

2091253/2021/O/O NCDC

**Government of India**  
**National Centre for Disease Control**  
**(Directorate General of Health Services)**  
**22-Sham Nath Marg, Delhi -110 054**

**WALK-IN-INTERVIEW**

The Walk-in-Interview for filling up of the following additional positions for Epidemiology Division, to support the implementation of activities envisaged under the World Bank Project (on contract basis) **for a period of two years**, will be held in the **month of March, 2021** at NCDC, 22-Sham Nath Marg (Near Civil Line Metro Station), Delhi- 110 054:-

S. No.	Designation and number required	Age Limit*	Date of Walk-in-interview	Roles and Responsibilities	Minimum Professional Qualification	Minimum experience	Salary Range (Maximum per month in INR)
1	Senior Public Health Consultant, (1)	Not Exceeding 60 years	08.03.21	Leads the project to deliver core functions and outputs (Project Management, Technical Support, Fiduciary and Enforcement of Environmental and Social Safeguards) Support in Situational Analysis on various aspects of the Health Sector.	Advanced university degree in Health (medicine or public health) or Social Sciences. Post graduate degree in Medicine/ Public Health/ communicable Diseases and/or Business Administration.	Minimum 10+ years of experience out of which 5 years relevant experience in Infectious diseases.	1,75,000/-
2	Technical Specialist (Disease Surveillance) (1)	Not Exceeding 60 years	08.03.21	Bolster existing Integrated Disease Surveillance Programme (IDSP). Capacity building of States to strengthen community based surveillance systems. Also manages operational and administrative aspects of the project Supports the Team Leader in the day-to-day oversight of the project activities.	Degree in Medicine or advance university degree in public health/ epidemiology/ infectious diseases	5 years of extensive field experience in managing emergency situation with a focus on communicable diseases	1,25,000/-
3	Technical Specialist (Laboratory Strengthening) ((1)	Not Exceeding 60 years	08.03.21	Support the development of laboratory capacity and diagnostic systems in the ICMR network. Conduct bio safety risk assessment in all laboratories and build systems. Develop a comprehensive bio-risk management system. Provide specific guidance on disinfection and disposal of COVID-19 related waste generated during testing and treatment	Post graduate qualifications in microbiology with MBBS recognized by Medical Council of India (MCI)	5 years of Experience in Medical Microbiology	1,25,000/-
4	Procurement Specialist (1)	Not Exceeding 50 years	08.03.21	Supports and assist in all aspects of procurement including planning, drafting bid documents, bid evaluation, preparing award recommendation, contract drafting & signing, handling STEP portal, liaising with international agencies and embassies, Monitoring and reporting on procurement & contract management and conducting Post procurement reviews (PPR)	Graduate in any discipline from a recognized University. MBA or Post Graduate Diploma in supply chain Management is desirable. Preference to be given for experience in any Public Health Programme. Working knowledge of computers	5 years' experience in managing procurement and supply management, preferably drugs & other commodities in Health sector.	1,00,000/-

Continued...2

## 2091253/2021/O/O NCDC

S. No.	Designation and number required	Age Limit*	Date of Walk-in-interview	Roles and Responsibilities	Minimum Professional Qualification	Minimum experience	Salary Range (Maximum per month in INR)
5	Consultant Finance (1)	Not Exceeding 50 years	08.03.21	Support Financial Management Specialist / PMU in all aspects of financial managements including follow up and review of SOEs, preparation of IUFRR, audit report and compliances; and any other FM matter for effective delivery of the emergency operation.	B. Com/ CA/ MBA/ M. Com or a Graduate in commerce related field	Minimum 5 years of experience in Govt. Accounting, including preparing and handling of budgets and finance related activities including coordination with external agencies and other Govt. Departments. Prior experience in implementing PFMS is desirable.	75,000/-
6	Program Assistant (2)	Not Exceeding 40 years	08.03.21	Assist in implementation of the project	Graduate in any discipline	5 years or more experience in health sector	60,000/-

Eligible candidates fulfilling the educational qualification, experience etc. as mentioned above may appear for the Walk-in-interview on the above-mentioned dates/ time at National Centre for Disease Control, 22-Sham Nath Marg, Delhi -110 054 (Near Civil Line Metro Station). **The eligible candidates may register their names for interview between 9.30 AM to 11.00 AM along with a resume, original certificates, one passport size photograph and their attested copies. Registration will be closed at 11.00 AM sharp. Candidate reporting after 11.00 AM will not be entertained. Candidates reporting without original document will also not entertained. The candidate must ensure their eligibility, as per above Terms of Reference, before appearing for Walk-in-interview/ Skill Test.**

The Walk-in-interview/ Skill test shall be held in batches to ensure social distancing in view of the on-going COVID-19 pandemic.

(PRAKASH DOVAL)  
ADMINISTRATIVE OFFICER  
FOR DIRECTOR  
Email: [prakashdoval@gmail.com](mailto:prakashdoval@gmail.com)  
Phone No. 011-23971875

Photograph
------------

(Post applied \_\_\_\_\_ Sl. No. \_\_\_\_\_)

## CONTACT INFORMATION

Name			
Address			
Telephone/ Cell Phone			
Email			
Personal information			
Date of birth and age as on 08.03.2021			
Place of birth			
Gender			
Marital status			
Spouse / Father's Name			
EDUCATION FROM HIGHEST TO 10 <sup>TH</sup>			
Degree/ certificate	Institute	Year of passing and % Marks/ CGPA	

## EMPLOYMENT HISTORY FROM LATEST ATTACH SHEET

Sr. No.	Designation	Organization and place	Experience (Specify)	Service from _____ to _____)

Please fill up the form in capital letters, attested copy of degrees/ certificate should be attached with application form. Originals may be brought with application form at the time of registration for verification.