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16/05/2023

**F.No. R-49/613/Admin/NOTTO/23**

**National Organ and Tissue Transplant Organization**  
**4th & 5th Floor, NIOP Building**  
**VMMC & Safdarjung Hospital**  
**New Delhi-110029**

Applications are invited from candidates fulfilling the eligibility criteria for the posts of Consultant (Coordination) at NOTTO for a period of one year purely on contract basis which will be extended further, if need be, by the Competent Authority. The walk-in-interview for selection is scheduled to be held on the dates shown against the respective posts.

S. No.	Name of Post	No. of Post	Monthly Remuneration	Mode of Recruitment	Date of walk-in Interview
1.	Consultant (Coordination)	03	Rs. 60,000/-	Contractual	16.06.2023

- The details of the posts and terms and conditions for contractual appointment and other relevant rules, may be accessed at [www.notto.mohfw.gov.in](http://www.notto.mohfw.gov.in)
- Interested and eligible candidates are requested to send their curriculum vitae (CVs) duly signed on the Email-Id of Director NOTTO, i.e. [dir@notto.nic.in](mailto:dir@notto.nic.in) within the **15 days** from the date of publication of this Advertisement.
- Candidates accepting the terms & conditions, fulfilling the qualifications and experience may come for walk-in-interview and appear before the selection committee on the above mentioned dates at 09:00 A.M sharp, along with original certificates/testimonials, one set of self attested photocopies of all documents including age, educational qualification(s), experience(s) and 2 passport size photographs.
- TA/DA is not admissible for attending the walk-in-interview(s).

**(Dr. Rajneesh Sahai)**  
**Director, NOTTO**  
**May, 2023**

CBC 17171/12/0001/2324

New Delhi

## **TORs for Consultant (Coordination)**

### **Eligibility :**

### **Essential Qualifications:**

Medical Graduate (M.B.B.S/B.A.M.S/B.H.M.S/B.D.S) / Post Graduate in Biological Sciences/ Medical Social Work. Should be well conversant with The Transplantation of Human Organs and Tissues (THOT) Act and Rules, National Organ Transplant Programme (NOTP) and its guidelines.

### **Desirable:**

1. Having two years experience of dealing with the technicalities of Human Organ Transplant Act and its amendments.
2. Should have good communication skills.
3. Should be Computer literate having proficiency in MS-Word, Excel, PowerPoint and other allied software.
4. Willing and able to travel domestically and internationally during consultancy.

### **Roles & Responsibility:-**

1. Shall be responsible for procurement and allocation of Organs.
2. Coordinate for the same with the regional and state level networks and hospitals carrying out Organ Transplantation, registered centers for tissues and retrieval centers.
3. He / She will assist in the implementing of the National Organ Transplant Programme at NOTTO.
4. To coordinate with NGOs, Health Partners, State Appropriate Authorities and other stakeholders.
5. Any Other work assigned by the Competent Authority.

### **Remuneration:**

Consolidated remuneration will be 60,000/- per month for Medical Candidate and Rs. 50,000/- per month Non-Medical candidate.