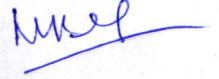


Government of India
Ministry of Health and Family Welfare
(Hospital II Section)

Subject;- Public Notice on Amendment of Recruitment Rules for the post of Lower Division Clerk, Rural Health Training Institute, Najafgarh-reg;.

In compliance of DOP&T's O.M. No. AB.14017/61/2008-Estt(RR) dated 13.10.2015, the draft Recruitment Rules for the post of Lower Division Clerk, Rural Health Training Institute, Najafgarh are annexed.

2. The stakeholders interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing within a period of 30 days from the date of publication of draft Recruitment Rules to Shri Manoj Kumar Singh, Under Secretary, Ministry of Health & Family Welfare, Room No. 501-D, Nirman Bhawan, Maulana Azad Road, New Delhi-110008 or email address mk.singh52@nic.in



(Manoj Kumar Singh)
Under Secretary to the Govt. of India
Tele no.- 23061521

New Delhi
06th March 2018

[TO BE PUBLISHED IN THE GAZETTE OF INDIA, PART II, SECTION 3, SUB-SECTION] (i)]

Government of India
Ministry of Health and Family Welfare

NOTIFICATION

New Delhi, the2018.

G.S.R.....— In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the Rural Health Training Centre, Najafgarh, New Delhi, Lower Division Clerk, Recruitment Rules, 1989, in so far as they relate to the post of Lower Division Clerk, except as respect things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Lower Division Clerk, in the Rural Health Training Centre, Najafgarh, New Delhi, namely:—

1. Short title and commencement. — (1) These rules may be called the Ministry of Health and Family Welfare, Rural Health Training Centre, Najafgarh, New Delhi, Lower Division Clerk (Group 'C' Post) Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. Number of post, classification, level in the pay matrix or pay scale.— The number of the said post, its classification and the level in the pay matrix or pay scale attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.
3. Method of recruitment, age- limit, qualification, etc. — The method of recruitment age-limit, qualification and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.
4. Disqualification.— No person, —
 - (a) Who has entered into or contracted a marriage with a person having a spouse living, or
 - (b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:
Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.
5. Power to relax. — Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing relax any of the provisions of these rules with respect to any class or category of persons.
6. Saving. — Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

SCHEDULE

Name of the post.	Number of posts.	Classification.	Level in the pay matrix or pay scale.	Whether selection post or Non-selection post.	Age limit for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)
Lower Division Clerk.	8*(2018) *subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level-2 (Rs.19900-63200) in the pay matrix.	Non-selection.	Between 18 and 27 years (Relaxable for Government servants up to forty years in accordance with the instructions or orders issued by the Central Government). Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission.

Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment, whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the posts to be filled by various methods.
(7)	(8)	(9)	(10)
<p>(i) Education Qualification: 12th Class or equivalent qualification from a recognised Board or University.</p> <p>(ii) Skill Test : English typing @ 35 w.p.m. Hindi typing @ 30 w.p.m. (Time allowed —10 mts) (35 w.p.m. and 30.w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)</p>	<p>Age : No Education Qualification : Yes, to the extent indicated in column (11).</p>	Two years	<p>(i)85% by direct recruitment through Staff Selection Commission.</p> <p>(ii)10% of the vacancies shall be filled from amongst the Group 'C' Staff in the level-1 (Rs.18000-56900/-) in the pay matrix and who possess 12th Class pass or equivalent qualification and have rendered three years regular service in the grade, on the basis of departmental qualifying examination. The maximum age-limit for eligibility for examination is forty five years (fifty years of age for the SC/ST). Note.- If more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination;</p> <p>(iii)5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have three years regular service in posts in the level-1 (Rs.18000-56900/-) of the pay matrix.</p>

In case of recruitment by promotion or deputation/ absorption grade from which promotion or deputation /absorption to be made.	If a Departmental Promotion Committee exists, what is its composition.	Circumstances in which Union Public Services Commission is to be consulted in making recruitment.
(11)	(12)	(13)
<p>Promotion: 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have 3 years regular service in the level of the pay matrix.</p>	<p>I. Group 'C' Departmental Promotion Committee (for considering promotion) consisting:—</p> <p>1. Director, Rural Health Training Centre — Chairman 2. Administration Officer — Member 3. Gazetted Officer — Member</p> <p>II. Departmental Confirmation Committee (for considering confirmation) consisting:—</p> <p>1. Director, Rural Health Training Centre — Chairman 2. Administration Officer — Member 3. Gazetted Officer — Member</p>	<p>Not applicable.</p>

[No.A.12018/17/2015-MH-II]

Under Secretary to Government of India