

**By Speed Post**

No A.28012/28/2017-APAR  
Government of India  
Ministry of Health and Family Welfare  
(CHS Division)

.....

Nirman Bhawan, New Delhi-110011

Dated the 28<sup>th</sup> May, 2018.

**Office Memorandum**

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Sub: Completion of APARs of CHS and Dental doctors for the period 2017-18-reg.

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The undersigned is directed to refer to the above mentioned subject and to say that this Ministry is in receipt of number of e-requests for shifting CHS officers from one organization to another subsequent to their transfer during the year. The requests have been examined and it is stated if an officer is transferred during the year then his part APARs are required to be recorded in case he has worked for a period of more than 90 days in his previous organization. The APAR for the remaining period of that officer will be written in his/her new organization. The period of each APAR should be indicated precisely.

2. All CHS participating units are therefore, requested to make sure that part e-APARs of the officers who have been transferred from one organization to another are generated on SPARROW portal in their previous organization before submission of a request to this Ministry at v.kumar13@nic.in for shifting the officer concerned under the domain of their new organizations. This should be done immediately after the relieving of the officers concerned from their previous organizations so that necessary action to complete their e- APARs for the year 2017-18 can be completed within the stipulated period of time.



(Sitansu Mohan Routray)

Under Secretary to the Govt of India  
Telefax. No. 23062550

To

All CHS participating units listed in Annexure I

## Annexure I

1. The Secretary, Government of NCT of Delhi, Department of Health and Family Welfare, 9<sup>th</sup> Floor, A-Wing, Delhi Secretariat, New Delhi -110002.
2. The Medical Superintendent, Dr. RML Hospital, New Delhi- 110001.
3. The Medical Superintendent, VMMC & S. J. Hospital, New Delhi- 110029.
4. The Director, Lady Hardinge Medical College & SSK Hospital, New Delhi -110001.
5. The Dean, Maulana Azad Medical College, Bahadur Shah Zafar Marg, New Delhi- 110002.
6. The Director, Govind Ballabh Pant Institute of Postgraduate Medical Education & Research , 1, Jawahar Lal Nehru marg, New Delhi- 110002.
7. Medical Superintendent, Guru Teg Bahadur Hospital, Shahdara, Delhi- 110095.
8. The Director, Central Government Health Scheme, Nirman Bhawan, New Delhi-110011.
9. The Director, Directorate of Health Services, Govt. of NCT of Delhi, F-17, Karkardooma, Delhi- 110092.
10. The Additional Director (HQ), Central Government Health Scheme, Sector -12, R. K. Puram, New Delhi- 110022.
11. The Additional Director, South Zone, Central Government Health Scheme, Sector -8, R. K. Puram, New Delhi- 110022.
12. The Additional Director, Central Zone, Central Government Health Scheme, Chitragupta Road, Aaram Bagh, New Delhi-110055.
13. The Additional Director, North Zone, Central Government Health Scheme, CGHS Building, New Rajinder Nagar, Delhi -110060.
14. The Additional Director, East Zone, Central Government Health Scheme, CGHS Building, Laxmi Nagar, Delhi- 110092.
15. The Additional Director CGHS, 2<sup>nd</sup> Floor, Sangam Place Civil Lines, Allahabad- 211001.
16. The Additional Director, CGHS, Ashram Road, Opp. Batra Showroom Gujarat Tourist Lane, Ahmedabad- 380009.
17. The Additional Director, CGHS, AG's Colony, Unit-IV, Bhubaneswar, Orissa- 75100 1.
18. The Additional Director, CGHS, E-IIC, Rajaji Bhavan, Besant Nagar, Chennai- 600090.
19. The Additional Director, CGHS, 249, Napier Town, Shastri Bridge Chowk, Near UTI Bank, Jabalpur- 4B2001.
20. The Additional Director, CGHS, OLD CGO building (Pratishtha Bhavan) Ground Floor, South Wing 101, Maharshi Karve Marg New Marine Lines, Mumbai- 400020.

