC.
5	Whether selection post or non selection post	Non selection	Non selection	No Change proposed
6	Age limit for Direct Recruits	Not applicable	Not applicable	No Change proposed
7	Educational and other qualifications required for direct recruits	Not applicable	Not applicable	No Change proposed

8	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Not Applicable	Not applicable	No Change proposed
9	Period of probation, if any	2 Years.	Not applicable	As per DOPT guidelines issued vide OM No.AB.14017/13/2013-Estt.(RR) dated 31.03.2015 and as per para 3.10.2 of DoPT's OM No. AB.14017/48/2010-Estt.(RR) dated 31/12/2010.
10	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	a) 75% by promotion of Lower Division Clerks with 8 Yrs. Regular service in the grade b) 25% by holding competitive examination confined to lower division clerk with 5 yrs. Regular service in the grade in Medical store Depots on Depot wise basis.	a) 50% by promotion of Lower Division Clerks with 8 Yrs. Regular service in the grade b) 50% by holding competitive examination confined to Lower Division Clerks with 5 yrs (Five Years). Regular service in the grade in Medical store Depots on Depot wise basis. (c) Failing either or both of the above method then by Deputation.	To provide adequate promotional avenues to the qualified personnel in the feeder grade for their better prospects and to sustain the morale and efficiency of the cadre.
11	In case of recruitment by promotion/deputation/absorption, grades from which promotion/deputation/absorption to be made.	Lower Division Clerk with 8 years regular service in the grade	Promotion: Lower Division Clerk with 8 years regular service in the grade. Deputation: Officers of the Central Government:- i. Holding	As per DoPT's OM AB.14017/ 32/2009-Estt(RR) dated 29.12.2010.

analogous post
on regular basis;
or

- ii. With eight years
regular service in
the grade of
LDC or
equivalent

The departmental
officers in the feeder
category who are in the
direct line of promotion
shall not be eligible for
consideration for
appointment on
deputation.

Similarly, the
deputationists shall not
be eligible for
consideration for
appointment by
promotion.

Period of deputation
including the period of
deputation in another
ex-cadre post held
immediately preceding
this appointment in the
same or some other
organization or
department of the
Central Government
shall ordinarily not
exceed three years.

The Maximum age
limit for appointment
by deputation shall be
'Not exceeding 56
years' as on the closing
date of receipt of
applications.

Note: For the purpose
of appointment on
deputation/absorption
basis, the service
rendered on a regular

			<p>basis by an officer prior to 1st January, 2006 (the date from which the revised pay structure based on the Sixth Central Pay commission recommendation has been extended) shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the Pay commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common Grade Pay/Pay scale and where this benefit will extend only for the post or posts for which that Grade Pay or Pay scale is the normal replacement grade without any upgradation.</p>	
12	<p>If a Departmental Promotion Committee exists what is its composition.</p>	<p>Group 'C' DPC for conformation consisting of</p> <p>(1) Deputy Asstt. Director General (Medical Store) – Chairman</p> <p>(2) Depot Manager –Member</p> <p>(3) Asstt. Depot Manager/ Account Officer –Member</p> <p>(4) An out side Officer from the Central Government Office located at the Station –Member</p>	<p>Group 'C' DPC for promotion consisting of :</p> <p>(1) Deputy Asstt. Director General (Medical Store) – Chairman</p> <p>(2) Depot Manager – Member</p> <p>(3) Asstt. Depot Manager/ Account Officer –Member</p> <p>(4) An outside Officer from the Central Government Office located at the Station – Member</p>	<p>No Change proposed</p>

		Note: In the absence of Dy. Asstt. Director General (Medical Store), the D.P.C. will be headed by Depot Manager and in that case the proceedings will be sent to Dte. General of Health Services for approval.	Note: In the absence of Dy. Asstt. Director General (Medical Store), the D.P.C. will be headed by Depot Manager and in that case the proceedings will be sent to Dte. General of Health Services for approval.	
13	Circumstances in which Union Public Services Commission to be consulted in making recruitment.	Not applicable	Not applicable	No Change proposed