## F.No.A. 12018/2/2021-Fstt GOVERNMENT OF INDIA CENTRAL INSTITUTE OF PSYCHIATRY

(Establishment Section)

□:91-651-2451115(Exch) -2451113(0) Fax: 91-651-2450408, 2450823 E-mail: director@cipranchi.nic.in Web: www.cipranchi.nic.in

Kanke, Ranchi- 834006, Jharkhand Dated. 30.05.2022

## VACANCY CIRCULAR

Subject: Filling up of two Group 'C' posts of Staff Car Driver (Ordinary Grade) on Deputation/Absorption basis.

Applications are invited for filling up the of two posts of Staff Car Driver (Ordinary Grade) (General Central Services, Group C, Non-Gazetted, Non-Ministerial) in the Pay Matrix Level 2 of the Pay Matrix (Rs.19900-63200) as per 7th CPC in the Central Institute of Psychiatry, Ranchi on Deputation/Absorption basis from amongst the Dispatch Rider (Group 'C') and Group 'C' employees in level - 1 in pay matrix (Rs. 18000 - 56900/-) in the Ministry of Health and Family Welfare who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the competence to drive Motors Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group 'C' employees in level - 1 in the pay matrix (Rs.18000-56900/-) in other Ministries of the Central Government who fulfill the necessary qualification as mentioned below:

#### Essential:

Possession of a valid driving license for motor cars.

(2) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in

(3) Experience of driving a motor car for at least 3 years; and

(4) Pass in 10th Standard.

Three years' service as Home Guard or Civil Volunteers.

Deputation/re-employment for Armed Forces Personnel:

The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment.

#### Note:-

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation or absorption shall be 'not exceeding fifty-six years' as on the closing date of receipt of applications.

2. The selected candidates will be entitled to normal deputation terms as admissible under the Central Government Rules in force from time to time (i.e., as per DoP&T O.M.No.6/8/2009-

Estt.(Pay II) dated 17.06.2010).

3. The application in the proforma as given in Annexure – I may be sent through proper channel to The Director, Central Institute of Psychiatry, P.O. & P.S.: Kanke, District: Ranchi -834006, Jharkhand within 60 days from the date of issue of this advertisement in the Employment News with the following:-

(a) Complete up-to-date ACRs of the officers for the last 5 years or photocopies thereof duly attested by an officer not below the rank of Under Secretary or equivalent on each page. Photocopies of ACRs not attested by an officer of the rank of Under Secretary or equivalent shall not be accepted.

(b) Certificate by the Administrative Authority as per format given at Annexure - II.

(c) However, an advance copy of the application may be forwarded directly to the above mentioned address to facilitate timely receipt of the application.

 The application/CV not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.

5. Applications received after the due date or without any of the aforesaid

documents/information or otherwise incomplete shall not be considered.

While forwarding the application, it may be certified that the particulars furnished by the
officer are correct, there is no doubt about the integrity of the officer and that no disciplinary
case is either pending or contemplated against the officer.

(Dr. B. Das)

Director
Central Institute of Psychiatry
Ranchi – 834 006, Jharkhand.
E-mail: director@cipranchi.nic.in

#### Distribution:

1. All Ministries/Department of the Central Government.

2. All the Chief Secretaries of the State Government and Union Territories.

 Department of Personnel & Training (Office of the Establishment Officer), North Block, New Delhi.

 The Director-General (Resettlement), Ministry of Defence, West Block, Sector V, R.K.Puram, New Delhi.

