

File No. A-12018/04/2021-EPI  
Government of India  
Ministry of Health & Family Welfare  
Directorate General of Health Services

**Public Notice on draft Recruitment Rules for the post of Office Superintendent at BCGVL, Chennai.**

In compliance with DoPT OM No. AB. 14017/61/2008- Estt.(RR) dated 13.10.2015 the draft Recruitment Rules for the post of Office Superintendent at BCGVL Chennai is annexed.

The stakeholders interested in making any objections/comments or suggestions on the draft Recruitment Rules may do so in writing, within a period of 30 days from the date of publication of draft recruitment Rules to Deputy Director (EPI). Room No.558 'A'. Wing. Directorate General of Health Services. Nirman Bhawan New Delhi-110011 and the soft copy may be sent to mail [epidghs@gmail.com](mailto:epidghs@gmail.com).

(Sanjay Katiyar)  
Deputy Director

New Delhi

Dated

Government of India  
Ministry of Health and Family Welfare

**Notification**

New Delhi, the ....., 2023.

G.S.R.- In exercise of the powers conferred by the proviso to article 309 of the Constitution, and in supersession of the BCG Vaccine Laboratory, Madras, (Group 'C' post) rules 1981 in so far as they relate to the post of Office Superintendent, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the post of Office Superintendent in the Ministry of Health and Family Welfare, BCG Vaccine Laboratory, Guindy, Chennai, namely: -

1. **Short title and commencement .-** (1) These rules may be called the Ministry of Health and Family Welfare, BCG Vaccine Laboratory, Guindy, Chennai, Office Superintendent (Group 'B' Post) Recruitment Rules, 2023.

(2) They shall come into the force on the date of their publication in the Official Gazette.

2. **Number of post, classification and level in pay matrix.-** The number of the said post, its classification and level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age-limit, qualifications, etc.-** The method of recruitment, age-limit, qualifications and other matters relating to the said post shall be as specified in columns (5) to (13) of the said Schedule.

4. **Disqualification.-** No person,-

(a) Who has entered into or contracted a marriage with a person having a spouse living; or

(b) Who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of these rule.

5. **Power to relax .-** Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, in consultation with Union Public Service Commission, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving .-** Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, the Other Backward Classes, the Ex-Servicemen and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

## Schedule

Name of post.	Number of post.	Classification .	Level in pay matrix.	Whether selection post or non - selection.	Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.
(1)	(2)	(3)	(4)	(5)	(6)	(7)
Office Superintendent	2* (2023)  *Subject to variation dependent on workload.	General Central Services, Group 'B' Non-Gazetted, Ministerial.	Level – 6 in the pay matrix (Rs. 35400-112400).	Not applicable.	Not exceeding 30 years ( Relaxable for Government Servants up to five years in accordance with the instructions or orders issued by the Central Government).	Bachelor Degree from recognized University or Institute & possessing the computer test certificate from recognized institute. ii. Possessing two years' experience in Administration or Accounts and Budget matters from recognized institute.

Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the vacancies to be filled by various methods.	In case of recruitment by promotion or deputation or absorption, grades from which promotion or deputation or absorption to be made.	If a Departmental Promotion Committee exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment.
(8)	(9)	(10)	(11)	(12)	(13)
Not applicable.	Two years for DR	100 percent by promotion failing which by deputation failing both by DR	<p><b>Promotion:</b> Upper Division Clerks of the Institute in level-4 in the pay matrix (Rs. 25500-81100/-) with ten years regular services in the grade; and having successfully completed of two to four weeks mandatory training as prescribed by the department.</p> <p><b>Deputation:</b> Officers of the Central or State Government or Union territories: a(i) holding analogous posts on regular basis in the parent cadre or department; or (ii) with six years service in the grade rendered after appointment thereto on a regular basis in level-5 of the pay matrix (Rs. 29200-92300) or equivalent in the parent cadre or department; or (iii) with 10 years service in the grade rendered after appointment thereto on a regular basis in level-4 of the pay matrix (Rs. 25500-81100) or equivalent in the</p>	<p>Group 'B' Departmental Promotion Committee (for considering promotion) consisting of:-</p> <ul style="list-style-type: none"> <li>(i) Director, BCGVL, Chennai – Chairman</li> <li>(ii) Director/Deputy Director(EPI),Dte.GH S - Member</li> <li>(iii) Under Secretary (V.I), MoHFW – Member</li> <li>(iv) Administrative Officer, BCGVL, Chennai – Member</li> </ul> <p>Group 'B' Departmental Promotion Committee (for considering confirmation ) consisting of:-</p>	Consultation with Union Public Service Commission is not necessary.

			<p>parent cadre or department; and  (b) possessing the following education qualification and experience;  (i) Bachelors Degree from a recognized University or institute; and  (ii) Two years experience in the work relating to administration and establishment.</p> <p><b>Note1:</b> The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, the deputatioists shall not be eligible for consideration for appointment by promotion.</p> <p><b>Note2:</b> The period of deputation including the period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.</p> <p><b>Note3:</b> The Maximum age-limit for appointment by deputation shall be not exceeding 56 years as on the last date of receipt of applications.</p>	<p>i. Director, BCGVL, Chennai – Chairman  ii. Director/Deputy Director (EPI),Dte.GHS - Member  iii. Under Secretary (V.I. MoHFW) – Member  iv. Administrative Officer, BCGVL, Chennai – Member</p>	
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(No. A-12018/04/2021-EPI)

Under Secretary to the Government of India