

Terms of Reference
Senior Consultant- Knowledge Management Division, NHSRC

National Health Systems Resource Centre (NHSRC) is a technical support institution under the National Health Mission (NHM), Ministry of Health & Family Welfare (MoHF&W). NHSRC works closely with the MoHF&W and the States for Health Systems strengthening and supporting the implementation of interventions under the NHM. Work at the NHSRC is organised around seven divisions, namely – Community Processes & Comprehensive Primary Care, Healthcare Financing, Healthcare Technology, Human Resources for Health, Knowledge Management Division, Public Health Administration, and Quality Patient Safety.

Since its inception in 2006, NHSRC has been a repository of knowledge and a center of excellence for its agenda. This organization has professional linkages with a plethora of domestic and international bodies involved in the field of Public Health. There have been a number of personnel who have served with NHSRC and gained invaluable experience enabling them to graduate to the next rung of the professional ladder. Vast exposure to the Union Ministry of Health and Family Welfare and its processes and the State Health Department is a unique feature of NHSRC. If you have a commitment to health equity and excellence, here is a unique chance to work with a team committed to shaping the public health landscape in India.

The position offers you an opportunity to participate in the process of strengthening health systems, improving health service delivery, and enabling positive health outcomes, through hands-on implementation assistance at the National, State, and District levels. Working with a transdisciplinary team, you can discover, adapt, co-create and disseminate solutions to multiple challenges related to service delivery systems, universal primary health care, human resources for health, community processes, health financing, quality of care, and patient safety, public health planning, and health promotion. This is an opportunity to support health systems strengthening at scale, learn from district and sub-district implementation, undertake knowledge translation, and enable the realization of the vision of universal health coverage.

NHSRC intends to recruit Senior Consultant – Knowledge Management Division purely on a contractual basis.

Roles and Responsibilities:

- Provide technical assistance to undertake research activities under Knowledge Management Division (KMD).
- Support the team in the preparation of technical documents, including reviews on Health Systems interventions and social determinants of health, including policy briefs and reports.
- Support the division for coordinating inputs to Common Review Mission and National Summit on Good & replicable innovations and practices – ensuring quality and timeliness of responses from states and respective programme divisions, and logistics.
- Support the process of establishing cross references to existing and relevant websites and resource centres.
- Support the IR-HSS platform on all administrative and technical matters.
- Support the states in designing and planning research proposals to strengthen health systems.
- Support the reporting authority/ Division head in undertaking the process of identifying and partnering with selected institutions to undertake research under IR-HSS
- Ensure timely review of the projects under IR-HSS to provide an update to the reporting authority/ Division head on a monthly basis.
- Responsible for regular review of the projects with the partner institutions and provide inputs as required for revision and submission of reports.
- Ensure timely and high-quality responses to MoHFW and Parliament Questions pertaining to the division.

- Undertake analytical documentation of field review visits to provide feedback to the states.
- Identify best practices and innovations within states and districts and support in documentation.
- Undertake review of literature and keep the team up to date on current trends in health systems strengthening.
- Provide periodic synopsis of progress in states using data and field findings as a means of technical support and programme oversight.
- Undertake other assignments, which may be assigned from time to time by the Reporting Authority/ Division head.
- Responsible for creating platform for partners/stakeholders to share and create evidence-based knowledge, enabling the uptake of information to strengthen the health systems interventions.
- Support the team in all activities as part of IR HSS and coordinate research priority setting workshops, setting annual research agenda and commissioning research.
- Support and undertake the rapid reviews on Health Systems interventions and social determinants of health, including development of policy briefs and reports as required.
- Support in activities pertaining to data collection, collation, analysis, and report writing in coordination with Implementation Research for Health Systems Strengthening (IR-HSS), KMD
- Ensure timely review of the projects under IR-HSS to provide an update to the Executive Director/Advisor on a periodic basis. Responsible for regular review of the projects with the partner institutions and provide inputs to the Executive Director/Advisor as required for revision and submission of reports.
- Support Executive Director/Advisor in other assignments as and when required.

Qualifications and Experience:

- MBBS/BDS with Post Graduate Degree (fulltime course) or higher qualification in Public Health, Community Health, Preventive and Social Medicines/Social Sciences in Health
- Published work in the area of health systems or public health.
- Have at least 5 years of Post Qualification experience

Age Limit: Up to 50 years (As on the date of receiving the application)

Work Location: New Delhi

Remuneration Range: Between Rs.90,000/- to Rs. 1,50,000/-

**Fee offered within the band will be commensurate with qualification and experience*

Other Benefits: In addition to the remuneration mentioned above, Consultants of NHSRC are entitled to Free Accidental insurance, Subsidized Medical insurance, Mobile bills reimbursement, Laptop reimbursement (As per NHSRC Policy), 30 days Consolidated leave, fully paid Maternity leave (For Female Consultants) as per Government of India policy, performance linked increments, TA/ DA and per diem for on-duty visits.

Duration of Contract: Initial Contract till 31st March 2025 (with further extension subject to satisfactory performance)

Candidates selected in this interview could be considered for other vacant positions at NHSRC requiring similar skill sets and at an appropriate level.

How to apply: Candidates are requested to fill in the online application correctly which is available on the NHSRC website (<http://nhsrcindia.org>). Applications will be accepted in the prescribed online application format only. The last date for receiving applications is **23rd May 2023**.