# Application for the post of Staff Car Driver (Ordinary Grade), Level-2 on Deputation basis

Bio-Data/ Curriculum Vitae Name and Address (IN BLOCK CAPITAL LETTERS) with Contact No. and e-mail ID 2 Date of Birth (in Christian era) 3 i) Date of entry into service ii) Date of retirement under Central/State Government Rules 4 **Educational Qualification** 5 Whether Educational and qualifications required for the post are satisfied. (if any as equivalent to the one prescribed in the Rules state the authority for the same) Qualifications/Experience required as mentioned Qualifications/ Experience possessed by the in the advertisement/ vacancy circular officer **Essential Essential** A) Qualification A) Qualification B) Experience B) Experience Desirable Desirable C) Qualification C) Qualification D) Experience D) Experience 5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/ Office at the time of issue of Circular and issue of Advertisement in the Employment News. 5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post. 6.1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualifications/Work Experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied. Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below in insufficient. Nature of \*Pay Band and Duties (in Office/ Grade Pay/Pay Post held on detail) Institution From To Scale of the post regular basis highlighting held on regular experience basis required for the post applied for

<sup>\*</sup> Important: Pay Band & Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

	Office/ Institution	Pay, P	ay Band ai ACP/	nd Gr MAC	ade Pay dra P Scheme	wn under	From	То
16	Nature of pre emporary or Quas	i-Perman	ent or Permi	anent				
9.	In case the prese	ent emplo	yment is he	ld on	depuration/	contract basis	s place state	
ini	) The date o tial pointment	appo	intment tation/	of of	(c) Name	of the ice/ on to	d) Name post and p	of to bay of the eld re in the
9.2 pers	Note: In case of varded by the particular integrity Certification is holding a pin his parent cade	on under	Column 9	(c) &	(d) above m	dre Clearanc	e, Vigilance	Clearanc
-	mino parcine cuui	C/ Or garila	auon.			gamzadon	but still main	tairiirig
10.	If any post he	eld on De	eputation in	the p	past			
	by the applica	ant, date	of return	from	the			
	last deputation	and other	er details.	100				
11.		details	about	pres	ent			
-	employment:							
	Please state	whethe	er working	und	der			
	(indicate the na	me of yo	our employe	r agaii	nst			
	the relevant col							
	a) Central Gove	rnment						
	b) State Govern							
	c) Autonomous	Organisa	tion					
	d) Government	Undertak	ing					
	e) Universities							
40	f) Others							
12.	Please state who	ether you	are working	in th	ne			
	same Departme	nt and	are in the	feede	er			
12	grade or feeder t	to feeder	grade.		1			
13.	Are you in Revise	ed Scale	of Pay? If ye	es, giv	e			
	the date from w	hich the	revision tool	k plac	e			
	and also indicate	the pre-r	revised scale					
14.	Total emolument	s per mo						
	asic Pay in the	PR	Gr	ade F	Pay	Total e	emoluments	
5 In	caso the sault-		L .					
Overn	case the application	the late	ngs to an o	organi	zation which	is not follow	owing the C	entral
	ment Pay Scales, may be enclosed.	trie lates	t salary slip	issued	by the Orga	anisation sho	wing the follo	owing
	Pay with Scale							
nd rat	e of increment	or Pay	Dearness Relief/oth etc., (v details)	ner	Pay/Interim Allowances break-up		oluments	
	9							
5.A A	dditional informa	tion, if a	nv. relevant	to th	ne nost you			

	applied for in support of your suitability for the post.  (This among other things may provide information with	
	regard to	
	<ul> <li>(i) Additional academic qualifications (ii) Professional training and</li> <li>(iii) Work experience over and above prescribed in the Vacancy circular/advertisement).</li> <li>(Note: Enclose a separate sheet, if the space is insufficient)</li> </ul>	
16.B	Achievements:	
	The candidates are requested to indicate information with regard to:	
	(i) Research publications and reports and special projects	
	(ii) Awards/Scholarships/Official Appreciation	
	(III) Affiliation with the professional bodies/institutions/societies	
	(iv) Patents registered in own name or achieved for the organization	
	(v) Any research/innovative measure involving official recognition	
1	(vi) Any other information	
	(Note: Enclose a separate sheet, if the space is insufficient)	
.7.     (   L   "	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for Absorption", Candidates of page Covernment	
	organizations are eligible only for Short Torm Control	
77	"Absorption"/Peromplayment	
l u	validate of the vacancy circular enocially manti-	
er	ecruitment by "STC" or "Absorption" or "Re-	
W	/hether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Date:	(Signature of the Candidate)
	Address:

## Annexure-II

## Certificate by the Employer/ Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possess educational qualifications and experience mentioned in the advt. if selected, he/she be relieved immediately.

