

F. No Z16024/05/2017-CHS V/APAR
Government of India
Ministry of Health and Family Welfare
(CHS Division)

.....

Nirman Bhawan, New Delhi-110011
Dated the 06th December, 2018.

Office Memorandum

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Sub: Completion of e-APARs for 2017-18 of CHS and Dental doctors working under MoHFW on SPARROW web portal -reg.

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The undersigned is directed to refer to the above mentioned subject and to say that as per instructions issued by DoPT vide OM No. 21011/02/2015-Estt.A-II(Part II) dated 21.05.2018, e-APARs of 2017-18 for all organized Group "A" service are required to be completed by 31.12.2018. Where the reporting, reviewing and accepting authority fail to record their comments within the time frame, the officer are to be assessed on the basis of the overall record and self-assessment for the year, if he has submitted his self-assessment within the stipulated time.

2. The status of e-APARs of CHS and Dental doctors working under Ministry of Health and Family have been perused on SPARROW portal and it is found that a large number of e-APARs are still pending for completion at various level. Besides, no significant action is being taken to record e-APARs of CHS officers posted in Ministry of Labour, Department of Posts, Dte. General of Training, Dte. of Plant Protection, Quarantine & Storage, Govt Opium & Alkaloid Works Neemuch, Survey of India, Dehradun, RAK College of Nursing, New Delhi.

3. In view of the instructions as referred in para 1 above, all CHS units are directed to take immediate necessary action for recording/completion of pending e-APARs within stipulated period of time i.e. upto 31.12.2018. No remarks shall be recorded in the APAR for the year 2017-18 after 31.12.2018. In cases where e-APARs are pending at any level for a significant period of time, the same may be moved to the next level by the nodal officer concerned by using the option of "Force Forward" on the SPARROW portal.

Sarita Nair

(Sarita Nair)

Under Secretary to the Govt of India
Telefax. No. 23063068

To

All participating units of CHS (Annexure I)

Copy to:

- (i) Sr. PPS to HFM
- (ii) Sr. PPS to Secretary (H)
- (iii) Sr. PPS to DGHS
- (iv) Sr. PPS to Addl Secretary (H)
- (v) PS to AS& DG (CGHS)
- (vi) PS to Director (CGHS)
- (vii) PS to JS (Adm)

Annexure I

1. The Secretary, Government of NCT of Delhi, Department of Health and Family Welfare, 9th Floor, A-Wing, Delhi Secretariat, New Delhi -110002.
2. The Medical Superintendent, Dr. RML Hospital, New Delhi- 110001.
3. The Medical Superintendent, VMMC & S. J. Hospital, New Delhi- 110029.
4. The Director, Lady Hardinge Medical College & SSK Hospital, New Delhi -110001.
5. The Dean, Maulana Azad Medical College, Bahadur Shah Zafar Marg, New Delhi- 110002.
6. The Director, Govind Ballabh Pant Institute of Postgraduate Medical Education & Research , 1, Jawahar Lal Nehru marg, New Delhi- 110002.
7. Medical Superintendent, Guru Teg Bahadur Hospital, Shahdara, Delhi- 110095.
8. The Director, Central Government Health Scheme, Nirman Bhawan, New Delhi-110011.
9. The Director, Directorate of Health Services, Govt. of NCT of Delhi, F-17, Karkardooma, Delhi- 110092.
10. The Additional Director (HQ), Central Government Health Scheme, Sector -12, R. K. Puram, New Delhi- 110022.
11. The Additional Director, South Zone, Central Government Health Scheme, Sector -8, R. K. Puram, New Delhi- 110022.
12. The Additional Director, Central Zone, Central Government Health Scheme, Chitragupta Road, Aaram Bagh, New Delhi-110055.
13. The Additional Director, North Zone, Central Government Health Scheme, CGHS Building, New Rajinder Nagar, Delhi -110060.
14. The Additional Director, East Zone, Central Government Health Scheme, CGHS Building, Laxmi Nagar, Delhi- 110092.
15. The Additional Director CGHS, 2nd Floor, Sangam Place Civil Lines, Allahabad- 211001.
16. The Additional Director, CGHS, Ashram Road, Opp. Batra Showroom Gujarat Tourist Lane, Ahmedabad- 380009.
17. The Additional Director, CGHS, AG's Colony, Unit-IV, Bhubaneswar, Orissa- 75100 1.
18. The Additional Director, CGHS, E-IIC, Rajaji Bhavan, Besant Nagar, Chennai- 600090.
19. The Additional Director, CGHS, 249, Napier Town, Shastri Bridge Chowk, Near UTI Bank, Jabalpur- 482001.
20. The Additional Director, CGHS, OLD CGO building (Pratishtha Bhavan) Ground Floor, South Wing 101, Maharshi Karve Marg New Marine Lines, Mumbai- 400020.

21. The Additional Director, CGHS, Jindal Plaza, B-114-115, Bibhuti Khand, Gomti Nagar, Lucknow- 226010.
22. The Additional Director, CGHS, Kendriya Swasthya Bhavan, Prakashnagar, Begumpet near Airport, Hyderabad- 500016.
23. The Additional Director, CGHS, Kendranchal Colony Building Gul Mohar Vihar, P.O. Juhi, Kanpur- 208022.
24. The Additional Director, CGHS, 102, Soti Ganj, Begum Bridge, Meerut- 250001.
25. The Additional Director, CGHS, 2nd Floor, Swasthya Sadan, Mukundnagar, Pune- 411037.
26. The Additional Director, CGHS New AG Colony Post Doranda, Ranchi-934002.
27. The Additional Director, CGHS, Homoeopathy Dispensary Campus, Sectro-34, Chandigarh- 760022.
28. The Additional Director, CGHS, Near TV Tower Square Seminary Hills, Nagpur- 440006.
29. The Additional Director, CGHS, AK Azad Road, Gopinath Nagar, Guwahati- 781003.
30. The Additional Director, CGHS, 2/117, Mosque lane, Kesavadasapuram, Thiruvananthapuram- 695004.
31. The Additional Director, CGHS 6, Esplanade East, Ground Floor, Kolkata- 700069.
32. The Joint Director, CGHS, 19, Navyug Enclave, Indirapuram, Phase-III, Milan Vihar, GMS Road, Deharadun, Uttarakhand-248006.
33. The Additional Director, CGHS, 3rd Floor, E wing, Kendriya Sadan, Koramangala, Bangalore- 560034.
34. The Additional Director, CGHS, Kendriya Sadan Parisar Block B, Ground Floor, Sector-10, Vidhyadhar Nagar, Jaipur- 302023.
35. The Additional Director, CGHS, Police LT.I. Building Jahangirbad, Bhopal, Madhya Pradesh - 462008.
36. The Additional Director, CGHS, 54, South Chajju Bagh, Near AIR, Fazar Road, Patna- 800001.
37. The Additional Director, CGHS, Addl. Director, Nongrim Hills, P.O. Laitumkhrah, Shillong- 793003.
38. The Director, Lal Bahadur National Academy of Administration, Charleville, Mussoorie Uttarakhand- 248179.
39. The Director, Sardar Vallabh Bhai Patel National Police Academy, Shivrampally, Telangana, Hyderabad- 500052