

File No. A.12018/29/2018-Lep  
Government of India  
Ministry of Health and Family Welfare  
(CCD Section)

Subject:- Public Notice on Amendment of Recruitment Rules for the post of Stenographer Gr. II (Group 'C') in Regional Leprosy Training and Research Institute (RLTRI), Aska – Reg.

In compliance of DOP&T's O.M. No. AB.14017/61/2008-Estt. (RR) dated 13.10.2015, the draft Notification containing Recruitment Rules etc. for the post of Stenographer Gr. II (Group 'C') in Regional Leprosy Training and Research Institute (RLTRI), Aska are annexed.

2. The stakeholders interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of publication of draft Recruitment Rules to Shri Baidyanath Prasad, Under Secretary, Ministry of Health & Family Welfare, Room No. 753-A Nirman Bhawan, Maulana Azad Road, New Delhi – 110011 or e-mail address [baidyanath.prasad@nic.in](mailto:baidyanath.prasad@nic.in)



(Baidyanath Prasad)

Under Secretary to the Govt. of India  
Tel.23061510

New Delhi

Dated: 24/10/18

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Government of India  
Ministry of Health and Family Welfare

NOTIFICATION

New Delhi, the .....2019.

G.S.R.....-In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Regional Leprosy Training and Research Institute, Aska (Stenographer) Recruitment Rules, 2001, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Stenographer Grade II in the RLTRI, Aska, Odisha, namely:-

1. Short title and commencement.-(1) These rules may be called the Ministry of Health and Family Welfare Regional Leprosy Training and Research Institute, Aska, Odisha Stenographer Gr II, (Group 'C' post) Recruitment Rules, 2019

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification, level in pay matrix.- The number of said post, its classification and level in the pay matrix attached thereto, shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. Method of recruitment, age-limit, qualifications, etc.- The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. Disqualification.- No person,-

- (a) who has entered into or contracted a marriage with a person having a spouse living; or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person ,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax.- Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving.- Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen or any other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of post.	Number of posts.	Classification.	Level in pay matrix.	Whether selection post or non-selection post.
(1)	(2)	(3)	(4)	(5)
Stenographer Gr II.	1*(2018) *(Subject to variation dependent on the work load).	General Central Services, Group 'C' Non-gazetted, Non-Ministerial.	Level-4 in the pay matrix (Rs.25500-81100/-).	Not applicable.
Age-limit for direct recruits.		Educational qualifications required for direct recruits.	Whether age and Educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation if any.
(6)		(7)	(8)	(9)
Between 18 and 27 years. (relaxable for Government servants up to the age of forty years in accordance with the instructions or orders issued by Central Government.)  Note 1: the crucial date for determining the age limit shall be as advertised by SSC.	(1)12 <sup>th</sup> class or equivalent qualification from a recognized Board or University. (ii)Skill Test Norms: Dictation: 10 Minutes @ 80 word per minute. Transcription: 65 Minutes (Eng.) 75 Minute (Hindi) (On Manual Typewriter) or 50 Minute (Eng.) 65 Minute (Hindi) (On Computer)	pass	Not applicable.	Two years.
Method of recruitment whether by direct recruitment or by promotion or by deputation and percentage of the post to be filled by various methods.	In case of recruitment any promotion or deputation/absorption grade from which promotion or deputation/ absorption to be made.		If a department promotion committee exists, what is its Composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(10)	(11)		(12)	(13)
By direct recruitment through Staff Selection Commission.  Note:- Vacancies caused by the incumbent being away on deputation or long illness or study leave or under any	Not applicable		Composition of Departmental Promotion Committee (for confirmation) consisting of: 1. Director, Regional Leprosy Training and	Not Applicable

other circumstances for duration of one year or more may be filled on deputation basis from amongst officers of the Central Government holdings analogous post on regular basis and possessing the qualification prescribed for direct recruits under column (7).

Research Institute,  
Aska- Chairman;  
2. Deputy  
Director/Assistant  
Director, Regional  
Leprosy Training and  
Research Institute,  
Aska- Member;  
3. Medical Officer,  
Regional Leprosy  
Training and Research  
Institute, Aska-  
Member.

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(Baidyanath Prasad)  
Under Secretary to the Government of India