

## Schedule-I

Name of the post	No. of Post	Classification	Scale of Pay	Method of Recruitment whether by direct recruitment or by promotion or by deputation/ absorption and percentage of the vacancies to be filled by various method	Whether selection post or non-selection post
(1)	(2)	(3)	(4)	(5)	(6)
Lower Division Clerk	04	General Central Services, Group 'C' Non-Gazetted, (Ministerial)	Level – 2 (Rs.19900-63200)	<p>(i) 85% by direct recruitment through SSC.</p> <p>(ii) 10% of the vacancies shall be filled from amongst the Group-C staff in the Grade Pay of Rs.1800 and who possess 12<sup>th</sup> class pass or equivalent qualification and have rendered 3 years regular service in the grade, on the basis of departmental qualifying examination.</p> <p>The maximum age limit for eligibility for examination is 45 years. (50 years of age for the SC/ST)</p> <p>Note:- If more of such employees</p>	Non-Selection

			<p>than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination. (iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group C employees who have 3 years regular service in posts with the Grade Pay of Rs. 1800.</p>	
<b>Age limit for direct recruitment</b>	<b>Educational and other Qualification required for Direct Recruits</b>	<b>Whether age and educational qualifications prescribe for direct recruits will apply in the case of promotes.</b>	<b>Period of probation, if any</b>	
<b>(7)</b>	<b>(8)</b>	<b>(9)</b>	<b>(10)</b>	
Between 18 and 27 years of age (relaxable for	(i) 12 <sup>th</sup> Class or equivalent qualification from a	Yes, to the extent indicated in Col.	2 Years	

<p>Government servants up to 40 years in accordance with the instructions or orders issued by the Central Government)</p> <p>Note: The crucial date for determining the age limit shall be as fixed by the Staff Selection Commission. (Where recruitment is not through SSC, crucial date for determining the age limit shall be the last date for receipt of applications.)</p>	<p>recognized Board or University (ii) A typing speed of 30 w.p.m. in English or 25 w.p.m. in Hindi on manual typewriter Or A typing speed of 35 w.p.m.in English or 30 w.p.m.in Hindi on computer. (35 w.p.m. and 30 w.p.m. correspond to 10500 KDPH/9000 KDPH on an average of 5 key depressions for each word)</p>	5	
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In case of recruitment by promotion/ Deputation/ absorption grades from which promotion/ Deputation absorption to be made	If DPC exists, what is its composition
(11)	(12)
As stated in Col.5	<p>Departmental Promotion Committee ( for Promotion)</p> <ol style="list-style-type: none"> <li>1. Director (Nursing), Dte.GHS, Ministry of Health &amp; Family - Chairperson</li> <li>2. Deputy Director (Nursing), Dte.GHS, Ministry of Health &amp; Family – Member</li> <li>3. Nursing Advisor, Dte.GHS, Ministry of Health &amp; Family- Member</li> <li>4. Principal/Incharge, Lady Reading Health School, Delhi - Member</li> </ol>
<b>Circumstances in which UPSC is to be consulted in Making recruitment(s).</b>	
(13)	
Not Applicable	