

F.No.A-12018/03/2016-CGHS-I  
Government of India  
Ministry of Health & Family Welfare  
CGHS Division  
(CGHS-I Section)

Nirman Bhawan, New Delhi-110011  
Dated 25/10/2021

**OFFICE MEMORANDUM**

Subject : **Draft for amendment of Recruitment Rules for the post of Office Superintendent in CGHS.**

The undersigned is directed to refer to the above subject and to say that draft for amendment of Recruitment Rules for the post of Office Superintendent in Central Government Health Scheme, Ministry of Health & Family Welfare has been uploaded on the website of the Ministry in English and Hindi.

2. All the stakeholders are, therefore, requested to visit [www.mohfw.gov.in](http://www.mohfw.gov.in) and to offer comments/suggestions on the proposed draft to the undersigned within a period of 30 days from the date of this OM.

3. This issue with the approval of Competent Authority.

Signed by Manoj Kumar  
Verma

Date: 25-10-2021 15:35:50

(Manoj Kumar Verma)

Under Secretary to the Government of India,  
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To,

1. Office of Additional Directors, All CGHS cities
2. All the Stakeholders

Copy to,

1. PS to AS&DG, CGHS
2. PS to Director, CGHS,
3. PS to ADDG(HQ), CGHS
4. Order folder

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3, SUB-SECTION (I)]  
 GOVERNMENT OF INDIA  
 MINISTRY OF HEALTH AND FAMILY WELFARE

### NOTIFICATION

New Delhi, dated.....2021.

G.S.R.....- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Central Government Health Scheme, Group 'C' post in Organization Outside Delhi, Recruitment Rules, 1986 and the Central Government Health Scheme (Office Superintendent), Delhi, Recruitment Rules, 1987, except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Office Superintendent in the Ministry of Health and Family Welfare, Central Government Health Scheme, namely:-

1. **Short title and commencement.** – (1) These rules may be called the Ministry of Health and Family Welfare, Central Government Health Scheme Organization (Office Superintendent) Recruitment (Amendment ) Rules 2021.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of post, classification and level in pay matrix.** – The number of the post, its classification and level in the pay matrix attached thereto shall be specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age-limit, qualifications etc.** – The method of recruitment to the said post, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualification.** – No person

- (a) who has entered into or contracted a marriage with a person having a spouse living, or
- (b) who, having a spouse living, has entered into or contracted a marriage with any person

shall be eligible for appointment to the said post.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing exempt any person from the operation of this rule.

5. **Power to relax.** – Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. - **Savings.**- Nothing in these rules shall affect reservation, relaxation of age-limit and other concession required to be provided for the Scheduled Castes, Schedules Tribes, Other Backward Classes, Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

Name of post	Number of Posts	Classification	Level in the Pay Matrix	Whether selection post or non-selection post	Age limit for direct recruits
1	2	3	4	5	6
Office Superintendent	61* (2021) Ahamedabad - 1 Allahabad - 1 Bangalore - 2 Bhopal - 1 Bhubaneswar - 1 Chandigarh - 1 Chennai - 2 Dehradun - 1 Delhi - 28 Guwahati - 1 Hyderabad - 3 Jabalpur - 1 Jaipur - 1 Kanpur - 2 Kolkata - 3 Lucknow - 1 Meerut - 1 Mumbai - 4 Nagpur - 1 Patna - 1 Pune - 1 Ranchi - 1 Shillong - 1 Trivandrum - 1 *Subject to variation dependent on workload.	General Central Service Group 'B' Non-Gazetted, non-ministerial	Level - 6 (Rs.35,400 - 1,12,400)	Non-selection	Not applicable

Educational and other qualifications required for direct recruits	Whether age and educational qualification prescribed for direct recruits will apply in the case of promotes.	Period of probation, if any	Method of recruitment, whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/absorption, grade from which promotion/deputation/absorption to be made
7	8	9	10	11
Not applicable	Not applicable	Two years	By promotion	Upper Division Clerk with 10 years' service or 18 years of combined service in the grade of LDC and UDC, out of which 6 years service in the grade of UDC.

If Departmental Promotion Committee exists, what its composition.	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
12	13
1. Departmental Promotion Committee for CGHS Delhi consisting of :- (1) Additional Director, Central Government Health Scheme (Head Quarter) Central Government Health Scheme - Chairman (2) Chief Medical Officer, Central Government Health Scheme (Head Quarter) Central Government Health Scheme - Member (3) Administrative Officer or any Group 'A' Officer of Central Government Office - Member	Not applicable

2. Departmental Promotion Committee for outside Delhi consisting of :-	
(1) Additional Director, Concerned Central Government Health scheme Unit	- Chairman
(2) Chief Medical Officer, Concerned Central Government Health Scheme Unit	- Member
(3) Administrative Officer or any Group 'A' officer of the Central Government Officer	- Member

(Manoj Kumar Verma)  
Under Secretary to the Government of India