## 2. Also certified that:

- i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt.
- His/her integrity is certified.
- iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above is enclosed.
- iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case may be).

(Employer/Cadre Controlling Authority with Seal)

### **GOVERNMENT OF INDIA** CENTRAL INSTITUTE OF PSYCHIATRY KANKE, RANCHI-834006, JHARKHAND

ADVERTISEMENT NOTICE NO. 12019/1/2021-Estt.2022

Applications are invited for filling up the two posts of Staff Cer Driver (Ordinary Grade) (General Central Services, Group C, Non-Gazetted, Non-Ministerial) in the Pay Matrix Level 2 of the Pay Matrix (Rs. 19900-83200) as per 7" CPC in the Central Institute of Psychiatry, Ranchi on Deputation/Absorption basis from amongst the Dispatch Rider (Group 'C') and Group 'C' employees in level-1 in pay matrix (Rs. 18000-56900/-) in the Ministry of Health and Family Welfare who possess valid Driving License for Motor Cars on the basis of a Driving Test to assess the Competence to drive Motors Cars failing which from officials holding the post of Dispatch Rider on regular basis or regular Group 'C' employees in level-1 in the pay matrix (Rs. 18000-56900/-) in other Ministries of the Central Government who fulfill the necessary qualification as mentioned below: Essential:

(1) Possession of a valid driving license for motor cars.

- (2) Knowledge of motor mechanism (The candidate should be able to remove minor-defects in vehicle).
- (3) Experience of driving a motor car for at least 3 years; and
- (4) Pass in 10" Standard.

Desirable :

Three years' service as Home Guard or Civil Volunteers.

Deputation/re-employment for Armed Forces Personnel

The Armed Forces Personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualifications prescribed shall also be considered. Such persons would be given deputation terms upto the date on which they are due for release from the Armed Forces; thereafter they may be continued on re-employment. Note:

- The period of deputation including the period of deputation in another excadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation or absorption shall be 'not exceeding fifty-six years' as on the closing date of receipt of applications.
- The selected candidates will be entitled to normal deputation terms as admissible under the Central Government Rules in force from time to time (i.e., as per DoP&T O.M.No.6/8/2009-Estt.(Pay II) dated 17.06.2010).
- The application in the proforma as given in Annexure I may be sent through proper channel to The Director, Central Institute of Psychiatry, P.O. & P.S.: Kanke, District: Ranchi - 834006, Jharkhand within 60 days from the date of issue of this advertisement in the Employment News with the following:-
- (a) Complete up-to-date ACRs of the officers for the last 5 years or photocopies thereof duly attested by an officer not below the rank of Under Secretary or equivalent on each page. Photocopies of ACRs not attested by an officer of the rank of Under Secretary or equivalent shall not be accepted
- (b) Certificate by the Administrative Authority as per format given at Annexure-II (c) However, an advance copy of the application may be forwarded directly to
- the above mentioned address to facilitate timely receipt of the application. The application/CV not accompanied by supporting certificates/ documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection
- Applications received after the due date or without any of the aforesaid documents/information or otherwise incomplete shall not be considered.
- While forwarding the application, it may be certified that the particulars furnished by the officer are correct, there is no doubt about the integrity of the officer and that no disciplinary case is either pending or contemplated against the officer.

pplication for the post of Staff Car Driver (Ordinary Grade), Level-2 on Deputation basis Bio-Data/ Curriculum Vitae

1	Name and Address (IN BLOC CAPITAL LETTERS) with Conta- No. and e-mail ID	K	-
2	Date of Birth (in Christian era)		_
3	i) Date of entry into service		_
	ii) Date of retirement under Central State Government Rules	7	
4	Educational Qualification		_
5	Whether Educational and other qualifications required for the post are satisfied. (if any as equivalent to the one prescribed in the Rules state the authority for the same)		
ne	alifications/Experience required as ntioned in the advertisement/ ancy circular	Qualifications/ Experience possessed by the officer	
-	ential	Essential	I
A) Qualification		A) Qualification	Ł
3) Experience		B) Experience	
Pesirable		Desirable	ı
) Qualification		C) Qualification	
E	xperience	D) Experience	

