

Terms of Reference

Senior Consultant (Finance), PM-Ayushman Bharat Health Infrastructure Mission, MoHFW - 1 Position

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking applications from qualified candidates for the above mentioned post purely on contractual basis.

Background

PM-ABHIM scheme was launched to fill critical gaps in health infrastructure, surveillance and health research – spanning both the urban and rural areas so that the communities are Atmanirbhar in managing such pandemic/ health crises.

National Health Systems Resource Centre (NHSRC), New Delhi on behalf of Ministry of Health & Family Welfare is seeking applications from qualified candidates purely on contractual basis.

Objective

Senior Consultant Finance under PM-ABHIM in MoHFW is to oversee the overall financial management of the scheme to support the programme division. The position will work under overall guidance of DS/ Director (PM-ABHIM) and shall work in close coordination with NHM-Finance.

Responsibilities:

1. Supporting donor fiduciary compliances of ADB, World Bank and JICA on annually/ half-yearly/ quarterly basis as required.
2. Follow up on the internal audit reports from States/UTs on PM-ABHIM and ensuring necessary compliances on the auditor observations for onward submission to the donors.
3. Coordination for all Technical Assistance (TA) activities supported by different donors.
4. Coordination with IH division and the programme division for timely preparation of withdrawal applications and submission of claims for loan reimbursement from donors.
5. Providing support in strengthening internal audit mechanisms and internal control systems at the States.
6. To conduct financial analysis of the programme activities under PM-ABHIM to assist and facilitate decision making.
7. Identification of the weak performing states and to undertake state visits to provide support in overall financial management including booking of expenditure, reporting systems and audit compliances.
8. Release of funds under PM-ABHIM. Follow up on the expenditure and utilization certificates.
9. To support in financial vetting of the State Programme Implementation Plans (PIPs) including re-appropriations / supplementary proposed by the States/UTs.
10. Provide support and handholding in implementation of Public Financial Management System (PFMS) and SNA by the States/UTs and implementing agencies.
11. Support and coordination on the financial progress of activities under CS, CSS and 15th FC components covered under PM-ABHIM.
12. Conduct training and capacity building workshops/ orientation programmes at the State/ District/ Block level/ City level for different stakeholders on financial management systems/ processes including accounting, reporting and internal controls etc.
13. Participate and support in conducting workshops/ conferences/ meetings under PM-ABHIM.
14. Joint team visits to States/UTs with the programme team and NHM-Finance for review of PM-ABHIM activities and financial progress.
15. Coordination with NHM-Finance on the financial data for Parliament Questions/ Committees, CAG & DGACE audits, RTI and VIP references etc.

16. Undertake any other activities/ tasks from time to time as assigned by MoHFW and the reporting officer.

Essential Qualifications/ Requirements

1. CA/ MBA (Finance) / Master Degree in Commerce/PGDBM (Finance) /PGDBA (Finance) from a recognized Institution.
2. Minimum experience of atleast 6 (six) years in social sector/ government sector. Prior experience of working in Government Health Schemes / NHM will be an added advantage.
3. Knowledge of GFR, funds flow management and government accounting systems/ processes.
4. Knowledge of PIPs, budgets and funding pertaining to NHM. Implementing PFMS and handling of budgets and finance related activities including coordination with external agencies and other government department.
5. Advance knowledge of computers with ability to work on new softwares.

Reporting:

The Senior Consultant (Finance) will be reporting to DS/Director, NHM, MoHFW.

Contract period:

The engagement will purely on contractual basis initially for a period upto 31st March 2024. However, subject to satisfactory performance, consultancy may be renewed for further period , purely at the discretion of MOHFW, GOI. The consultancy can however, be terminated by either party by giving a notice of one month writing.

No. of position : 1 (One)

Location: Delhi

Other conditions: As per extant GoI/MoHFW

Age Limit: Upto 55 years (As on the last date of receiving application.)

Remuneration: Between Rs. 90,000/- to Rs. 1,50,000/-

How to apply: Candidates are requested to fill the online application correctly which is available on the NHSRC website (<http://nhsrcindia.org>). Applications will be accepted in the prescribed online application format only. The last date for receiving applications is **13-Jun-2023**.