

**TOR FOR 2 VACANCIES OF SR. SOFTWARE DEVELOPERS / CONSULTANTS(IT)**

GENERAL TOR	<ol style="list-style-type: none"><li>1. The appointment of Sr. Software Developer / Consultant(IT) will be purely on contractual basis for a period one year from the date of joining and Sr. Software Developer shall not claim for regularization of his/her appointment.</li><li>2. The Sr. Software Developer / Consultant(IT) will be bound by the general administrative rules of the Central Government/Ministry of Health as applicable to contractual staff and he/she will be entitled to leave of 30 days in a calendar year on pro-rata basis and the salary shall be deducted for any additional leave. Attendance shall be marked by the Consultant.</li><li>3. The appointment is on full time basis with the timing of work from 9.30 AM to 6:00 PM</li><li>4. The Sr. Software Developer / Consultant(IT) would be under control of DGHS and report to Addl. DDG (AK) in the Directorate General of Health Services. His/Her services may also be utilized, whenever required, by the Joint Secretary (R), the Secretary of the National Council or his representative.</li><li>5. A monthly progress report will be submitted by the consultant.</li><li>6. Performance will be reviewed monthly and unsatisfactory progress may lead to termination of the contract.</li><li>7. The contract can be terminated by Dte.GHS/Ministry of Health and Family Welfare at any time without assigning any reason.</li><li>8. The contract can be terminated by the consultant by giving a month's notice, in absence of which one month's salary will be forfeited.</li><li>9. He/She will be paid consolidated remuneration of Rs 60,000/- per month.</li><li>10. The Sr. Software Developer / Consultant(IT) will be entitled to TA/DA for official outstation visits as applicable for a Lead Consultant according to the Guidelines and procedures for engagement of Consultants in the Department of Health &amp; Family Welfare vide OM No-Z.28015/10/2017-Estt-II dated 2nd September, 2021.</li></ol>
SPECIFIC TOR	<ol style="list-style-type: none"><li>11. To assist in development of on-line system for registration of Clinical establishments including security audit, permanent registration and online payment system.</li><li>12. Develop, maintain and regularly update the website for National Council.</li><li>13. To develop digital formats for registration and regulation of clinical establishments.</li></ol>



- |  |  |
|--|--|
|  | <ol style="list-style-type: none"><li>14. Collect, Compile and analyze registration related information about Clinical Establishments district wise /state wise and at National Level and develop a report.</li><li>15. Collect, Compile and analyze the statistics as may be collected from Clinical establishments and develop a report.</li><li>16. To provide technical inputs on all IT related matters</li><li>17. To provide necessary training for state level IT staff and other users.</li><li>18. To co-ordinate and keep liaison with the National Informatics Centre (NIC), NICS, State/UT and District authorities and other relevant stakeholders for web portal related work.</li><li>19. Assisting in preparing replies to all Parliamentary matters, questions and RTI matters.</li><li>20. Field visits, as and when needed.</li><li>21. Any other work assigned by the National Council for Clinical Establishments / DteGHS/Central Government.</li></ol> |
|--|--|