- 5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs by the Administrative Ministry/ Department/ Office at the time of issue of Circular and issue of Advertisement in the Employment News
- 5.2 In the case of Degree and Post Graduate Qualifications Elective/main subjects and subsidiary subjects may be indicated by the candidate
- Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post
- 1 Note: Borrowing Departments are to provide their specific comments/views confirming the relevant Essential Qualifications/Work Experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied
- Details of Employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the

То	* Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
	-	and Grade Pay/Pay Scale of the post held on

Important: Pay Band & Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below: Office/ Paul Dans

Institution	under ACP/MACP Scheme	From	То
8. Nature of Temporary or	f present employment i.e. Ad-hoc or Quasi-Permanent or Permanent		
9. In case the	present employment is held on deputation/ con-	tract basis of	ease state.

of initial	(b) Period of appointment of deputation/	(c) Name of the parent office/ organization to which	d) Name of the post and pay of the post held in substantive capacity in the parent organization
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9.1 Note: In case of officers already on deputation. The applications of such officers should be forwarded by the parent Cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate.

9.2 Note: Information under Column 9 (c) & (d) above must be given in all cases here a person is holding a post on deputation outside the cadre/organization but still maintaining a lien in his parent cadre/organization

- 10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government
  - b) State Government Autonomous Organisation
  - Government Undertaking e) Universities Others
- Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.
- Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the prerevised scale.

Total emoluments per month now drawn Basic Pay in the PB

(ii) Awards/Scholarships/Official Appreciation

Basic Pay with

-1	
.1	15. In case the applicant belongs to an organization which is not following the Central Government Pay Scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Grade Pay

Total emoluments

Continued on page

Dearness Pay/Interim Relief/other Scale of Pay and Allowances etc., (with break-up Emoluments rate of increment 16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) Additional academic qualifications (ii) Professional training and (iii) Work experience over and above prescribed in the Vacancy circular/advertisement) (Note: Enclose a separate sheet, if the space is insufficient) 16.B Achievements: The candidates are requested to indicate information with regard to (i) Research publications and reports and special projects



## INDIRA GANDHI INSTITUTE OF DEVELOPMENT RESEARCH

Indira Gandhi Institute of Development Research (IGIDR), Mumbai is seeking applications from eligible

No	Name of the Post	Educational Qualification	Conso	olidated Pa	
1	Assistant Administrative Officer (HR & Admin) - 01 No. Age : 40 Years	Master's degree with First Class or equivalent grade from a recogniz university/Institute. Experience: Min: 05 years	ide		
2	Assistant Administrative Officer (Academic Research Projects) - 1 i Age : 40 Years	Master's domes with Elicia	cy Equivale Scale: L	Equivalent to Pay Scale: Level 4, Consolidated Pay	
- 1	ITAssociate -01 No. Age: 35 Years	BE/B. Tech in Computer Science/MCA	11/1221	761,818/-	
1	Mye 35 fears	MBA (IT) / MSc (IT), with at least 55% of marks or its equivalent grade from a	411	₹63,589/-	
1		recognized university/Institute . Experience : Minimum 03 years		₹65,360/-	
A	.ibrary Assistant - 01 No 19e : 28 Years	Master's degree in Library and Information Science or its equivalent with at least 55% of marks or its equivalent grade from a recognized university/Institute  Experience: Minimum 2 years			
Aş	ccount Assistant - 01 No. pe : 27 Years	Bachelor's degree (Commerce) with First Class or its equivalent grade from a recognized university Institute Experience: 1 year	Equivalent Scale: Leve	lo Pay	
(Ad	ministrative Assistant Imin) - 01 No.	Bachelor's degree with First Class or its	Consolidate	1300 La 15 Mill 9	
	e: 27 Years			* Year (45,879/-	
		Experience: 1 year	2" Year 747		
Administrative Assistant (Estate & Maintenance) (Admin) - 1No. e		Bachelor's degree with First Class or its equivalent grade from a recognized university/Institute.	3" Year   ₹48	,455/-	