21. The Additional Director, CGHS, Jindal Plaza, B-114-115, Bibhuti Khand, Gomti Nagar, Lucknow- 226010.
22. The Additional Director, CGHS, Kendriya Swasthya Bhavan, Prakashnagar, Begumpet near Airport, Hyderabad- 500016.
23. The Additional Director, CGHS, Kendranchal Colony Building Gul Mohar Vihar, P.O. Juhi, Kanpur- 208022.
24. The Additional Director, CGHS, 102, Soti Ganj, Begum Bridge, Meerut- 250001.
25. The Additional Director, CGHS, 2"d Floor, Swasthya Sadan, Mukundnagar, Pune- 411037.
26. The Additional Director, CGHS New AG Colony Post Doranda, Ranchi-934002.
27. The Additional Director, CGHS, Homoeopathy Dispensary Campus, Sectro-34, Chandigarh- 760022.
28. The Additional Director, CGHS, Near TV Tower Square Seminary Hills, Nagpur- 440006.
29. The Additional Director, CGHS, AK Azad Road, Gopinath Nagar, Guwahati- 781003.
30. The Additional Director, CGHS, 2/117, Mosque lane, Kesavadasapuram, Thiruvananthapuram- 695004.
31. The Additional Director, CGHS 6, Esplanade East, Ground Floor, Kolkata- 700069.
32. The Joint Director, CGHS, 19, Navyug Enclave, Indirapuram, Phase-III, Milan Vihar, GMS Road, Deharadun, Uttarakhand-248006.
33. The Additional Director, CGHS, 3"d Floor, E wing, Kendriya Sadan, Koramangala, Bangalore- 560034.
34. The Additional Director, CGHS, Kendriya Sadan Parisar Block B, Ground Floor, Sector-10, Vidhyadhar Nagar, Jaipur- 302023.
35. The Additional Director, CGHS, Police LT.I. Building Jahangirbad, Bhopal, Madhya Pradesh - 462008.
36. The Additional Director, CGHS, 54, South Chajju Bagh, Near AIR, Fazar Road, Patna- 800001.
37. The Additional Director, CGHS, Addl. Director, Nongrim Hills, P.O. Laitumkhrah, Shillong- 793003.
38. The Director, Lal Bahadur National Academy of Administration, Charleville, Mussoorie Uttarakhand- 248179.
39. The Director, Sardar Vallabh Bhai Patel National Police Academy, Shivrampally, Telangana, Hyderabad- 500052

40. The Director (A & V), Directorate General of Health Service, MoHFW, Nirman Bhawan, New Delhi -110011.
41. The Director, Intelligence Bureau, 35, Sardar Patel Marg, New Delhi-110003.
42. The Director, National Center for Diseases Control, 54 Sham Nath Marg, Delhi- 110054.
43. The Director, Family Welfare Training & Research Centre, 332, S.V.P. Road, Khetwadi, Mumbai, Maharashtra 400004
44. The Director, Rural Health Training Centre, Najafgarh Extension, Najafgarh, Delhi, 110043
45. Assistant Secretary (H), Andaman & Nicobar Administration, Port Blair- 744101.
46. Director of Health Services, Lakshadweep Administration, Kavaratti- 682555.
47. Confidential Secretary to Member (P), Ministry of Communication & IT, Department of Posts, Dak Bhawan, Parliament Street, New Delhi-110001.
48. The Director, Central Research Institute, Kasauli- 173204
49. The Director, Central Water and Power Research Station Khadakwasla, Pune-411024
50. The Principal, Raj Kumari Amrit Kaur College of Nursing, Josip Broz Tito Marg, Lajpat Nagar, New Delhi-110024.
51. The Principal, Lady Reading Health School, Bara Hindu Rao, Delhi -110006.
52. The Under Secretary, W.I. Section, Ministry of Labour and Employment, Jaisalmer House, Man Singh Road, New Delhi-110011
53. The Deputy Director, Directorate of Printing, B Wing, Nirman Bhawan, New Delhi-110011.
54. The Deputy Director General (CFI & P), Directorate General of Training, Ministry of Skill Development & Entrepreneurship, Employment Exchange building, IARI, Pusa Campus, New Delhi-110012.
55. The Chief Engineer (EZ-1), Central Public Works Department, 1<sup>st</sup> M.S>O. Building, 5<sup>th</sup> floor, 234/4, A.J.C.Bose Road, Nizam Palace, West Bangal, Kolkata- 700020.
56. The General Manager, Office of the General Manager, Government Opium & Alkaloid Works, Neemuch- 458441.
57. The Joint Director (PP) & Vigilance Officer, Dte. of Plant Protection, Quarantine & Storage, 923, ITI Rd, Block 4, Gandhi Colony' New Industrial Town, Faridabad, Haryana -121001.
58. The Dy Surveyor General, Survey of India, Hathibarkala, Estate Post Box. No. 37, Dehradun-248001.
59. The Under Secretary (Admin), Department of Family Welfare, MoHFW, Nirman Bhawan, Delhi-110011.