Experience: 1 year All posts would be on a contract for a period of 3 years. The performance of the selected candidate will be evaluated annually and only after satisfactory performance further extension of the contract will be granted for subsequent?" 8 3" years. For detail advertisement, general terms and conditions please log on to Website http://www.lgidr.ac.in/careers/. Last Date for submission of application: 16.05.2022. EN 6/32

Continued from page 14

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	(iii) Affiliation with the professional bodies/institutions/societies	
	(iv) Patents registered in own name or achieved for the organization	W SHIPT CONTROL NOT NOT THE REAL PROPERTY.
	(v) Any research/innovative measure involving official recognition	
	(vi) Any other information	
-	(Note: Enclose a separate sheet, if the space is insufficient)	
7.	Please state whether you are applying for deputation (ISTC)/Absorption/Re-employment Basis. # (Officers under Central/State Governments are only eligible for "Absorption", Candidates of non-Government Organizations are eligible only for Short Term Contract)	
	#(The option of "STC"/ "Absorption"/Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment")	
İ	Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

Date

(Signature of the Candidate) Address: ...

Annexure-II

## Certificate by the Employer/ Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possess educational qualifications and experience mentioned in the advt. if selected, he/she be relieved immediately.

#### 2. Also certified that:

- i) There is no vigilance or disciplinary case pending/ contemplated against
- ii) His/her integrity is certified
- iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above is
- iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed (as the case

Countersigned (Employer/Cadre Controlling Authority with Seal)

## North Eastern Regional Institute of Water and Land Management (NERIWALM)

Dolabari, P.O: Kaliabhomora Tezpur - 784027 (Assam)

(A Registered Society registered under Societies Registration Act, 1860 and under administrative control of Department of Water Resources, Ministry of Jal Shakti, River Development & Ganga Rejuvenation, Govt. of India)

Applications are invited for contractual engagement for Consultant (Administration) and Young Professional (Water Resource Engineering) from eligible candidate in prescribed format alongwith all necessary documents and testimonials may be submitted to "The Director, NERIWALM, Dolabari, P.O. Kaliabhomora, Tezpur-784027, Assam through registered post/speed post on or before 13.05.2022. Details regarding application format, qualification etc. may be found in website www.neriwalm. gov.in.

Deputy Director (Admin)

EN 6/9

NERIWAL M

#### No. A- 12023/05/2016-Estt I Government of India Ministry of Rural Development Department of Rural Development

Filling up the posts of Accountant on deputation or absorption (Including short-term contract) basis in the Department of Rural Development, Ministry of Rural Development.

Department of Rural Development, Ministry of Rural Development invites applications of eligible candidates for filling up 07 (Seven) vacancies of Accountant (General Central Service, Group 'B', Non-Gazetted, Non-Ministerial) in Level - 6 (Rs 35,400-1.12,400) in the Pay Matrix in 7th CPC (pre-revised scale - PB-2, Rs.9300-34800 plus Grade Pay of Rs. 4200/-) on deputation or absorption (Including short-term contract) basis amongst persons working in the Central Government or State Government or Union Territories or Recognized Research Institutions or Universities or Autonomous Bodies or Public Sector Undertaking or Semi-Governments and Statutory Organisations. The last date for receipt of application is 60 days from the date of publication of this circular in the Employment News / Rozgar Samachar. For details. please see Ministry of Rural Development's website https://rural.nic.in.



Government of India Department of Atomic Energy



## Variable Energy Cyclotron Centre

1/AF, Bidhan Nagar, Kolkata - 700 064 Notice

Advt. No.: VECC- 1/2022

Engagement of two Research Associates purely on temporary basis

Applications are invited from eligible candidates (Indian citizens only) for engagement of two Research Associates, purely on temporary basis in VECC, Kolkata.

The advertisement in detail, Application Form, Procedure of application etc. are available on the website of VECC., i.e., www.vecc.gov.in

Last date of receipt of application is 31.05.2022

EN 6/14